

**TOWN OF HOPE MILLS
BOARD OF COMMISSIONERS REGULAR MEETING MINUTES
MONDAY JULY 9, 2018, 7:00 P.M.
WILLIAM F. "BILL" LUTHER, JR. AND DORIS LUTHER MEETING ROOM**

Mayor Jackie Warner called the regular meeting of the Hope Mills Board of Commissioners to order on Monday, July 9, 2018 at 7:00 p.m.

GOVERNING BOARD MEMBERS PRESENT

Mayor Jackie Warner, Mayor Pro Tem Mike Mitchell, Commissioners Jessie Bellflowers, Pat Edwards, Meg Larson and Jerry Legge.

STAFF PRESENT

Town Manager Melissa Adams, Town Clerk Jane Starling, Finance Director Drew Holland, Public Works Director Hector Cruz, Fire Chief Chuck Hodges, Police Chief Joel Acciardo, Stormwater Administrator Beth Brown, Development & Planning Administrator Chancer McLaughlin, and Human Resources Director Laticia Black. Also present was Town Attorney Dan Hartzog, Jr.

INVOCATION AND PLEDGE OF ALLEGIANCE

The invocation was led by Pastor Michael Mathis, Mission Field Ministries, followed by the singing of the National Anthem by Ms. Casey Noe, and Pledge of Allegiance led by Mayor Jackie Warner.

1. APPROVAL OF AGENDA – ADDITIONS OR DELETIONS.

Motion made by Mayor Pro Tem Mitchell, seconded by Commissioner Bellflowers and carried unanimously, to approve the agenda as presented.

2. PRESENTATIONS:

- a. Certificates of Recognition for the Hope Mills & Cumberland County Community Emergency Response Team. (CERT).

The Board of Commissioners presented the Certificates of Appreciation to the Hope Mills and Cumberland County Emergency Response Teams.

- b. Certificates of Recognition for sponsors of the Lake Celebration events.

The Board of Commissioners presented the Certificates of Appreciation to the sponsors of the Lake Celebration events.

- c. Certificates of Recognition for the Town of Hope Mills: Lake Celebration Committee & Volunteers, Fire Department, Police Department, Parks and Recreation Department, and Kenny Bullock, Parks and Recreation Director.

The Board of Commissioners presented the Certificates of Appreciation to Town staff for their participation in the Lake Celebration events.

- d. A proclamation declaring July 20, 2018, Kenny Bullock Day was read by Mayor Warner.

**Town of Hope Mills
Proclamation**

WHEREAS, Kenny Bullock has been an invaluable employee of the Town of Hope Mills; and

WHEREAS, he has served this community well since October 2006 as Parks & Recreation Director of the Town of Hope Mills; and

WHEREAS, these years of service have been marked by numerous hours of selfless dedication to ensure all Town events are flawless and to the best interest of the community as he has worked for the betterment of the Parks & Recreation Department; and

WHEREAS, through the performance of his duties and responsibilities as the Parks & Recreation Director of the Town of Hope Mills he has made excellent and constructive contributions to the Parks & Recreation Department in our Town; and

NOW, THEREFORE I, Jackie Warner, Mayor of the Town of Hope Mills proclaim Friday, July 20, 2018 as

KENNYBULLOCKDAY

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of said Town, this the 9th day of July, 2018.

Jackie Warner, Mayor

Mayor Pro Tem Mike Mitchell

Commissioner Jessie Bellflowers

Commissioner Pat Edwards

Commissioner Meg Larson

Commissioner Jerry Legge

- e. A proclamation recognizing One Hundred Years of Warrant Officer Association Service.

Mayor Warner read the proclamation recognizing one hundred years of warrant officer association service.

***TOWN OF HOPE MILLS
PROCLAMATION RECOGNIZING
ONE HUNDRED YEARS OF WARRANT OFFICER ASSOCIATION SERVICE***

WHEREAS, Warrant Officer's serve as the quite professionals; and

WHEREAS, The Fortress Braxton Brag Silver Chapter Warrant Officer Association has been in existence for 100 years; and

WHEREAS, the Association is an approved nonprofit that raises money and gives it away assisting surrounding communities and families through chapters located around the world; and

WHEREAS, the Ft. Bragg chapter is one of the largest chapters and provides VA visits, Wounded Warrior donations, Habitat programs, and Food pantry donations to include holiday gifts for families;

NOW, THEREFORE, BE IT RESOLVED that I, Jackie Warner, Mayor of the Town of Hope Mills, do hereby proclaim **Monday July 9, 2018, as the Ft Bragg Silver Chapter Warrant Officer Association's 100th Centennial Celebration** in the Town of Hope Mills in tribute to Warrant Officers on active duty, reserve, guard, retired and their families, and urge all citizens to join us in honoring you and remembering your service.

Jackie Warner, Mayor

- f. Hope Mills Congestion Management Plan. (Fayetteville Area Metropolitan Planning Organization, Joel Strickland and representatives from Kittelson)

Joel Strickland, FAMPO Executive Director, and Zachary Bugg, Kittelson & Associates presented an overview of the Town of Hope Mills Multimodal Congestion Management Plan. Using the FAMPO Congestion Management Plan process, the study was initiated in May of 2017 to focus on safety, mobility, connectivity and accessibility of all transportation users inside the Hope Mills Town limits. The final technical report was

completed in June of 2018 and FAMPO staff will consider the project recommendations when applying for NCDOT prioritization funding.

3. PUBLIC HEARINGS: None

4. PUBLIC COMMENTS:

Mayor Warner opened the public comment section. There were two speakers.

Mr. Bill Speight, 4723 Legion Rd. Hope Mills, NC, spoke about the Lone Survivor Foundation. Mr. Speight questioned the status of request from the organization. Town Attorney Hartzog stated that he could say a proposal was made to the Board who discussed it and declined to accept it.

Mr. Joe Riddle, 125 Great Oaks Fayetteville, NC spoke about the proposed Sign Ordinance changes. Mr. Riddle stated that a one week limit on temporary banners is too short of a time period, and urged the Board not to make the ordinance as restrictive as presented.

The Board of Commissioners instructed Attorney Hartzog to send a letter to the Lone Survivor Foundation advising of the Board's decision.

5. CONSENT AGENDA:

- a. Consideration of approval the minutes from the June 18, 2018 Regular Meeting.
- b. Consideration of approval of the minutes from the June 18, 2018 Closed Session.
- c. Consideration of Mosquito Agreement with the Town of Spring Lake.

Motion made by Mayor Pro Tem Mitchell, seconded by Commissioner Legge and carried unanimously, to approve the consent agenda as read.

6. OLD BUSINESS:

- a. Consideration of Year End Budget Amendment #40 in the amount of \$231,400 for FEMA repairs.

Town of Hope Mills, North Carolina
Budget Ordinance Amendment
Fiscal Year 2017-2018
Amendment #40

BE IT ORDAINED by the Board of Commissioners of the Town of Hope Mills, North Carolina, that the following amendment be made to the general fund budget ordinance for the fiscal year ending in June 30, 2018:

Section 1. To amend the General Fund, the appropriations are to be changed as follows:

<u>Account</u>	<u>Decrease</u>	<u>Increase</u>
Contract Services – Hurricane Matthew – 10-501-1271	-	231,400.00
	<u>\$ -</u>	<u>\$ 231,400.00</u>

This will result in a net increase of \$231,400 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

<u>Account</u>	<u>Decrease</u>	<u>Increase</u>
FEMA Reimbursement 10-3325	-	231,400.00
	<u>\$ -</u>	<u>\$ 231,400.00</u>

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Board of Commissioners, and to the Budget Officer and the Finance Officer for their direction.

Adopted this 9th day of July 2018.

Jackie Warner, Mayor

ATTEST:

Jane G. Starling, Town Clerk

Motion made by Mayor Pro Tem Mitchell, seconded by Commissioner Larson and carried unanimously, to approve Budget Amendment #40 in the amount of \$231,400 for FEMA repairs.

7. NEW BUSINESS:

- a. Consideration of Ordinance 2018-02 for a Charter Amendment to alter the terms served by the Board members to four-year staggered terms and Resolution 2018-14 for Special Election Referendum.

Ordinance No. 2018-02

AN ORDINANCE TO AMEND THE TOWN CHARTER TO CHANGE THE TERMS OF OFFICE FOR THE MAYOR AND BOARD OF COMMISSIONERS TO STAGGERED FOUR YEAR TERMS

WHEREAS, the Board of Commissioners of the Town of Hope Mills desires to amend the Town of Hope Mills Town Charter resolves to consider amending the Town of Hope Mills Town Charter to alter the terms served by Board members to four-year staggered terms, as permitted by N.C. Gen. Stat. § 160A-101(4);

WHEREAS, the Board of Commissioners have complied with all provisions of N.C. Gen. Stat. § 160A-102 by adopting a resolution of intent on May 7, 2018, publishing a notice of public hearing on June 7, 2018 and holding a public hearing on June 18, 2018;

WHEREAS, the Board of Commissioners desires to have the citizens of Hope Mills determine whether the Mayor and Board of Commissioners serve staggered four year terms;

NOW, THEREFORE, BE IT ORDAINED that, subject to approval by a vote in the next general election, Article III of the Town's Charter, pursuant to N.C. Gen. Stat. § 160A-102, to read as follows:

Article III - Elections

Sec. 3.1 – Regular Municipal Elections

Regular municipal elections shall be held in each odd numbered year, and shall be conducted in accordance with the uniform municipal election laws of North Carolina.

Sec. 3.2 – Conduct and Method of Elections

The Mayor and members of the Town Board shall be elected according to the nonpartisan plurality method of elections.

Sec. 3.2 – Election of the Mayor

A Mayor shall be elected every four years.

Sec. 3.3 – Election of the Town Board

At the regular municipal election in 2019, there shall be elected five members of the Town Board to fill the seats of those officers whose terms are then expiring. The two members who receive the highest number of votes shall serve a four year term, while the

remaining three members elected shall serve a two year term. Thereafter, in the 2021 election, there shall be elected three members of the Town Board to fill the seats of those officers whose terms are then expiring. The three commissioners elected in the 2021 election shall serve four year terms. In each election after 2021, Board members shall be elected to fill the seats of those officers whose terms are then expiring, and shall serve four year terms in staggered biennial elections.

Sec. 3.4 – This ordinance shall take effect only upon approval by majority vote of the vote of the citizens of Hope Mills, as provided in N.C. Gen. Stat. § 160A-102.

Adopted this 9th day of July 2018.

Jackie Warner, Mayor

Attest:

Jane G. Starling, Town Clerk

RESOLUTION NO 2018-14

A RESOLUTION OF THE BOARD OF COMMISSIONERS FOR THE TOWN OF HOPE MILLS CALLING FOR A REFERENDUM FOR THE PURPOSE OF SUBMITTING TO A VOTE AN ORDINANCE IMPLEMENTING FOUR YEAR STAGGERED TERMS FOR THE MAYOR AND BOARD OF COMMISSIONERS

WHEREAS, pursuant to N.C. Gen. Stat. § 160A-101 and 160A-102, the Town Board for the Town of Hope Mills enacted an ordinance on July 9, 2018, amending the Town of Hope Mills Town Charter to implement staggered four year terms for the Mayor and Board of Commissioners; and

WHEREAS, pursuant to N.C. Gen. Stat. § 160A-102, the ordinance provides that it will become effective only if approved by a vote of the people.

NOW, THEREFORE, BE IT RESOLVED by the Hope Mills Board of Commissioners that:

1. A general election will be held on November 6, 2018 and will include a vote of the people for the purpose of determining whether the Town's Charter shall be amended to provide for four year staggered terms for the Mayor and Board of Commissioners.
2. Pursuant to N.C. Gen. Stat. § 163A-1592, the Cumberland County Board of Elections is hereby requested to conduct the election herein described and the Town Clerk is directed to forthwith deliver a copy of this resolution to said Board of Elections.

3. Pursuant to N.C. Gen. Stat. § 160A-102, the Town Clerk shall cause to be duly published in accordance with N.C. Gen. Stat. § 163A-1592, a notice of the election hereby called.

4. The election shall be held in accordance with Article 23, Chapter 163A of the General Statutes of North Carolina.

ADOPTED this the 9th day of July, 2018.

TOWN OF HOPE MILLS

JACKIE WARNER, Mayor

ATTEST:

Jane Starling, Town Clerk

Motion made by Mayor Pro Tem Mitchell, seconded by Commissioner Legge and carried unanimously, to approve Ordinance 2018-02 for a Charter Amendment to alter the terms served by the Board members to four-year staggered term.

Motion made by Mayor Pro Tem Mitchell, seconded by Commissioner Legge and carried unanimously, to approve Resolution 2018-14 for Special Election Referendum.

b. Consideration of Town Water Quality Testing Policy for the Hope Mills Lake.

Stormwater Administrator Beth Brown presented an overview of the proposed Town Water Quality Testing Policy. Ms. Brown commented in the future, the Stormwater Department will be taking water samples once a month from April to September unless bacterial levels are elevated which would require five samples over a thirty day period.

The consensus of the Board was for Town Attorney Hartzog to research language recommendations for Town staff to bring back before the Board for approval.

c. Consideration of the purchase of a 2018 Roughneck Big River Floor flat bottom boat, with Yamaha F70 4-stroke motor, trailer and additional accessories per attached quote from A.K. McCallum Co. for the amount of \$16,681.16.

Motion made by Commissioner Legge, seconded by Commissioner Edwards and carried unanimously, to approve the purchase of a 2018 Roughneck Big River Floor Flat bottom boat with Yamaha F70 4-stroke motor, trailer and additional accessories per attached quote from A.K. McCallum Co. for the amount of \$16,681.16.

8. REPORTS AND INFORMATION ITEMS:

a. Manager's report

Town Manager Adams provided the following report:

- Phase II Hope Mills Lake Park – Public Works staff will be meeting with Mr. Fleming on July 17th to go over his initial drawings.
- Johnson Street Sidewalk – Public Works Staff will be meeting with McGill Associates on July 16th to discuss the progress on this project.
- Curbing at Lake parking lot to mitigate water runoff through the concession stand – Public Works and Stormwater staff will be meeting with contractor on Monday afternoon, contractor possibly starting work on the 10th of July.
- Rockfish Road Sidewalk – Contractor has mobilized. The materials for the stormwater phase of the project have been delivered and the initial asphalt cut done for excavation. After initiating excavation the contractor has concerns with the depth of the fiber optic line. The line was previously identified but no depth was known until initial excavation started. McGill Associates engineers are discussing a way forward for box locations to continue with the project.
- Damaged areas from Hurricane Matthew - the River Road project has been completed with the exception of seeding on both sides of the culvert. River Road has been opened.
- Request to DOT for the Speed limit change for North Main Street – Public Works Director Hector Cruz received a call from the office of Traffic Management at DOT. Technicians explained that for the speed limit to change on the location requested, other changes must take place at the intersection with timing and sequencing of lights. The standards followed by Traffic Management are in accordance with Federal Highway Administration (FHWA) Safety standards, and the local office off DIV6 must follow their guidelines to make these changes. They will notify us when they make the determination on making the speed limit change.
- Code Enforcement - last week there were 32 Inspections done on possible code enforcement violations, 11 of those were found to be in compliance.

b. Reminders

- **Monday July 9, 2018 12:00 noon** Chamber luncheon, Parks and Recreation Center.
- **Monday July 9, 2018 7:00 p.m.** Regular Board of Commissioners meeting, Town Hall.
- **Tuesday July 17, 6:00 p.m.** Lake Advisory Committee Meeting, Parks and Recreation Center.
- **Monday July 23, 2018, 6:30 p.m.** Parks and Recreation Advisory Committee meeting, Parks and Recreation Center.
- **Monday July 23, 2018 7:00 p.m.** Regular Board of Commissioners Meeting.

- **Tuesday July 24, 2018, 7:00 p.m.** Appearance Committee meeting, Parks and Recreation Center.
- **Thursday July 26, 2018 7:00 p.m.** Veterans Affairs Commission meeting, Parks and Recreation Center.

c. Committee Liaisons update on Committee Activities.

Mayor Warner stated the Lake Celebration Committee would like to be called the “Festival Celebration Committee” and if the Board approves; begin planning for a spring festival taking into consideration the calendars of other municipalities. The cardboard boat race would be the main event.

The Consensus of the Board was to place the consideration of renaming the Lake Celebration Committee on the next agenda.

- Mayor Pro Tem Mitchell - Historic Preservation Commission

Mayor Pro Tem Mitchell stated the committee is working to finalize the ordinance for Town Attorney Hartzog to review. Mayor Pro Tem Mitchell requested Town Attorney Hartzog return the item as quickly as possible once received.

- Commissioner Edwards – Lake Advisory Committee

Commissioner Edwards stated the Lake Advisory Committee is meeting every other month and will meet again on July 17, 2018

- Commissioner Legge – Appearance Committee Commissioner

Legge stated he did not attend the meeting last month and has nothing to report.

- Commissioner Larson – Parks & Recreation Committee

Commissioner Larson commented the Parks & Recreation Advisory Committee was unable to meet as they did not have a quorum. Commissioner Larson inquired about the rules for attendance and how to replace individuals who do not attend. Town Manager Adams responded if 3 consecutive meetings are missed, the liaison should bring it before the Board for removal of the individual and advertise vacancies for residents who wish to volunteer.

- Commissioner Bellflowers - Veterans Committee and RLUAC

Commissioner Bellflowers stated the Veterans Affairs Commission met on June 28, 2018 and is continuing to work on Hero’s Homecoming for November 9 through the 12th with Town events taking place on Sunday November 11, 2018. Commissioner Bellflowers requested, on behalf of the committee, that the Town check for funding availability for

some of the committee to attend the County's Purple Heart Dinner and represent Hope Mills. Commissioner Bellflowers commented RLUAC will not meet again until August.

9. STAFF COMMENTS.

Town Clerk Starling thanked Town Manager Adams and Deputy Town Clerk Gillstedt for their assistance during her transition as Town Clerk.

10. OFFICIAL COMMENTS.

Commissioner Legge thanked all the volunteers and staff for their efforts during the Lake Celebration events.

Commissioner Bellflowers thanked those who presented this evening and the residents who attended.

Commissioner Edwards commented Parks & Recreation Director Kenny Bullock was approaching by the Chamber of Commerce to serve as a Board member.

Mayor Warner commented on her support for the military and their presence within our community.

12. ADJOURNMENT.

Motion made by Commissioner Legge, seconded by Mayor Pro Tem Mitchell and carried unanimously, to adjourn the meeting.

Mayor Warner adjourned the meeting at 8:50 p.m.

Jackie Warner, Mayor

ATTEST:

Jane G. Starling, CMC
Town Clerk