

**Town of Hope Mills
Submittal of As-Built Records**

Prior to obtaining a Certificate of Occupancy and/or the release of performance installation securities, the following items must be provided to the Stormwater Administrator for approval:

- ☐ As-built Drawings (1 paper copy)
- ☐ Digital As-built Drawings (see submittal requirements below)
- ☐ Engineer's Final Compliance Certification
- ☐ Copy final plat

The as-built drawings shall reflect the "as-constructed" condition of the development and must include sufficient information to demonstrate conformance with the approved stormwater permit application. Significant deviations from the approved plan shall be considered violations of the Town of Hope Mills Stormwater Management Ordinance and are grounds for the invocation of the injunctions and penalties defined therein, and/or requiring a submittal of a revised stormwater permit application. In the event that the Stormwater Administrator requires submittal of a revised plan, the revision shall include a description of the discrepancies between the site conditions and the prior approved stormwater permit application, along with design calculations that demonstrate that the as-built conditions comply with the Town of Hope Mills Stormwater Management Ordinance.

Following approval of as-builts by the Stormwater Administrator, a hard copy and a digital submittal of the as-builts is required prior to final approval of the project for compliance with Post-Construction Stormwater Ordinance requirements and the release of performance securities and certificates of occupancy.

All submittals must be made to:
Town of Hope Mills Stormwater Department
Attn: Stormwater Administrator
5770 Rockfish Road
Hope Mills, NC 28348

Digital Submittals of As-Builts

The applicant shall provide the digital submittal of the as-builts to the Stormwater Administrator as a separate CAD (*.dwg) file created from latest version of AutoCAD available. Digital submittals shall be made via CD-R, DVD, or email.

All digital as-built record drawings must be referenced using the North Carolina State Plan Coordinate System (NAD_1983_StatePlane_North_Carolina_FIPS_3200_Feet) and the North

American Datum 1983 (D_North_American_1983). This spatial reference shall be clearly noted and verified by town staff upon submittal.

A CAD drawing of the coversheet for the project shall be provided based on NC GRID with all BMPs shown. For this as-built digital submittal, NAD 1983 (tied to the North Carolina State Plane Coordinate System) shall be the projection delivery format and each submission and shall include the following layers:

- Name, location, size, and elevation (NAVD 88) of the BMPs actually constructed.
- Appropriate as-built BMP Inset Table
- Location and elevation (NAVD 88) of stormwater infrastructure inlets
- Location and elevation (NAVD 88) of stormwater infrastructure outlets
- Open space polygons

The locations for BMP's, and storm drainage system inlets and outlets shall be supplied as North Carolina State Plane X- and Y-coordinates. The title block and engineers seal / signature do not need to be submitted electronically.

Submitted By:

Signature:_____

Print:_____

Date:_____