

**TOWN OF HOPE MILLS
BOARD OF COMMISSIONERS SPECIAL MEETING MINUTES
MONDAY, JULY 23, 2018 5:00 P.M.
WILLIAM F. "BILL" LUTHER, JR. AND DORIS LUTHER MEETING ROOM**

Mayor Warner called the special meeting of the Hope Mills Board of Commissioners to order on Monday, July 23, 2018 at 5:00 p.m.

GOVERNING BOARD MEMBERS PRESENT

Mayor Jackie Warner, Mayor Pro Tem Mike Mitchell, Commissioners Jessie Bellflowers, Pat Edwards, Meg Larson, and Jerry Legge.

STAFF PRESENT

Town Manager Melissa Adams, Town Clerk Jane Starling, Development & Planning Administrator Chancer McLaughlin, and Executive Assistant/Deputy Town Clerk Tiffany Gillstedt. Also present was Town Attorney Dan Hartzog, Jr.

INVOCATION AND PLEDGE OF ALLEGIANCE

The invocation was led by Commissioner Jerry Legge, followed by the Pledge of Allegiance led by Mayor Jackie Warner.

1. APPROVAL OF AGENDA-ADDITIONS OR DELETIONS.

Motion made by Commissioner Edwards, seconded by Mayor Pro Tem Mitchell and carried unanimously, to approve the agenda as presented.

2. WORKSHOP ON SIGN ORDINANCE AND PROPOSED FOOD TRUCK ORDINANCE.

The workshop on the Sign Ordinance and proposed Food Truck Ordinance was presented by Development & Planning Administrator Chancer McLaughlin. This workshop was a follow-up to the recent presentation of a proposed Food Truck Ordinance and a Sign Ordinance revision at the July 9, 2018 Board of Commissioners special meeting.

Mr. McLaughlin read aloud the proposed "Town of Hope Mills Food Truck Ordinance." If adopted, it would require a Zoning Permit and the Development and Planning Administrator to review all applications. Every application would be accompanied by:

1. A plan or plat showing the shape, location and dimension of the lot proposed for use.
2. Shape, size and location of all building or structures on the lot and proximity to any adjacent residential and commercial uses.
3. Location of any other food trucks to be operated on such property.
4. Other information concerning the lot or adjoining lots as may be essential for determining whether the provisions of this ordinance have been met.

5. Delineated location of all parking spaces located on the lot.
6. All associated food trucks, Cumberland County Health Department approval.
7. Proof of vehicle liability insurance.

Once approved, the permit must be placed inside the food truck for viewing at all times and must be re-approved annually. If any application for a permit is not approved, the Development and Planning Administrator shall state in writing on the application the cause for such disapproval.

Consensus of the Board of Commissioners regarding a Food Truck Ordinance was for staff to bring back an ordinance with additional language limiting trucks to 4 days per week at any one property, to have the hours of operation be 7:00 a.m. till 10:00 p.m., to clarify that the permit is per truck, and to revoke permits for non-compliance.

Mr. McLaughlin presented a redlined copy of the current sign ordinance with the assistance of a PowerPoint presentation. The changes include:

1. Removal of the definition of a pole sign and section regarding pole signs.
2. Removal of language allowing signs 15 feet in height.
3. Addition of “in no instance shall a sign be permitted within 20 feet of the right-of-way line at the intersection of two streets.
4. Removal of language allowing ground signs 30 feet in height.
5. Amendments to existing table that outlines height and setback regulations.
6. Amend language to strengthen requirements regarding maintenance and appearance.
7. Add language to strengthen requirements regarding unsafe and unlawful signs.
8. Amend allowable square footage of signs.
9. Amend Billboards provisions language to restrict billboard to be allowed only within 1,500 feet from the rights-of-way of freeways.
10. Add language to the signs prohibited section to include; prohibiting signs attached to or painted on utility poles, telephone poles, trees, parking meters, bridges and overpasses.

Town Attorney Hartzog raised the issue of a Supreme Court Case which doesn't allow signs to be regulated based on content. Attorney Hartzog stated he will look at the language regarding political signs to make sure the ordinance is in compliance with the new ruling.

Consensus of the Board of Commissioners regarding the Sign Ordinance updates presented were approval for the changes with the exception of allowing existing signs to come into compliance when a new permit for replacing it would otherwise be required. Additionally, an exception for sandwich boards to be removed from Trade Street (Sec.102A-1404 L), to eliminate the reference to Interstate 95 from the ordinance (Sec. 102A-1407 a 1) and to allow political signs to be placed on Town property at 5:00 p.m. on the day before an election as the County allows (Sec. 102A-1404).

3. **ADJOURNMENT.**

Motion made by Commissioner Legge, seconded by Mayor Pro Tem Mitchell and carried unanimously, to adjourn the meeting.

Mayor Warner adjourned the meeting at 7:00 p.m.