

Post-Construction Submittal Checklist

A concept plan/consultation meeting is **HIGHLY RECOMMENDED** prior to submittal of any Stormwater Management Permit applications.

To be submitted at the time of application:

- Complete Stormwater Management Permit Application (Town Form)
- 2 complete sets of plans
- 1 set of calculations
- Operation and Maintenance Agreement(s) (Town Form)
- BMP Maintenance Plan(s) with map (Town Form)
- BMP Supplement (NC DWQ Form)
- Deed Restrictions and Protective Covenants (Town Form)
- Soils Report
- NPDES Erosion and Sedimentation control permit
- 401/404 permits (as required)

To be submitted after approval of plans:

- Installation Performance Security (performance security or bond with surety, cash escrow, or letter of credit.

To be issued by the Town of Hope Mills upon approval:

- Letter of Stormwater Management Permit Application Approval from the Stormwater Administrator

After completion of construction:

- Final Plat with associated easements for approval-see language requirements in Section 6
- Copies of recorded final plat with associated easements, recorded Operation and Maintenance agreement, recorded BMP Plan with map, and recorded Deed Restrictions and Covenants.
- As-built plans
- BMP compliance certification with BMP compliance checklist
- Digital As-built plans

To be issued by the Town of Hope Mills upon final approval:

- Letter of final Stormwater staff approval

60 Days after approval:

- Bond Release form