

**TOWN OF HOPE MILLS
BOARD OF COMMISSIONERS REGULAR MEETING MINUTES
MONDAY, JULY 15, 2019 7:00 P.M.
BILL LUTHER BOARD MEETING ROOM**

Mayor Warner Jackie Warner called the regular meeting of the Hope Mills Board of Commissioners to order on Monday, July 15, 2019 at 7:01 p.m.

GOVERNING BOARD MEMBERS PRESENT

Mayor Jackie Warner, Mayor Pro Tem Mike Mitchell, Commissioners Jessie Bellflowers, Pat Edwards, Meg Larson and Jerry Legge.

STAFF PRESENT

Town Manager Melissa Adams, Town Clerk Jane Starling, Finance Director Drew Holland, Parks & Recreation Director Lamarco Morrison, Public Works Director Don Sisko, Deputy Public Works Director Bruce Clark, Fire Chief Chuck Hodges, Police Chief Joel Acciaro, Stormwater Administrator Beth Brown, and Development & Planning Administrator Chancer McLaughlin. Also present was Town Attorney Dan Hartzog, Jr.

INVOCATION AND PLEDGE OF ALLEGIANCE

The invocation was led by Chaplain Grilley Mitchell, followed by the Pledge of Allegiance led by Mayor Jackie Warner.

Prior to the invocation Mayor Warner commented the Town would recognize the Hope Mills Angels Softball team prior to the Hope Mills National Baseball team.

1. APPROVAL OF AGENDA – ADDITIONS OR DELETIONS.

Motion made by Commissioner Edwards and carried unanimously, to approve the agenda as presented with the addition of New Business item b. Discussion and consideration of action relating to accessing the Butler Nature Preserve by the public, as requested by Mayor Warner.

2. PRESENTATIONS:

- a. Introduction of Brittany Putnam Teen Miss Cumberland County.

Mayor Warner requested Miss Teen Cumberland County and local South View High School student, Brittany Putnam, come forward to introduce herself.

Miss Putnam commented through her platform she wished to work with the Town to support youth and military personnel and promote positivity.

b. Recognition of Local High Schools ROTC and Principals.

Mayor Warner presented the following high school ROTC instructors and principals with certificates of recognition for providing an ROTC program and strong influence on 18-24-year olds to serve our country:

- Jack Britt, Principal Scott Pope and Col. James Wanovich ROTC
- Southview, Dr. Tonjai Robertson principal and SGM Ruby Murray ROTC
- Greys Creek, Lisa Stewart Principal, and Chief Davis ROTC and Commander Adams ROTC

c. Recognition of Hope Mills National Baseball State Champions.

Mayor Warner and Commissioner Legge awarded the Hope Mills National Baseball team with certificates of recognition for their participation in Dixie Youth Baseball and for winning the North Carolina 2019 Dixie Baseball State Championship.

d. Recognition of the Hope Mills Angels Softball State Champions.

Mayor Warner and Commissioner Legge awarded the Hope Mills Angels Softball team with certificates of recognition for their participation in Dixie Youth Softball and for winning the North Carolina 2019 Dixie Softball State Championship.

e. Dave Toms and Laura Stroud with McAdam's Co. will present the Parks and Recreation Comprehensive Plan and the Golf Course Master Plan.

Laura Stroud with McAdams shared the Parks and Recreation Comprehensive Plan followed by Dave Toms who reviewed the Golf Course Master Plan.

Ms. Stroud reviewed the following phases and timeline of the planning process which began in 2018: Inventory and Analysis, Visioning (ten year), Plan Recommendations, and Action & Implementation.

Mr. Toms commented the Master Plan for the Golf Course Property addresses three recommendations taken from the Comprehensive Plan: creating a greater diversity of recreation opportunities beyond playfields, working to create independence from the school system, and all-inclusive opportunities for veterans and disabled due to ADA compliance.

Mr. Toms noted a short-term plan for the Town would be to generate a Master Plan for Heritage Park as NC State Recreational Resource Services indicated it would provide for a strong application submission for a PARTF Grant due to its connection to the historical core of the Towns Comprehensive Master Plan.

Motion made by Commissioner Bellflowers and carried unanimously, to approve the Parks and Recreation Comprehensive Plan and Golf Course Master Plan.

Town Manager Adams introduced Bruce Clark, the Town's new Deputy Public Works Director.

Town Manager Adams recognized Parks & Recreation staff; specifically, Meghan Hawkins-Freeman, Hope Mills CERT team, the Hope Mills Police and Fire Departments, and DJ King James for their hard work during the rescheduled July 4th event held on July 13, 2019.

- f. Jim Golden, Utility Service Partners, Inc. Administrator for the NLC Service Line Warranty Program Presentation.

Mr. Jim Golden presented an overview of a program developed by the National League of Cities at a request by local municipalities. This educational program essentially provides residents with an idea of their responsibilities when it comes to water and sewer lines. There is also an option for homeowners to utilize the NLC Service Line Warranty Program at a cost of less than \$6.00 per month to protect their service lines. The program would be at no cost to the Town and there is an optional revenue program.

The consensus of the Board was to review the NLC Service Line Warranty Program agreement and bring the item back to the next meeting for discussion and possible action.

- g. National Night Out Proclamation.

NATIONAL NIGHT OUT PROCLAMATION AUGUST 6, 2019

WHEREAS, the National Night Out is observed annually on the first Tuesday in August, and focuses on promoting police-community partnerships and neighborhood camaraderie to make our neighborhoods safer; and

WHEREAS, while shining a spotlight on community police programs, National Night Out increases connections between those who serve and their neighborhoods through the programs they provide; and

WHEREAS, it is essential that all neighbors of the Town of Hope Mills come together with police and work together to build a safer, more caring community; and

NOW, THEREFORE, I, JACKIE WARNER, MAYOR of the Town of Hope Mills, do hereby proclaim Tuesday, August 6, 2019 as "National Night Out" and call upon all residents of the Town of Hope Mills to join in support of the Hope Mills Police Department.

PROCLAIMED this 15th day of July, 2019.

JACKIE WARNER, MAYOR

3. MANAGER'S REPORT.

Envision Award: The Town posted a press release last week regarding the Institute for Sustainable Infrastructure notifying the Town that we had received the Envision Bronze Award for the Hope Mills Lake Dam Rehabilitation Project. It is believed to be the first awarded in the country. The Town was awarded this significant achievement as the Hope Mills Lake Dam Project went above and beyond to deliver improvements to the social, economic, and environmental conditions of our community.

July 4th event was canceled at approximately 5:30 p.m.

- Reasons for cancelling so quickly:
 - Severe Thunderstorm hit the area and was still going strong when everyone left around 8 pm.
 - Entire park became flooded
 - Vendor tents were flying everywhere and collapsing, was very unsafe
 - Vendor supplies/items for sale were getting ruined
 - Retention pond in front of Recreation Center was overflowing
 - Fireworks were beginning to flood and risked being damaged
 - We weren't 100%, without a doubt, certain of reschedule possibility for fireworks and didn't want to post anything about rescheduling if it wasn't an option.
 - Most other surrounding area's July 4th events were cancelled.
 - Some surrounding areas shot off fireworks later in the evening or the following day. However, most of them weren't utilizing a professional firework contractor – rather their staff/fire dept. were the ones shooting them off.

Music in the Park – July 13th Make Up Date for Fireworks

- Problems/Concerns from 4th were addressed
 - Established Special Event Inclement Weather Policy
 - Future reschedule date of July 4th Fireworks will be within the month of July
 - Weights for Tents
 - Staggered Vendor Set-up Time
 - Operations Order were put into place from Fire/Police and P&R Staff
- Reschedule date/event for Fireworks
- Monday, July 8 – decision was made to open Music in the Park to all July 4th Vendors – which gave us 4 days to reconfigure/recreate all event logistics.

Lake Bulkhead: The ADA ramp has been poured and it is curing right now. They have installed the handrails at the steps. Over the weekend the water level did rise, so Public Works will be lowering the elevation to provide access to anchor the bottom of the railings. The rail for the ADA access ramp is due to be delivered this week. Once this has been

completed, the water level may return to normal. The new sod is scheduled to be delivered and installed this week. We are still awaiting the quote for the additional irrigation to be installed; however, the irrigation contractor has given us a ballpark estimate of \$1,200.00 for extending the irrigation system.

Repair to the Floating Docks: Parks & Recreation Director Lamarco Morrison has researched purchasing the polyurethane modular floating docks. They are estimated at roughly \$10,000.00 a piece for a total of almost \$20,000.00. Due to budgetary constraints we are looking at doing an in-house repair.

Swings and New Picnic Shelter at the Lake Park: Public Works and Parks & Recreation will be reviewing the Lake Park Master Plan and will be bringing some ideas and plans to the BOC for review and discussion for the new picnic shelter and the swings sometime within the next two months.

Public Works has been continuing to clean out the sides of the lake embankment while the lake level has been drawn down. Due to the debris that comes from upstream, this will be an ongoing process. The swimming area has been cleaned out and Parks & Recreation Staff will do a final sweep of the area.

Fountain Lane House: The asbestos abatement has been completed. Public Works and the Inspections Department are working to put together the specifications for the demolition of the house. Once that has been completed, we will conduct an informal request for quotes (RFQ).

Rockfish Road Sidewalk Project: This item will be discussed in Closed Session tonight.

Johnson Street Sidewalk Project: CSX has executed and sent the preliminary engineering agreement back to the engineer. CSX has sent a courtesy list of items to be addressed by the Engineer regarding the railroad cross walk area and storm drainage.

Update on the former golf course property: Public Works Director Don Sisko has received confirmation from Stephen Fleming of Fleming & Associates that he will give us a quote on the ADA portion of the walking trail at the former golf course property.

Parish House Update: Public Works has completed the demolition of the interior walls and ceiling. There are a few more items that need to be completed. Public Works Director Don Sisko will contact Chuck Lysaght once all items have been completed.

Trade Street Museum Update: Public Works has been working in the building, as time allows. They have been removing all the kitchen appliances and cabinets.

Maintenance for the Episcopal Church property: Public Works is working on creating a maintenance plan. Public Works Director Don Sisko will be obtaining quotes for new roofing and weatherization of the steeple, as well as a new HVAC Unit for the building.

ADA Kick - off Meeting with Stewart, Inc.: A meeting with representatives of Stewart, Inc. was held on Friday, July 13th. The areas of concentration were identified and an overview of the timeline was given. Staff has begun working on some of the requested documentation.

Rockfish/C. Wayne Collier flooding issue: DOT has indicated that soil samples have already been collected and are under review. Town Staff was not contacted prior to sampling. DOT will be sending a copy of the results for Town review. Mr. Alexander Moore, the resident in the home on the corner of Rockfish Road and Deaver Circle, has contacted DOT about cleaning the ditch located along Rockfish and hasn't gotten a response. Town Staff reached out to DOT and the request has been put on their maintenance list.

Stormwater Hurricane Preparedness: Staff has worked with a local contractor to clean and clear many drains in Town. Prior to known rain events, Staff removes pine straw, leaves, trash and other yard debris that collects on the storm drain inlets. We would encourage our residents to clean the inlets/storm drain grates prior to heavy rain events, this helps to alleviate localized flooding. With more than 6,000 drains in Town, we rely on residents to keep all yard debris from entering the roadway.

Parks & Recreation Director Lamarco Morrison and I have a meeting tomorrow morning with Dr. Jolee Marsh of Fayetteville Technical Community College regarding the possibility of the Town hosting GED (General Education Diploma) and ESL (English as a Second Language) classes this fall.

Members of the Hope Mills Police Department and Fire Department participated in a County-wide Active Shooter exercise on Thursday, June 27th. The County is in the process of obtaining comments from the participants and will be finalizing a report later this month on areas of strengths and improvements.

Staff has been in constant communication with Grace Lawrence from the Rural Planning Center Division of NC Department of Commerce regarding a coalition we are trying to form to study our Municipal Influence Area. Since the initial meeting has been reported to the Board, staff has forwarded her copies of the following plans and studies:

- A. The Southwest Cumberland Land Use Plan
- B. The 2030 Growth and Vision Plan
- C. The Cumberland County Land Use Policies Plan
- D. The Hope Mills Multimodal Congestion Mitigation Plan.

Ms. Lawrence would like to schedule a follow up meeting within the next few weeks with any stakeholders that we would like to be involved from the coalition we are trying to build. They have also sent staff copies of Gateway Studies that they have completed for East Spencer and other places comparable to Hope Mills. Members from Town staff, the N.C. Department of Commerce, FCEDC, and Cumberland County Planning will be present at

the next meeting. At some point in the near future, NCDOT will be included to confirm locations and construction completion dates for the 295 loop and its interchanges. Staff will update the board as things progress forward.

Parks & Recreation Director Lamarco Morrison is in the process of applying for the Municipal Arts Allocation Program Grant. This is the grant that will cover the cost of the materials for the UNCP Art Students of Professor Adam Walls to construct new art sculptures for the Town for next year.

Update on Stoney Point Full Responder Contract: The Stoney Point Volunteer FD Board of Directors has met and approved the proposed contract. Fire Chief Johnson has asked for a meeting with Fire Chief Hodges, Deputy Chief Lopez and I to discuss details of the clause that was added. Chief Johnson is currently on vacation. A meeting will be set, as soon he returns.

SurveyMonkey July 4th Survey- An online survey created by the Parks & Recreation Department was posted on both our Parks & Recreation and Town Administration Facebook pages requesting residents' feedback on the rescheduled 4th of July Music in the Park and Fireworks events. If you have not already shared this, please feel free to do so.

Independence Day Luncheon, Tuesday, July 2nd:

First time a 55+ luncheon had a fee (only \$5), and it was the highest luncheon registration ever with 114 paid participants. This luncheon historically was 'pot-luck' style but this time it was fully catered by Grandsons, so maybe that appealed to more individuals.

Most recreational programs ever being offered simultaneously for all age groups:

- Martial Arts for all ages beginning at 3 years old and up
- American Sign Language for all ages beginning at 6 months old
- Messy Little Hands Pre-School art program for ages 2-5
- Pre-School Athletes for ages 2-5
- Painting and 18+ and 55+
- Outdoor Fitness
- Entire 55+ Program Monthly Calendar
- Silver Metal Clay creative arts workshops for ages 18+
- Plastic Sleeping Mats, Social Quilting and Social Knitting/Crochet for all ages
- Zumba Fitness for ages 18+

Summer Camp:

- Highest revenue in recent years
- Camps full with 40+ campers
- Only limited spots still open for weeks 9 & 10; all others are maxed out full to capacity
- Positive feedback from parents regarding scheduled activities:

Fitness, Zumba, Martial Arts, Athletics by Kids in Sports, American Sign Language, Safety/First Aid, Water Day/Fire Department

As of this date, all Program Fees are up **\$8,064.00** from FY 2017-2018.

CBS 17 News is sponsoring a luncheon to Salute First Responders this Wednesday, July 17th. The luncheon will be held at Town Hall.

The Annual Police Department sponsored National Night Out is scheduled for Tuesday, August 6th from 6:00 p.m. until 9:00 p.m. at the Municipal Park and between the Parks & Recreation Center and Town Hall.

Reminder: about the invitation to the NCDOT Local Officials' Informational Meeting for the STIP Project No. I-5987: Proposed Widening of I-95 from U.S. 301/Fayetteville Road (Exit 22) in Robeson County and I-95 Business/U.S. 301 (Exit 40) in Cumberland County.

There will be two meetings to present the same information:

Monday, July 22, 2019
2 p.m. - 3 p.m.
Robeson Community College-
A.D. Lewis Auditorium
5160 Fayetteville Road, Lumberton

Tuesday, July 23, 2019
2 p.m. -3 p.m.
Gray's Creek Middle School
5151 Celebration Drive, Hope Mills

The purpose of these meetings is to provide you with information on the proposed project and to gather your comments and feedback. An open house Public Meeting will occur following each local officials' meeting from 4-7 p.m. at the same locations. You are welcome to attend either or both Local Officials' and Public Meetings.

Baseball and Softball 2019 summary as of July 15, 2019

Baseball

8U – Hope Mills National went undefeated and won the district 11 AA tournament played in Dunn. They advanced to and won the NC Dixie Youth AA State Tournament in Lockwood Folly. They now advance to the Dixie Youth World Series in Rustin Louisiana starting July 26, 2019.

- Hope Mills American fell to Hope Mills National in the district tournament in Dunn to complete their season.

10U – Hope Mills American went undefeated to win the district 11 AAA tournament played in Lillington NC. They advanced to the NC Dixie Youth AAA State Tournament

in Dunn NC where they eventually lost to Riegelwood in the fifth round to complete their season.

- Hope Mills National finished runner-up in the district 11 tournament, losing to Hope Mills American.

12U – Hope Mills finished runner-up in the district 11 Majors tournament played in Lillington. They advanced to the NC Dixie Youth Majors State Tournament in Stanley NC where they lost to South Park and East Duplin to complete their season.

13U – Advanced to the NC Junior Dixie Boys State Tournament at Town Creek Park in Brunswick County. They lost to Lumberton and Bladen County to complete their season.

14U – Advanced to the NC Dixie Boys State Tournament at Town Creek Park in Brunswick County and are currently playing. They beat Bladen County 17-11 in the first round and play Brunswick American at 2:00 today (7/15/19). *Update 14U baseball beat Brunswick County American 8-1. They will be advancing to fourth round. Game tomorrow (7/16/2019) at 4:00.

Softball

8U (Darlings division) – went undefeated to win the District 6 Dixie Softball Tournament in Carthage NC. They advanced to the NC Dixie Softball State Tournament in Wilmington NC and are currently playing. They beat South Columbus 4-3 on Saturday before losing to West Stanly on Sunday. They play Cape Fear at 2:00 today (7/15/19). *Update 8U Darlings beat Cape Fear today 16-4 to advance to the fourth round. Game tomorrow at 2:00.

10U (Angels Traditional division) – won the District 6 Dixie Softball Tournament in Carthage NC. They advance to and won the NC Dixie Softball State Tournament in Leland NC. They now advance to the Dixie Softball World Series in Alexandria Louisiana starting July 26, 2019.

12U (Ponytails Traditional division) – finished runner up in the District 6 Dixie Softball Tournament in Carthage NC. They advanced to the NC Dixie Softball State Tournament in Wilmington NC and are currently playing. They beat Southwest Onslow 17-0 on Saturday before losing to Dunn on Sunday 6-2. They next play Topsail at 3:00 today (7/15/19). *Update 12U softball beat Topsail 7-1 today to advance to the Championship game tomorrow (7/16/2019) against Dunn at 4:00. They will have to beat Dunn twice tomorrow to claim state championship

15U (Belles division) – competed in the District 6 Dixie Softball Tournament in Carthage NC. They were eliminated with a third-round loss.

4. PUBLIC HEARINGS:

- a. **NON-PUBLIC HEARING Case No. 19-070.** Consideration of the Preserve at Lake Upchurch – Lot 79; Group Development Review; Hope Mills Zoning Ordinances; Zoned: RR & CD; Acreage: 1.19 ac. +/-; Located at 2344 Park Garden Court; submitted by RG Williams Construction (Agent) and Larry King & Associates (Surveyor). (Hope Mills).

Development and Planning Administrator Chancer McLaughlin presented this item.

Development and Planning Administrator McLaughlin commented the applicant is proposing a 3600 square foot detached garage with a second dwelling unit on the second floor. Group development approval is required for the second dwelling unit.

Motion made by Commissioner Bellflowers and carried unanimously, to approve Case No. 19-070 Consideration of the Preserve at Lake Upchurch – Lot 79; Group Development Review; Hope Mills Zoning Ordinances; Zoned: RR & CD; Acreage: 1.19 ac. +/-; Located at 2344 Park Garden Court; submitted by RG Williams Construction (Agent) and Larry King & Associates (Surveyor). (Hope Mills).

Mayor Pro Tem Mitchell requested staff research language to simplify the rules for residents that wish to add additions to their homes, such as mother-in-law suites, to avoid unnecessary hardships. Mayor Pro Tem Mitchell requested staff review the Sidewalk Ordinance specifically regarding language relating to subdivisions where sidewalks are not present and provide a language change recommendation.

Motion made by Mayor Pro Tem Mitchell and carried unanimously, to request that staff explore language to avoid any unnecessary hardships placed on homeowners requesting additions (mother-in-law suites) to a single-family residence and to review the language in the Sidewalk Ordinance relating to existing subdivisions where sidewalks are not present and provide a language change recommendation.

5. PUBLIC COMMENTS.

Ms. Elizabeth Cooper, 4413 Goldenrod Ct., Parkton, NC. Ms. Cooper commented the Music in the Park event was wonderful and Parks & Recreation are an integral part of our Town.

Mr. Tonzie Collins, 5816 Wells Dr., Hope Mills, NC. Mr. Collins commented on moving forward with the Golf Course Property, exit 41, and other areas of future economic growth.

Mr. Grilley Mitchell, 4056 William Bill Luther Dr., Hope Mills, NC. Mr. Mitchell commented on the positive events taking place in our Town and including the youth as they will impact our future.

Mr. Damon and Ms. Agnes Dinwiddie, 1519 Thoroughbred Trail, Parkton, NC. The Dinwiddie's commented on their concern for speeding taking place within their neighborhood. The Dinwiddie's suggested speedbumps or the installation of sidewalks as a course of action.

Mr. Danny Phillips, 1515 Thoroughbred Trail, Parkton, NC. Mr. Phillips commented on his concern for his children's safety, specifically his autistic son, as speeding is an issue in Steeplechase. Mr. Phillips requested the Town look into the issue and suggested signs for "Handicapped Children at Play" and speedbumps.

6. CONSENT AGENDA:

- a. Consideration of Approval of Special Meeting Minutes May 20, 2019.
- b. Consideration of Approval of Regular Meeting Minutes for June 17, 2019.
- c. Consideration of Authorization Allowing Town Manager to Sign Contract for Sidewalk Failure Investigation on Batesburg Dr. in the amount of \$14,005 Budgeted in FY 19-20 and Reimbursable by FEMA.
- d. Consideration of Accepting the bid proposal in the Amount of \$18,509.00 from Cardinal Landscaping for Additional Sod and Fine Grading at Town Lake.
- e. Consideration of Approval of a Resolution of Support for the Submission of the 2019 Bicycle and Pedestrian Planning Grant. The grant is an 80/20% match (80% NCDOT and 20% Town) up to \$70,000.

**RESOLUTION NO. 2019-15
TO SUPPORT AN APPLICATION BY THE TOWN OF HOPE MILLS FOR
THE 2019 FAMPO BICYCLE AND PEDESTRIAN PLANNING GRANT**

WHEREAS, the North Carolina Department of Transportation has announced the 2019 Call for Proposals for the Bicycle and Pedestrian Planning Grant Initiative;

WHEREAS, the grant initiative is a matching grant program that encourage municipalities to develop Comprehensive bicycle and pedestrian plans; and

WHEREAS, the Division of Bicycle and Pedestrian Transportation (DPBT) and the Transportation Planning Branch (TPB) sponsor this grant,

WHEREAS, the Town of Hope Mills has expressed a desire to apply for funding through the Bicycle and Pedestrian Planning Grant Program; and

WHEREAS, there is a strong desire among areas within this region to enhance their transportation planning by providing more models choices to make their communities more pedestrian friendly, bicycle friendly, and better places to live;

NOW THEREFORE, be it resolved that the Town of Hope Mills is in support of the application for the 2019 Bicycle and Pedestrian Planning Grant on this 15th day of July 2019.

Jackie Warner, Mayor

ATTEST:

Jane G. Starling, CMC, NCCMC
Town Clerk

- f. Consideration of Approval of Resolution 2019-15 by The Town of Hope Mills Board of Commissioners Recognizing Thomas Campbell Oakman's Historic Role in The Founding of Hope Mills.

**RESOLUTION BY THE TOWN OF HOPE MILLS BOARD OF
COMMISSIONERS RECOGNIZING THOMAS CAMPBELL OAKMAN'S
HISTORIC ROLE IN THE FOUNDING OF HOPE MILLS**

Resolution No. 2019-14

WHEREAS, the Town of Hope Mills is opening a museum; and

WHEREAS, Thomas Campbell Oakman played a significant role in the restoration of Rockfish Village after the Civil War; and

WHEREAS, Mr. Oakman donated a parcel of land to the Episcopal Church for the building of Christ Episcopal Church which was consecrated in 1873 and where he was a Lay Reader; and

WHEREAS, the Town of Hope Mills' name is derived from the mill constructed by Mr. Oakman.

NOW, THEREFORE, BE IT RESOLVED that the Hope Mills Board of Commissioners instructs that a story board, describing Thomas Campbell Oakman's contributions to the community, be included in the museum.

This 15th day of July 2019.

Jackie Warner, Mayor

ATTEST:

Jane Starling, Town Clerk

- g. Consideration of Approval of Travel and Training Program Coordinator Kasey E. Ivey attending the 2019 DC Aerobics and Fitness Convention in Virginia Beach, VA. The amount of \$1,269.32 is currently budgeted.
- h. Consideration of Approval of Travel and Training for Officers Cannon & Robinette to Attend the Police Law Institute 10 Day Course in Salemburg, NC at a Cost of \$220 which is Currently Budgeted.
- i. Consideration of Accepting the bid proposal in the Amount of \$41,027.60 from Diamond Constructors, Inc. for improvements at the shared parking lot at Rockfish Elementary School and Brower Park. The cost is shared with Cumberland County Schools paying \$30,000 and the Town paying \$11,027.60 and is currently budgeted.
- j. Consideration of Approval of a Fee Schedule Amendment for items that will promote, market and advertise the Town of Hope Mills. Fees for such items will be for various amounts less than \$10.

“END OF CONSENT AGENDA”

Motion made by Commissioner Legge and carried unanimously, to approve the consent agenda as read.

7. OLD BUSINESS: NONE

8. NEW BUSINESS:

- a. Consideration of Authorizing the Town Manager to Execute an Agreement with McAdams to complete the Heritage Park Master Plan in the amount of \$49,190 which is currently budgeted.

Commissioner Bellflowers commented he would like the Historic Preservation Commission, Lake Advisory Committee, and Parks & Recreation Advisory to meet regarding the Heritage Park Master Plan. Mayor Warner responded the Appearance Committee should be included as well.

Motion made by Commissioner Bellflowers and carried unanimously, to authorize the Town Manager to execute the agreement with McAdams to complete the Heritage Park Master Plan in the amount of \$49,190 which is currently budgeted.

- b. Discussion and consideration of action relating to accessing the Butler Nature Preserve by the public, as requested by Mayor Warner.

Mayor Warner commented the owner designated the property as a nature preserve and has allowed UNC-Chapel Hill to oversee it. Mayor Warner has been in talks with both UNC-Chapel Hill and the owner, Mr. Neil Smith, since the Town was interested in additional recreational opportunities and per residents' inquiries. Mr. Smith and UNC are willing to work with the Town to designate areas the public may access.

Mayor Warner requested Town Manager Adams speak with Mr. Smith and UNC-Chapel Hill. Town Manager Adams responded Town Attorney Hartzog recommended the Town draft a Memorandum of Understanding regarding the Town accessing the easement at the nature preserve.

Discussion pursued regarding ADA compliance.

Motion made by Commissioner Legge and carried unanimously, to allow the Town Manager to begin negotiations and draft a Memorandum of Understanding with Mr. Smith and UNC- Chapel Hill to allow citizens to access the Butler Nature Preserve property.

9. REPORTS AND INFORMATION ITEMS:

- a. Reminders.
 - July 16, 2019 - **Lake Advisory Committee** meets at 6:00 p.m. at the Parks and Recreation Center.
 - July 22, 2019 - **Parks and Recreation Advisory Committee** meets at 6:30 p.m. at the Parks and Recreation Center.
 - July 23, 2019 - **Appearance Commission** meets at 6:30 p.m. at the Parks and Recreation Center.
 - July 25, 2019 – **Veterans Affairs Committee** meets at 6:00 p.m. at the Parks and Recreation Center.
 - August 1, 2019 – **Food Truck Rodeo (Back to School)** starting at 5:00 p.m. in the Municipal Parking lot.
 - August 3, 2019 – **Good 2 Grow Farmers Market** 9:00 a.m. to 1:00 p.m. Municipal complex grounds.
 - August 5, 2019 – **Ceremonial Ribbon Cutting** for Donated Sculptures in the Lake Park and Municipal Park beginning at 5:00 p.m.
 - August 5, 2019 – **Festival Committee Meeting** 6:00 p.m. in the Front Conference room.
 - August 5, 2019 – **Board of Commissioners Regular Meeting** at 7:00 p.m. in the Luther Board Room in Town Hall.
 - August 12, 2019 – **Chamber Luncheon** at 12:30 p.m. in the Parks and Recreation Center.

- August 14, 2019 – **Historic Preservation Commission** meeting at 5:00 p.m. in the Parks and Recreation Center.

b. Department Monthly Reports.

- Fire Department, June, 2019
- Police Department, June, 2019
- Inspections Department, June, 2019
- Parks & Recreation, June, 2019
- Stormwater Department, June, 2019
- Public Works Department, June, 2019
 - Sanitation
 - Service Garage
 - Buildings & Grounds
 - Street

10. STAFF COMMENTS.

11. OFFICIAL COMMENTS.

Commissioner Legge thanked everyone involved with Hope Mills Baseball, and Town staff for the rescheduled 4th of July events.

Commissioner Larson commented the rescheduled July 4th events were phenomenal, and she was grateful the Town acknowledged the ROTC programs/instructors this evening.

Mayor Pro Tem Mitchell commented the Historic Preservation Commission would like approval to: sell commemorative bricks for an unspecified amount of time and T-Shirts during the October 5th Farmers Market, as well as, allowing a committee member to conduct artifact missions.

Commissioner Edwards requested Town Attorney Hartzog clarify our Ordinance regarding elections. Town Attorney Hartzog responded Commissioner Edwards was referring to the Employment of Relatives Provision in the Towns Personnel Policy. The policy states the Board and Human Resources Director cannot be related to an employee. A provision in the policy states the abovementioned does not apply to any employees employed prior to the adoption of the policy.

Commissioner Edwards commented the Lake Advisory Committee requested the Board provide direction in what they may focus on or they will consider disbanding. Commissioner Bellflowers requested the Lake Advisory Committee focus on solutions for the erosion at the end of the bulkhead.

Commissioner Bellflowers thanked Town staff for their efforts in coordinating a successful rescheduled July 4th event.

Mayor Warner thanked Parks & Recreation for requesting citizens feedback by way of a comments tent during the rescheduled July 4th event and an online survey after.

12. CLOSED SESSION.

- a. To discuss a personnel matter pursuant to NCGS 143-318.11(a)(6).
- b. To consult with the Town Attorney pursuant to NCGS 143-318.11(a)(3) to protect the attorney-client privilege.

Motion made by Mayor Pro Tem Mitchell and carried unanimously, to conduct a closed session pursuant to NCGS 143-318.11 (a)(6) to discuss personnel matters and pursuant to NCGS 143-318-11 (a)(3) to consult with the attorney on matters within the attorney-client privilege.

Mayor Warner instructed the Board to assemble in the front conference room at 10:10 p.m.

At 11:45 p.m. Mayor Warner called the meeting back to order.

Motion made by Mayor Pro Tem Mitchell and carried unanimously, to seal the minutes of the closed session until such time as the release of the information would no longer frustrate the purpose of the closed session and further no action was taken.

13. ADJOURNMENT.

Motion made by and carried unanimously, to adjourn the meeting.

Mayor Warner adjourned the meeting at 11:48 p.m.