



TOWN OF HOPE MILLS

2018 CHRISTMAS PARADE APPLICATION

Application Deadline: Monday, November 19, 2018

(No Exceptions)

Hope Mills Parks and Recreation
5766 Rockfish Road
Hope Mills, NC 28348

Town of Hope Mills Parade Rules



Saturday, December 1, 2018

Parade Line – up begins: 1:00 pm

Judging begins: 2:15 pm

Roll Call: 2:30 pm

Parade begins: 3:00 pm



Entrants must observe all applicable rules and regulations and follow instructions from parade officials and police or be barred from the parade. The Town of Hope Mills reserves the right to remove any entrant from the parade either prior to assembly, while assembling or anytime during the parade. Failure to adhere to the parade rules may result in a one-year suspension.

For More Information Contact: 910.426.4109

Planning your Entry:

- Entries should reflect a Holiday theme.
- Santa entries are not allowed because the real Santa Claus **has** agreed to participate.
- Entries may be historical, humorous, or modern in design, as long as they are in good taste.
Remember a large part of the audience will be CHILDREN.
- Application fees are **NON REFUNDABLE** for accepted entries. Each entry must pay at the time the entry form is accepted. Applications must meet the deadline established.
- Parade participants are encouraged to be creative with decorations and costumes.
 - Groups are encouraged to participate as walkers and dress in holiday costumes.
- Entries may use sound amplification for music purpose (with parade theme music), but not for addressing the audience – no speeches or campaigning.
- Political campaigning is not permitted.

Route of the Parade: Exit Hope Mills Middle School (4975 Cameron Road, Hope Mills, NC 28348) – Turn left on Cameron Road – Turn right on South Main to Hope Mills Road – Make left on Rockfish Road – Parade will end at Rockfish Elementary School (5763 Rockfish Road, Hope Mills, NC 28348)

Entrants must observe all applicable rules and regulations and follow instructions from parade officials and police. The Town of Hope Mills reserves the right to remove any entrants from the parade either prior to assembly, or anytime during the parade. Failure to adhere to the parade rules may result in a one-year suspension.

Before the Parade:

- Each entry will be assigned a number for your lineup in the parade. **The number should be placed in the left corner window.** Please make sure it is visible.
- The point of contact for your entry is responsible for all direct communication, (directions, line-ups, etc.). This is to avoid any confusion.
- All parade cars and floats should line up beginning at 1:00 p.m. at **HOPE MILLS MIDDLE SCHOOL** (4975 Cameron Road, Hope Mills, NC 28348).
- **Roll call** for all units will begin at **2:30 p.m.** You will not be allowed to participate if you are not on time. The parade will start promptly at **3:00 p.m.**
- If you are the driver for a float or another parade vehicle, entries would be at **STONE STREET** and exit **SCHOOL SREET**.
- Parade participants riding on floats and/or parade vehicles should be dropped off at **HOPE MILLS MIDDLE SCHOOL BUS PARKING LOT**. ***Please do not leave your parked vehicles in this parking lot.*** Move your vehicle and have participants walk to their float or parade vehicle.
- Any group(s) attempting to enter side streets will be blocked to enter.
- Street Blockage will start at approximately 2:30 p.m.

During the Parade:

- Parade speed is a maximum of 5 mph.
- Do not stop during the parade unless there is a safety reason for stopping. Please keep the parade moving, to avoid gaps.
- All motorcyclists **MUST** wear helmets – **DO NOT RISK INJURY OR FINES!**
- Dress warmly and prepare for any kind of weather.
- Animal entries (Horses, etc.) – Be prepared to clean up after your own animals.

End of the Parade (Walkers and Floats):

- If **walkers** or any **other participants** are dropped off at **Hope Mills Middle School**, they should be picked up at **Rockfish Elementary School (5763 Rockfish Road, Hope Mills, NC 28348)**. You may enter the parking lot at the entrance by the school's sign. Please park on the side closest to the ball fields near Brower Park. ***Everyone must wait until the end of the parade to exit.***
- **Floats** may unload and participants may also be picked up at **Rockfish Elementary School**. You may enter the parking lot at the entrance by the school's sign. Please unload in the Teacher's Parking Lot to the right of the school.

Floats:

- All floats must have some form of safety hold or side railings for riders on the float. Each float entry must have sufficient spotters so that all sides of the vehicle can be observed. Spotters should be able to communicate with the driver at all times.
- A space of 25 feet between each unit will be enforced. This is for the safety of the unit in front of you.
- All drivers must be 18 years of age, possess a valid driver's license, and possess all liability vehicle insurance.
- All city, county and NC State statutes concerning the consumption of alcoholic beverages will be strictly enforced by police before, during and after the parade.
- The consumption of alcohol by parade participants during the parade is strictly prohibited.

Throwing of Candy or Materials:

NO CANDY OR MATERIALS WILL BE ALLOWED FROM ANY MOVING VEHICLE OR FLOAT. This rule is to avoid the risk of possible injury. We DO NOT want any child darting toward any vehicle into the streets. You may provide walkers along your entry to pass out any candy or materials.

Release (Hold Harmless Agreement):

All persons driving, walking or riding must read and sign the Hold Harmless Agreement that is attached to the application. If they are under the age of 18 years of age then their parent or guardian must sign for that individual. **If we do not have a Hold Harmless Agreement then they will not be allowed to participate.**

Acceptance of Parade Applications:

- Parade Applications deadline is **Monday, November 19, 2018.** No Exceptions!
- If you mail in your application make sure postmarked before or on deadline. Mail to Town of Hope Mills C/O Parks & Recreation Department, 5770 Rockfish Road, Hope Mills, North Carolina 28348. We accept only cash, checks or money orders. Make Checks payable to the Town of Hope Mills. Make sure to include payment in mailing.
- If you are bringing an application in person, please come to Hope Mills Town Hall, 5700 Rockfish Road, Hope Mills, North Carolina 28348. If paying by check, please make check out to Town of Hope Mills. We accept cash, checks, all major credit cards (except American Express) and money orders.

TOWN OF HOPE MILLS

Application for Parade Entries

Mail-In Entries:

Town of Hope Mills
C/O Hope Mills Parks and Recreation
5770 Rockfish Road
Hope Mills, NC 28348

In-Person Entries:

Town of Hope Mills
5770 Rockfish Road
Hope Mills, NC 28348

PLEASE PRINT

Group/Organization Name: _____

Contact Person: _____

Address: _____

City: _____ State: _____ Zip Code: _____

E-mail Address: _____ Phone: _____

Type of Group: *Check One Only*

- Independent Business Religious Political/Advocacy
- Professional Sports Kings/Queens Car Club/Classics
- Motor Cycle Club Marching Band Other

Type of Entry: *Check One Only*

- Individual Walking Group Walking Group w/Vehicle
- Vehicle Only Truck & Trailer (Float)

Approx Numbers of participant with your entry: _____

Will you have music on your float? Check One: Yes_____ No_____

If yes, it must be with the "Theme" of the Parade.

Approx Size of your float (ex. Truck & Trailer 36' long) _____

We will not provide additional space for your entry if changed on day of parade.)

We will be driving _____ in the parade.

Complete description of your entry, including decorations, all signage, banners, and flags:

Float Judging: Those participating in the parade are welcome to have their float entered into a friendly competition of creativity. All organizations must enroll in the competition on this form by marking the box below. Two (2) homemade floats and tow (2) business floats will be awarded a trophy for their category.

Judging is complete prior to the parade during lineup. Participating floats must be ready by **2:15 p.m.**

Participating in judging _____Yes _____No

PLEASE CHECK CATEGORY FOR PARADE ENTRY:

- \$20 per vehicle - King/Queens
- \$10 per rider – Royalty Float
- No Charge – Walking Groups
- \$10 per vehicle – Car Club/Classics
- \$10 per vehicle – Motorcycle Club
- \$10 per tractor – Tractor Group
- \$25 per vehicle - Commercial/Business Car/Truck
- \$50 per float – Commercial/Business Float
- \$30 per float - Floats Homemade /Rented
- \$10 per vehicle – Non-Profit Vehicle
- \$5 per horse – Horse-Individual (5 horses maximum)
- \$50 per club – Horse Club (more than 5/limit 20)

TOWN OF HOPE MILLS Hold Harmless Agreement

All participants in your parade entry must sign this form, except those under 18 (**SEE NEXT PAGE**). Please reproduce this form, if extra copies are needed. All signed Hold Harmless Agreement Forms must be turned in with your parade entry form and fee. On the day of the parade, those who do not have a signed Hold Harmless Agreement on file will not be allowed to participate in the parade.

I/We, _____, (This line for ages 18 & over-please print) hereby agree to hold harmless, waive, release, absolve, indemnify, and defend the Town of Hope Mills, the Hope Mills Parks and Recreation Department, their employees, agents, sponsors, and volunteers against any suits or claims resulting from property damage, vehicle malfunction, bodily injury, or death that may result from my/our participation in the Hope Mills Christmas Parade, **Saturday, December 1, 2018**. I/We agree to abide by all Hope Mills Town ordinances that pertain to this event. I/We have read, understood, and agree to the rules, regulations, and policies specific to this event as established by the Hope Mills Parks and Recreation Department. If applicable, I/we understand that I/we am/are responsible for the safe operation of my/our vehicle and/or any float or trailer pulled by my/our vehicle. I/We recognize that I/we are responsible for the safety of all parties in my/our parade unit that are either walking, riding in a vehicle, riding on a float, or on a horse. If applicable, I/we understand that I/we will exercise complete control of any horse or other animal in my/our parade unit and are responsible for any damages, injury, or death caused by said animal. I/We understand that parade entry fees are non-refundable and hereby waive my/our rights to the redemption of said fees. I/We understand that the information I/we have supplied on this parade entry form is correct, and I/We understand that the Hope Mills Parks and Recreation Department retains the right to turn down any inappropriate, misleading, or false parade entries.

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(Children Under Age 18)

Adult Name	Child's Name under age 18 (if applicable)	Adult Signature

NOTE: Please reproduce this form, if extra copies are needed!