

**TOWN OF HOPE MILLS
BOARD OF COMMISSIONERS REGULAR MEETING MINUTES
MONDAY, JANUARY 6, 2020 7:00 P.M.
BILL LUTHER BOARD MEETING ROOM**

Mayor Jackie Warner called the regular meeting of the Hope Mills Board of Commissioners to order on Monday, January 6, 2020 at 7:00 p.m.

GOVERNING BOARD MEMBERS PRESENT

Mayor Jackie Warner, Mayor Pro Tem Dr. Kenjuana McCray, Commissioners Jessie Bellflowers, Pat Edwards, Jerry Legge and Bryan Marley.

STAFF PRESENT

Town Manager Melissa Adams, Town Clerk Jane Starling, Finance Director Drew Holland, Chief Building Inspector David Ray Reeves, Parks & Recreation Director Lamarco Morrison, Public Works Director Don Sisko, Deputy Public Works Director Bruce Clark, Fire Chief Chuck Hodges, Deputy Fire Chief Steve Lopez, Police Chief Joel Acciaro, Stormwater Administrator Beth Brown and Planning & Economic Development Director Chancer McLaughlin. Also present was Katie Barber-Jones of Hartzog Law Group and Betty Lynd of Cumberland County Planning.

INVOCATION AND PLEDGE OF ALLEGIANCE

The invocation was led by Pastor Wesley Holmes, Hope Mills Church of God, followed by the Pledge of Allegiance led by Mayor Jackie Warner.

1. APPROVAL OF AGENDA – ADDITIONS OR DELETIONS.

Motion made by Commissioner Marley, seconded by Commissioner Edwards and carried unanimously, to approve the agenda as presented.

2. PRESENTATIONS.

- a. Hope Mills School Choice Week Proclamation.

Mayor Warner read the proclamation for Hope Mills School Choice Week.

Hope Mills School Choice Week

WHEREAS, all children in Hope Mills should have access to the highest-quality education possible; and,

WHEREAS, Hope Mills recognizes the important role that an effective education plays in preparing all students in Hope Mills to be successful adults; and,

WHEREAS, there are a variety of school choice options available for many of the 2.3 million children living in North Carolina. Families in North Carolina can choose from traditional public schools, public charter schools, public magnet schools, private schools, online academies, and homeschooling; and

WHEREAS, educational variety not only helps to diversify our economy, but also enhances the vibrancy of our community; and,

WHEREAS, Hope Mills has many high-quality teaching professionals in all types of school settings who are committed to educating our children; and,

WHEREAS, School Choice Week is celebrated across the country by millions of students, parents, educators, schools and organizations to raise awareness of the need for effective educational options;

NOW, THEREFORE, I, Mayor Jackie Warner, do hereby recognize January 26 to February 1, 2020 as Hope Mills School Choice Week, and I call this observance to the attention of all of our citizens.

b. Black History Month Proclamation.

Mayor Warner read the proclamation for Black History Month.

**Black History Month
Proclamation**

WHEREAS, 2020 marks the sesquicentennial of the Fifteenth Amendment (1870) and the right of black men to the ballot after the Civil War. The theme “**African Americans and the Vote**” speaks, therefore, to the ongoing struggle on the part of both black men and black women for the right to vote; and

WHEREAS, even before the Civil War, black men petitioned their legislatures and the US Congress, seeking to be recognized as voters. Black disfranchisement laws in the late nineteenth and early twentieth centuries undermined the guarantees in the Fourteenth and Fifteenth Amendments for the great majority of southern blacks until the Voting Rights Act of 1965; and

WHEREAS, through voting-rights campaigns from the turn of the twentieth century to the mid-1960s, African Americans made their voices heard as to the importance of the vote. Indeed, the fight for black voting rights continues in the courts today; and

WHEREAS, the theme “**African Americans and the Vote**” also includes the rise of black elected and appointed officials at the local and national levels, campaigns for equal rights legislation, as well as the role of blacks in traditional and alternative political parties; and

WHEREAS, since 1976 Black History has been celebrated the entire month of February;

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Commissioners of the Town of Hope Mills, North Carolina, do hereby proclaim the month of February, **Black History Month**, and urge all citizens of our community to give full regard to the past and continuing service of African Americans in our city, our state and our nation.

This the 6th day of January, 2020.

c. Update on Public Safety Facility.

Finance Director Drew Holland provided an update on the Public Safety Facility alongside Scott Brown of Garner & Brown, P.A.

Finance Director Holland commented once the change of use permit for the temporary police station is approved staff can begin transferring the contents of the current police station which is projected to be completed by the end of March. Staff is looking into relocating the detective trailer to the backside of the golf course property so Parks & Recreation Maintenance employees may utilize it. Finance Director Holland anticipates the construction drawings for the John W. Hodges Safety Center to be completed by the end of January 2020. A new project budget will be evaluated upon completion of the drawings. Finance Director Holland hopes to break ground in May if proposals are received in March/April.

By aid of PowerPoint, Finance Director Holland and Mr. Scott Brown presented the phases of the building process with estimated completion projected for March 2022. Finance Director Holland plans to initially secure a construction loan during the construction process then a USDA loan to finance the project after the building is completed.

Discussion ensued regarding the Police Memorial and lease on the temporary police station.

3. NON-PUBLIC HEARINGS.

- a. **Case No. 19-133.** Consideration of the Robert Sandidge property; O&I(P) Site Plan Review; Hope Mills Zoning Ordinances; Zoned: O&I(P); Acreage: 0.96 ac. +/-; Located at 4925 Cameron Road (SR 1131); submitted by Robert L Sandidge (Developer). (Hope Mills).

Planning & Economic Development Director Chancer McLaughlin presented this item. Planning Director McLaughlin commented the subject property is a 0.96-acre tract with an existing residential structure. The property has egress and ingress provided off of Camden Road. The applicant is proposing to utilize the vacant residential structure and site as a religious purpose and will provide for a total of eleven parking spaces.

Motion made by Commissioner Marley, seconded by Commissioner Edwards and carried unanimously, to approve Case No. 19-133 consideration of the Robert Sandidge property; O&I(P) Site Plan Review; Hope Mills Zoning Ordinances; Zoned: O&I(P); Acreage: 0.96 ac. +/-; Located at 4925 Cameron Road (SR 1131); submitted by Robert L Sandidge (Developer) (Hope Mills).

- a. **Case No. 19-134.** Consideration of the Hope Mills Police Station; C3 Site Plan Review; Hope Mills Zoning Ordinances; Zoned: C3; Acreage: 0.76 ac. +/-; Located at 3790 & 3800 S Main Street (NC HWY 59); submitted by Joel E. Autry (Owner); George Rose (Engineer); Town of Hope Mills (Developer). (Hope Mills).

Planning & Economic Development Director Chancer McLaughlin presented this item. Planning Director McLaughlin commented the property in question is a 0.76-acre parcel addressed at 3790 & 3800 South Main Street and is developed with two vacant one-story commercial buildings. The main existing vacant commercial structure will be temporarily utilized as the Town of Hope Mills Police Station during the construction of the John W. Hodges Public Safety Building.

Commissioner Bellflowers inquired why the Town engaged in a \$5,000 per month lease of the temporary police station in May of 2019 and the site plan is now being presented to the Board. Planning Director McLaughlin responded this case was treated like any other; he reviewed the information as it was first presented to him in November and he is not responsible for overseeing the project. Finance Director Holland commented he was waiting to receive bids for the temporary facility which took three months. In November he was informed that the temporary building triggered a change of use which required a site plan.

Motion made by Commissioner Bellflowers, seconded by Commissioner Legge and carried unanimously, to approve Case No. 19-134 Consideration of the Hope Mills Police Station; C3 Site Plan Review; Hope Mills Zoning Ordinances; Zoned: C3; Acreage: 0.76 ac. +/-; Located at 3790 & 3800 S Main Street (NC HWY 59); submitted by Joel E. Autry (Owner); George Rose (Engineer); Town of Hope Mills (Developer) (Hope Mills).

2. PUBLIC COMMENTS.

Mr. Rod MacLean, 5435 Fountain Lane, Hope Mills, NC. Mr. MacLean commented there was no order during the December 19, 2019 Nominating Committee meeting in which members of the public spoke out of order; and he believes, affected the Committee

members decision making process. Mr. MacLean commented he wished to resign his position on the Historic Preservation Commission.

Ms. Joanne Scarola, 5429 Archer Road, Hope Mills, NC. Ms. Scarola commented her first amendment rights were violated after she spoke during the public comments portion several months ago and she was denied to serve on a Board and CERT team.

Miss Alyssa Bellflowers, 3306 Harrisburg Drive, Fayetteville, NC. Miss Bellflowers commented she was speaking on behalf of the youth of Hope Mills and their disappointment in Town officials and members of the community placing disparaging remarks about her grandfather on social media.

Ms. Carla Welsh, 3626 Lake Forest Road, Hope Mills, NC. Ms. Welsh provided a handout of the 1914 Sanbourne Map and read the historical significance of the Parish House.

Mr. Mason Steele, 3626 Lake Forest Road, Hope Mills, NC. Mr. Steele reviewed the possible remedies to save the Parish House and ways to seek the funding to do so.

Mr. Grilley Mitchell, 4056 William Bill Luther Drive, Hope Mills, NC. Mr. Mitchell urged the Board to make sound decisions in 2020 and seek knowledge through Town staff.

3. CONSENT AGENDA:

- a. Consideration of approval of Regular Meeting minutes for December 16, 2019.
- b. Moved to New Business Item e.
- c. Moved to New Business Item f.
- d. Consideration of approval of award of service weapon and badge to Sergeant G. Gasch.
- e. Consideration of approval of the updated, proposed standard fee schedule for wrecker services.

“END OF CONSENT AGENDA”

Motion made by Commissioner Bellflowers, seconded by Commissioner Marley and carried unanimously, to approve the consent as read with the removal of items b & c, moved to New Business.

Town Manager Adams recognized Betty Lynd of Cumberland County Planning Department as she will no longer be attending the meetings due to a recent promotion.

4. TO CONDUCT A CLOSED SESSION PURSUANT TO NCGS § 143-318.11 (A)(3) TO CONSULT WITH THE TOWN ATTORNEY ON MATTERS

WITHIN THE ATTORNEY-CLIENT PRIVILEGE AND PURSUANT TO NCGS § 143-318.11 (A)(5) CONCERNING THE ACQUISITION OF REAL PROPERTY.

Motion made by Mayor Pro Tem Dr. McCray, seconded by Commissioner Legge and carried unanimously, to conduct a closed session pursuant to NCGS § 143-318.11 (a)(3) to consult with the Town Attorney on matters within the Attorney-client privilege and pursuant to NCGS § 143-318.11 (a)(5) concerning the acquisition of real property.

Mayor Warner instructed the Board to assemble in the front conference room at 7:58 p.m.

At 9:04 p.m. Mayor Warner called the regular meeting back to order.

Motion made by Mayor Pro Tem Dr. McCray, seconded by Commissioner Edwards and carried unanimously, to seal the minutes of the closed session until such time as the release of the information would no longer frustrate the purpose of the closed session and further no action was taken.

5. OLD BUSINESS: None.

6. NEW BUSINESS:

- a. Discussion of setting a date to tour the Thomas Campbell Oakman Memorial Chapel and Trade Street Museum.

Mayor Warner commented she requested this item be placed on the agenda as the new Board members have not viewed the properties.

Discussion ensued regarding setting a date.

The consensus of the Board was to tour the Thomas Campbell Oakman Memorial Chapel and Trade Street Museum at 5:00 p.m. on Monday, February 3, 2020.

- b. Discussion and consideration directing the Town Manager to contact Preservation North Carolina, The Endangered Properties Program, regarding disposition of the Parish House building property that is currently considered “endangered” with immediate demolition, seriously deteriorated and vacant; as requested by Commissioner Bellflowers.

Commissioner Bellflowers commented the Endangered Properties Program is a possible opportunity for the Town to save the Parish House as it meets the “endangered” criteria.

Motion made by Commissioner Bellflowers, seconded by Commissioner Legge to direct the Town Manager to contact Preservation North Carolina, The Endangered Properties Program, regarding disposition of the Parish House building property that is currently

considered “endangered” with immediate demolition, seriously deteriorated and vacant and the motion failed to pass; 2 to 3, with Mayor Pro Tem Dr. McCray, Commissioner Edwards and Commissioner Marley voting against.

- c. Discussion and possible action concerning the cost estimates received; as requested by the Board of Commissioners at the December 16, 2019 meeting, concerning demolition of the former Episcopal Parish House.

Town Manager Adams commented she was instructed to obtain quotes. Three qualifying bids were received, with the lowest being D & G Excavating at \$7,715.00.

Commissioner Marley acknowledged Preservation NC’s Endangered Properties Program may save the building, but questioned whether it would remain the Town’s property and repairs would cost upwards of \$300,000. Commissioner Marley commented the church and museum could be completed at a fraction of the cost of saving the Parish House.

Motion made by Commissioner Marley, seconded by Commissioner Edwards to authorize the Town Manager to execute the contract for the demolition of the Parish House and the motion carried 3 to 2, with Commissioner Bellflowers and Commissioner Legge voting against.

- d. Discussion and possible action concerning the cost estimates received for a new roof and steeple repair for the Thomas Campbell Oakman Memorial Chapel (former Episcopal Church).

Town of Hope Mills, North Carolina
 Budget Ordinance Amendment
Fiscal Year 2019-2020
Amendment #10

BE IT ORDAINED by the Board of Commissioners of the Town of Hope Mills, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending in June 30, 2020:

Section 1. To amend the General Fund, the appropriations are to be changed as follows:

<u>Account</u>		<u>Decrease</u>	<u>Increase</u>
Church/Parish House	10-620-7301	-	5,150.00
		\$ -	\$ 5,150.00

This will result in a net increase of \$5,150 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

<u>Account</u>		<u>Decrease</u>	<u>Increase</u>
Approp Fund Balance	10-3990	-	5,150.00
		\$ -	\$ 5,150.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Board of Commissioners, and to the Budget Officer and the Finance Officer for their direction.

Adopted this 6th day of January 2020.

Town Manager Adams commented the lowest bid, submitted by M & D Construction was in the amount of \$5,143.00. If approved, the Board would be required to approve budget amendment #10 in the amount of \$5,150.00.

Discussion ensued regarding future uses for the Chapel.

Motion made by Commissioner Marley, seconded by Commissioner Edwards and carried unanimously, to approve moving forward with the repairs to the Thomas Campbell Oakman Memorial Chapel, authorizing the Town Manager to execute the contract with the lowest bidder along with budget amendment #10.

- e. Consideration of approval of the Nominating Committee's recommendations for Hope Mills' Board, Commissions, and Committees.

Commissioner Bellflowers commented he requested the item be removed from the Consent Agenda so the Board may vote on every committee as they have done so in the past. Commissioner Bellflowers commented the Rules of Procedure allow any Board member to make a nomination.

APPEARANCE COMMISSION

7 Members

NAME	TERM	EXPIRES
Tina Yossett	2	Jan. 31, 2022
Rebecca Beck	2	Jan. 31, 2022
Marie Callender	2	Jan. 31, 2022
Cathy Johnson	2	Jan. 31, 2022
Evelyn Barnes	1	Jan. 31, 2022
Sally Bailey	1	Jan. 31, 2022
Sue Moody	1	Jan. 31, 2022

Motion made by Commissioner Marley, seconded by Mayor Pro Tem Dr. McCray to accept the Nominating Committees recommended appointments for the Appearance Commission.

Commissioner Bellflowers commented he questioned the nominations for the Historic Preservation Commission as the Ordinance notes the required qualifications to serve and most do not meet those requirements.

Commissioner Bellflowers made a motion the Board disapprove all the appointments, redraft the application to include required qualifications, and re-advertise the vacancies. The motion died for lack of second.

Nominating Committee member Mayor Pro Tem Dr. McCray commented she made the nominations with her duty to the Town and its objectives in mind. Mayor Pro Tem Dr. McCray commented she requested the application be rewritten to include qualifications and is not opposed to re-advertising committee vacancies.

Nominating Committee member Commissioner Edwards was in agreement with Mayor Pro Tem Dr. McCray in that the Historic Preservation Commission application needs to include a qualifications section, but she would like to move forward with the current appointments and advertise the two vacancies.

HISTORIC PRESERVATION COMMISSION

7 Members

NAME	TERM	EXPIRES
Sharon Reeves	2	Jan. 31, 2022
Elizabeth Blevins	1	Jan. 31, 2022
Michael Solomon	1	Jan. 31, 2022
Sue Moody	1	Jan. 31, 2022
Jim Blevins	1	Jan. 31, 2022

Motion made by Commissioner Marley, seconded by Commissioner Edwards to approve the Nominating Committees recommendations for the Historic Preservation Commission and the motion carried 4 to 1, with Commissioner Bellflowers voting against.

PARKS & RECREATION ADVISORY COMMITTEE

7 Members + one non-voting liaison

NAME	TERM	EXPIRES
Shanell Jones	1	Jan. 31, 2022
Michael Seals	3 or more	Jan. 31, 2022
Amy Mullins	1.5	Jan. 31, 2022
Cynthia Phillips	1	Jan. 31, 2022
Linda Sumners	2 or more	Jan. 31, 2022
Evelyn Barnes	1	Jan. 31, 2022
Marie Callender	1	Jan. 31, 2022

Motion made by Commissioner Legge, seconded by Commissioner Marley and carried unanimously, to accept the Nominating Committees recommended appointments for the Parks & Recreation Advisory Committee.

Commissioner Bellflowers recommended John Cook be moved to the American Legion liaison position which would allow for one vacancy and to nominate Joanne Scarola to the Veterans Affairs Commission.

VETERANS AFFAIRS COMMITTEE
Seven Voting Members + two Voting Liaisons

NAME	TERM	EXPIRES
Grilley Mitchell	2 or more	Jan. 31, 2022
Jim Blevins	2	Jan. 31, 2022
Ron Maury	3 or more	Jan. 31, 2022
Jim Morris	2 or more	Jan. 31, 2022
Joanne Scarola	1	Jan. 31, 2022
Elizabeth Blevins	1	Jan. 31, 2022
Jennifer Blair	1	Jan. 31, 2022

Motion made by Commissioner Bellflowers, seconded by Commissioner Legge and carried unanimously, to accept the Nominating Committees recommended appointments for the Veterans Affairs Committee to include Joanne Scarola.

BOARD OF ADJUSTMENT
One Regular and one Alternate needed

NAME	TERM	EXPIRES
Michael Solomon	1	April 30, 2022
Rebecca Beck	1	April 30, 2022

Motion made by Commissioner Bellflowers, seconded by Commissioner Marley and carried unanimously, to accept the Nominating Committees recommended appointments for the Board of Adjustment.

- f. Consideration of approval of the Nominating Committee's recommendations for dissolving the Lake Advisory Committee and the Festival Committee in accordance with Town Ordinance.

Commissioner Bellflowers inquired why the Board wished to dissolve the Lake Advisory Committee. Commissioner Edwards, Board Liaison to the Committee, responded the Committee was created to oversee the lake dam project and the project has been completed. Commissioner Bellflowers inquired who will oversee Phase II and Phase III of the Lake

Park. Mayor Warner responded the Parks & Recreation Advisory Committee will oversee the Lake Park project.

Commissioner Bellflowers inquired the number of citizens that applied to the Lake Advisory Committee. Commissioner Edwards and Mayor Pro Tem McCray responded there were 3-4 applicants.

Mayor Warner commented the Festival Committee members that were involved in the cardboard boat races and other festivals will work with the Parks & Recreation Advisory Committee in the future as most festivities fall under their purview. The recommendation to dissolve the Festival Committee came from within the committee.

Motion made by Commissioner Marley, seconded by Mayor Pro Tem Dr. McCray to accept the Nominating Committees recommendation to dissolve the Lake Advisory Committee and Festival Committee in accordance with Town Ordinance and the motion carried 4 to 1, with Commissioner Bellflowers voting against.

7. REPORTS AND INFORMATION ITEMS:

a. Manager's Report.

Rockfish Road Sidewalk Project: After discussions with the contractor, it appears now that the estimated start date of the project will be when Rockfish Elementary School is closed for the summer.

Johnson Street Sidewalk Project: Still under CSX and PWC utility reviews.

The Fountain Lane property: We are still waiting on the property to be surveyed; nothing new to report.

Paving Survey: Kercher has completed the onsite survey; they plan to present a preliminary report on the paving conditions to Public Works Staff on January 10th.

Golfview Greenway Driveway: Crawford Design has submitted the application for the driveway permit to NCDOT.

Public reminder: Public Works staff will begin lowering the lake level beginning on Monday, January 6th to allow for the property owners along the lake to perform any annual maintenance on their piers/docks.

Repair to the end of the Bulkhead: Public Works has ordered the rip rap. A portion of the parking lot at Big T's will be closed off and used as the staging area for the stone.

Timeline on Trade Street Museum: The HVAC condenser is scheduled to be moved on Friday, January 3rd; to accommodate the changes to the site plan. The site plan has been reviewed by the Plan Review Committee; some adjustments are being made to accommodate the inspections code. Once Public Works staff has received the adjusted

site plan the Town may request bids on the proposed interior and exterior renovations on the project. Once bids are received and a contract has been approved work may begin; the process from requesting bids to work beginning is approximately 2 – 3 months. Once the work has begun; it should be completed in approximately 2 – 3 months.

On December 19th, I sent a Memorandum to the members of the Historic Preservation Commission informing them of the Board's directive to me to contact the members of the commission regarding the appointment of someone to assist the commission members with the inventorying of items for the proposed museum. I informed the commission that I was researching the possibility of having a volunteer or a college student assist in the process of inventorying the items for museum; as well as that we were looking into the feasibility of the computer software being set up at Town Hall. At this time, I have not heard from anyone either currently or previously on the commission regarding any items that were donated to the Town that need to be inventoried.

Code Enforcement: During the last two weeks 35 code violation notices for junk vehicles, public nuisance, weeded lot, zoning violations, and minimum housing standards were given out in the following neighborhoods; Golfview Drive, West Hampton, South Hampton, Timberlake, Fairway Forest, Eaglewood Forest, Friendship, Duncan Street, Johnson Street, Brightmoor, Hamilton Street, Bonaire Place, Meadowbrook, Village Green, Eaglewood, Rockfish Woods.

Economic Development Reminder: The next Hope Mills Gateway Plan team meeting has been scheduled for January 24, 2020 from 10:00 a.m. – 11:30 a.m. The agenda will consist of reviewing the draft of section 1 of the plan, setting a mission statement, and planning out the first public meeting.

The PWC sponsored Building Business Rally will be held Thursday, January 30, 2020, from 2-6 pm at the Ramada and Baymont Suites and 15+ purchasing and procurement representatives for Cumberland and Hoke County's largest agencies will come together to promote over \$1 Billion on local spending opportunities.

- Every business should attend. It brings business opportunities and resources together to help local business grow!
- The event is free and open to all local businesses- suppliers, professional service providers and prime and sub-contractors of all sizes. For information, pre-registration and local bid opportunities, visit www.faybids.com.

Effective January 6, 2020, the Ground Maintenance Division will be completely re-located to the maintenance building at the Golf Course. The move will allow staff address continued maintenance needs at the golf course, and provide more room and security for equipment. The former maintenance building will be occupied by the Special Events and Programming staff to store holiday decorations, and give staff a large place to create floats, center pieces and props for special events.

The grand opening for the new Fitness Room is today, Monday January 6, 2020. With the grand opening, Parks and Recreation is now offering One on One Personal Training for \$40 for 1 session or \$150 for 4 sessions. A full article in the Sandspur will follow shortly. New partnership with NC Wildlife Resources Commission for outdoor and nature-based programs

- 6 dates 'penciled' in for 2020
- Coexisting with Coyotes public education workshop – article in Up and Coming Weekly coming soon
 - Wednesday, January 29, 2020; 6:00 pm Community Room at Recreation Center
 - Came about over conversation during site visit with P & R staff Kasey Ivey and Becky Skiba (of the Commission) on December 9th
 - Meeting was about potential opportunities at lake and other parks
 - The Commission provides educational public workshops in areas where coyotes are spotted or prevalent to assist in educating the citizens of a community and answering questions
- Other dates include Family Fishing Clinics, a Birding Hike and a couple of NC Wildlife sessions with the Hope Mills Parks and Recreation 2020 Summer Camp youth.

Last week a sign sweep was conducted, with over 137 illegal signs being picked up. The sign sweeps will be conducted weekly by Code Enforcement staff.

Commissioner Marley requested that the Trade Street Museum process be sped up, if possible as he would like for the church and museum to be completed within the same timeframe.

b. Reminders.

- **Historic Preservation Commission Meeting** – Wednesday, January 8, 2020, 5:00 PM @ Parks & Recreation Building.
- **Chamber Luncheon** – Monday, January 13, 2020, 12:30 PM @ Parks & Recreation Building.
- **Board of Commissioners Special Media Meeting** – Thursday, January 16, 2020, 4:00 PM @ Bill Luther Board Meeting Room.
- **MLK HOLIDAY – TOWN OFFICES CLOSED** – Monday, January 20, 2020.
- **Veterans Affairs Commission Meeting** - Thursday, January 23, 2020, 6:00 PM @ Parks & Recreation Building.
- **Parks & Recreation Advisory Committee Meeting** – Monday, January 27, 2020, 6:30 PM @ Parks & Recreation Building.
- **Appearance Committee Meeting** – Tuesday, January 23, 2020, 6:30 PM @ Parks & Recreation Building.

- **Essentials of Municipal Government Board of Commissioners Training** – Friday, January 31, 2020, 8:30 AM – 5:30 PM @ Craven County Convention & Visitors Center, New Bern, NC.

c. Committee Liaisons update on Committee Activities. (Liaisons have just been assigned on Dec. 16, 2019 therefore an update is not necessary.)

8. STAFF COMMENTS.

Town Clerk Starling thanked everyone for their condolences in regard to her mother's passing.

9. OFFICIAL COMMENTS.

Commissioner Legge thanked everyone for attending and to those who spoke.

Commissioner Bellflowers acknowledged Finance Director Holland and expressed his excitement in moving forward with the Public Safety Facility. Commissioner Bellflowers inquired if there is an agenda for the Special Media Meeting on January 16th. Mayor Warner responded there is no agenda as the meeting is for the Board to meet and make introductions with the media.

Mayor Warner commented the first Mayor's Coalition meeting in February will take place in Hope Mills.

Mayor Pro Tem Dr. McCray wished everyone a Happy New Year.

Mayor Warner commented Hope Mills will be largely involved in the Building Business Rally in Fayetteville on Thursday, January 30, 2020.

10. ADJOURNMENT.

Motion made by Commissioner Legge, seconded by Mayor Pro Tem Dr. McCray and carried unanimously, to adjourn the meeting.

Mayor Warner adjourned the meeting at 9:58 p.m.

Jackie Warner, Mayor

ATTEST:

Jane G. Starling, CMC, NCCMC
Town Clerk