

**TOWN OF HOPE MILLS
BOARD OF COMMISSIONERS REGULAR MEETING
MONDAY JUNE 4, 2018, 7:00 P.M.
WILLIAM F. "BILL" LUTHER, JR. AND DORIS LUTHER MEETING ROOM**

Mayor Jackie Warner called the regular meeting of the Hope Mills Board of Commissioners to order on Monday, June 4, 2018 at 7:00 p.m.

GOVERNING BOARD MEMBERS PRESENT

Mayor Jackie Warner, Mayor Pro Tem Mike Mitchell, Commissioners Jessie Bellflowers, Pat Edwards, Meg Larson and Jerry Legge.

STAFF PRESENT

Town Manager Melissa Adams, Executive Assistant/Deputy Town Clerk Tiffany Gillstedt, Finance Director Drew Holland, Parks & Recreation Director Kenny Bullock, Public Works Director Hector Cruz, Fire Chief Chuck Hodges, Police Chief Joel Acciaro, Stormwater Administrator Beth Brown and Development & Planning Administrator Chancer McLaughlin. Also present was Town Attorney Dan Hartzog, Jr.

INVOCATION AND PLEDGE OF ALLEGIANCE

The invocation was led by Dr. Ron Godbolt, Word of Truth Ministry, Inc., followed by the Pledge of Allegiance led by Mayor Jackie Warner.

1. APPROVAL OF AGENDA – ADDITIONS OR DELETIONS.

Motion made by Mayor Pro Tem Mitchell, seconded by Commissioner Edwards and carried unanimously, to approve the agenda as presented with the addition of New Business item c. Discussion of a remedy for geese at the Lake and item d. Hope Mills Lake Park Signage and duties of the Lake Park Attendant.

2. PRESENTATIONS:

- a. Presentation of Certificates of Appreciation to the Mayor's Youth Leadership Committee.

Mayor Warner presented Certificates of Appreciation to the Mayor's Youth Leadership Committee members. Mayor Warner remarked the committee gave the Board insight into what the youth of Hope Mills wish to see for the Town.

- b. Volunteer of the Month Award presented by Mayor Warner to Linda Sumners.

Mayor Warner read a letter of recommendation from Grilley Mitchell and Commissioner Edwards nominating Linda Sumners as Volunteer of the Month.

- c. Presentation of Certificates of Completion for the students in the Citizens Academy Program and Certificates of Appreciation to the Sponsors.

Town Manager Melissa Adams and Deputy Town Clerk Tiffany Gillstedt presented the 3rd graduating class of the Citizens Academy Program with plaques featuring their Certificates of Completion.

- **RECESS FOR A BRIEF RECEPTION.**

Mayor Warner called for a brief recessed at 7:12 p.m.

- **RETURN TO OPEN SESSION.**

At 7:28 p.m. Mayor Warner called the meeting back to order.

3. MOTION TO CONDUCT A CLOSED SESSION PURSUANT TO NCGS 143-318.11 (A) (4) TO DISCUSS MATTERS RELATING TO THE LOCATION OR EXPANSION OF INDUSTRIES OR OTHER BUSINESSES IN THE AREA SERVED BY THE PUBLIC BODY.

Motion made by Mayor Pro Tem Mitchell, seconded by Commissioner Legge to conduct a closed session pursuant to NCGS 143-318.11 (A) (4) to discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body.

Mayor Warner instructed the Board to assemble in the front conference Room at 7:30 p.m.

At 8:41 p.m. Mayor Warner called the meeting back to order.

Motion made by Mayor Pro Tem Mitchell, seconded by Commissioner Legge and carried unanimously, to seal the minutes of the closed session until such time as the release of the information would no longer frustrate the purpose of the closed session and further no action was taken.

4. PUBLIC HEARINGS:

- a. Public Hearing to receive comments on the proposed Fiscal Year 2018-2019 Budget.

The Board of Commissioners may or may not adopt the proposed Budget Ordinance and Fee Schedule. A final copy of the proposed FY 2018-2019 Budget Book will be handed out at the meeting.

- Consideration to adopt the 2018-2019 FY Budget Ordinance.

- Consideration to adopt the proposed 2018-2019 Fiscal Year Fee Schedule. Mayor Warner opened the public hearing at 8:41 p.m. Mayor Warner called for comments for or against the proposed budget. There were no comments.

Motion made by Commissioner Legge, seconded by Commissioner Bellflowers and carried unanimously, to close the public hearing.

Mayor Warner closed the public hearing at 8:41 p.m.

Finance Director Holland commented the fee schedule on page 32 pertaining to Public Works would be removed.

Commissioner Bellflowers inquired whether the required \$80,000 to replace the HVAC system in Town Hall would be included in next year's budget. Finance Director Holland responded the \$80,000 would remain in the current year's budget.

Motion made by Commissioner Legge, seconded by Mayor Pro Tem Mitchell and carried unanimously, to approve the fiscal year 2018-2019 budget as presented.

Motion made by Commissioner Legge, seconded by Commissioner Edwards and carried unanimously, to adopt the fee schedule for the fiscal year 2018-2019 budget with the amendment to the Public Works portion on page 32.

5. PUBLIC COMMENTS:

Cathy Johnson, 3740 Master Drive, thanked the Town for allowing her to participate in the Citizens Academy Program as it was a very enriching experience.

6. CONSENT AGENDA:

- a. Consideration of approval of the minutes of May 14, 2018 Board of Commissioners Special Meeting.
- b. Consideration of approval of the minutes of May 21, 2018 Closed Session.

Motion made by Commissioner Bellflowers, seconded by Commissioner Legge and carried unanimously, to approve the consent agenda as read.

7. OLD BUSINESS:

- a. Update by Attorney Hartzog to Mayor Pro Tem Mitchell's Public Records Request concerning the closed Facebook group, Hope Mills Chatter.

Town Attorney Hartzog commented after a great deal of correspondence with Frayda Bluestein of UNC School of Government, he found no evidence of a violation of open

meetings laws. Attorney Hartzog concluded it is elected officials 1st Amendment right to participate in closed Facebook groups so long as a quorum is not simultaneously engaging in conversation of Town Business or other matters.

- b. Discussion concerning scheduling a workshop to discuss a proposed Food Truck Ordinance and changes to the Sign Ordinance.

Motion made by Commissioner Bellflowers, seconded by Commissioner Legge and carried unanimously, to hold a workshop to discuss the proposed Food Truck Ordinance and changes to the Sign Ordinance on Monday, July 9, 2018 at 5:00 p.m.

8. NEW BUSINESS:

- a. **Case No. 18-047** Consideration of the Robin's on Main; C3 (HOD) Site Plan Review; Hope Mills Zoning Ordinance; Zoned C3 (HOD); Acreage: 0.40 ac. +/-; located at 5483 Trade Street; Submitted by Robin Burman (Developer) and Robert C. Evans (Architect). (Hope Mills).

Motion made by Mayor Pro Tem Mitchell, seconded by Commissioner Edwards and carried unanimously, to approve Case No. 18-047 Consideration of the Robin's on Main Site Plan Review; Hope Mills Zoning Ordinance; Zoned C3 (HOD); Acreage 0.40 ac. +/- located at 5483 Trade Street.

- b. Consideration of a proposal from Kelly Fulton – Kelliview Pedal Boats to open a business at the Hope Mills Lake.

Town Manager Adams called Kelly Fulton forward to answer questions pertaining to the proposal for Kelliview Pedal Boats.

Commissioner Legge inquired the proposed location of Kelliview Pedal Boats. Ms. Fulton responded the boats would be docked to the right of the deck. Commissioner Legge suggested the Town wait to hear additional ideas for the lake area and gather cost estimates before committing to an individual company.

Commissioner Bellflowers commented the Town is currently engaged in a Parks & Recreation Comprehensive Master Plan and will begin receiving public input on June 12, 2018 for a Parks & Recreation Study. Commissioner Bellflowers suggested the Town wait to hear the results of the study before making a decision.

Mayor Pro Tem Mitchell inquired if Ms. Fulton was seeking a long-term contract. Ms. Fulton responded she like to begin operating next year with a 2-3 year contract.

The consensus of the Board was to defer the Pedal Boat proposal to hear the results of the Parks & Recreation Comprehensive Master Plan study but requested a copy of the second Kelliview Pedal Boats proposal.

- c. Discussion of a remedy for the geese at the lake.

Discussion pursued regarding the possible solution of bringing in registered Border Collie Geese Control services to rid away the geese at the lake and awaiting recommendations from the Town's Animal Control Officer, Paul Howard. The estimated cost for a registered Border Collie service is \$85 per hour.

- d. Hope Mills Lake Park Signage and the duties of the Lake Park Attendant.

Commissioner Bellflowers requested this item be added to the agenda as he wished for the Lake area to feature additional "No Swimming" and "No Wake, No Wave" signage. Commissioner Bellflowers commented the area by the Board walk is riddled with garbage.

Parks & Recreation Director Kenny Bullock commented he will be at the lake from 5:00 p.m. to 10:00 p.m. three days this week as the Lake Park Attendants are encountering harassment issues as they try to enforce the no swimming rule and other rules.

Commissioner Legge suggested the Town enact a Code of Conduct ban for disorderly Lake visitors.

Town Manager Adams requested a more concentrated Police presence by the Lake, especially on the weekends to aid in enforcement efforts.

Mayor Warner requested an additional trash receptacle by the lake.

Town Manager Adams commented the Town will display additional "No wake, No Wave," "No Swimming" and "Do Not Feed the Wildlife" signage and add an additional trash receptacle.

9. REPORTS AND INFORMATION ITEMS:

- a. Manager's update.
 - 1. The design of three options for Phase II of the Lake Park - Boring of the site took place the week of May, 22nd, two sites were done. Mr. Stephen Fleming is continuing to work on the three preliminary designs for review.
 - 2. Rockfish Road sidewalk - A Pre-construction meeting took place on the May 29th, and the notice to proceed is set for June 11th.
 - 3. Damaged areas from Hurricane Matthew - River Road – The contractor has installed boxes, pipes and rip rap for the new culvert. They are currently working on the diversion of an 8" water line per the plans. Diversion of the water line had to change due to the size of the custom boxes. A change order will follow.

4. Eel migratory season (3/15 – 6/15) - We are continuing with basket inspections twice a week through June 15th. Total count as of today's date is 179. A final report will be sent shortly after June 15th.
5. Town Hall HVAC System - System went down on May 31st. On June 1st technicians from BASS were able to place the unit in operation, which at the moment is only at 70%. One of the circuits is down due to excess leakage of refrigerant. It is not practical to fill the compressor for the circuit that is down because it will be drained in less than a week @ a cost of approximately \$70 a pound and it will require approximately 50 pounds of refrigerant. What was recommended was to go ahead with the replacement of the unit now.
6. The Town has been designated as a Gold Star Family Town. Public Works Director Cruz will place the signage at our entryways into Town.
7. Hope Mills Parks & Recreation Public Input meeting on the Parks & Recreation Comprehensive Master Plan is scheduled for June 12, 2018 from 5:30 – 7:30 p.m.
8. Mark Landis of Schnabel submitted the Hope Mills Dam Project for the 2018 Association of State Dam Safety Officials Dam Award.

- Hurricane Preparedness Update
- Update on Hope Mills Lake water quality testing

Town staff began water sampling from four sites within the lake during the week of May 22nd. During the first sampling, 1 of the 4 samples exceeded the state limits for fecal bacteria. During the second sampling all four samples exceeded the state limits for fecal bacteria. All samples are being processed by Microbac Laboratory at a cost of \$30 per sample as it has been determined the Town is not allowed to use the State laboratory.

- LOMR for Hope Mills Lake Update

b. Reminders of upcoming events:

- **Thursday, June 7, 2018 - 5:00 p.m. – 8:00 p.m.** Hope Meals Food Truck Rodeo.
- **Friday, June 8, 2018 – 12:00 p.m.** Hope Mills Chamber of Commerce 9th Annual Golf Tournament, Gates Four Golf and Country Club.
- **Monday, June 11, 2018 - 12:30 p.m.** Chamber Luncheon, Parks & Recreation Center.
- **Wednesday, June 13, 2018 - 5:00 p.m.** Historic Preservation Commission Meeting, Parks & Recreation Center.
- **Monday, June 18, 2018 7:00 p.m.** Regular Board of Commissioners Meeting with public hearing on 4-year staggered terms for the elected, Town Hall.
- **Tuesday, June 19, 2018 – 6:00 p.m.** Lake Advisory Committee meeting, Parks & Recreation Center.

- **Monday, June 25, 2018 – 6:30 p.m.** Parks & Recreation Advisory Committee Meeting, Parks & Recreation Center.
- **Tuesday, June 26, 2018 – 6:30 p.m.** Appearance Committee Meeting, Parks & Recreation Center.
- **Thursday, June 28, 2018 – 7:00 p.m.** Veterans Affairs Commission Meeting, Parks & Recreation Center.

Mayor Warner commented the Lake Celebration Committee will meet every Monday in June until the start of the lake celebrations beginning on June 30, 2018.

c. Committee Liaisons Update on Committee Activities.

- Mayor Pro Tem Mitchell - Historic Preservation Commission

Mayor Pro Tem Mitchell commented he was unable to attend the Historic Preservation Commission meeting in April due to tax session. Mayor Pro Tem Mitchell commented the committee discussed the Rules of Procedure and renovations to the museum property. Mayor Pro Tem Mitchell attended the RLUAC meeting in place of Commissioner Bellflowers.

- Commissioner Edwards – Lake Advisory Committee

Commissioner Edwards commented she was unable to attend the Lake Advisory Committee meeting and requested Lake Advisory Committee Chairman Rod MacLean update the Board.

Mr. MacLean commented the Lake Advisory Committee voted to approve meeting once every two months. Mr. MacLean announced the North Carolina Wildlife Resources Commission will release 1000 largemouth bass and catfish into the lake, date to be determined.

- Commissioner Legge – Appearance Committee

Commissioner Legge commented he was unable to attend the Appearance Committee meeting.

- Commissioner Larson – Parks & Recreation Committee

Commissioner Larson commented the Parks & Recreation Committee did not meet in the month of May due to the Memorial Day holiday.

- Commissioner Bellflowers- Veterans Committee and RLUAC

Commissioner Bellflowers commented the Veterans Affairs Commission discussed the Memorial Day events and Heroes Homecoming 6.

Mayor Warner requested backups be assigned for Committee Liaisons.

Mayor Warner commented she attended the FAMPO meeting and Heroes Homecoming. Mayor Warner remarked she will be meeting with County Manager Amy Cannon and Mayor Mitch Colvin to discuss the countywide meeting scheduled for August.

10. STAFF COMMENTS.

Town Manager Adams announced former temporary employee, Tiffany Gillstedt is now serving at a permanent capacity as Executive Assistant/Deputy Town Clerk for the Town.

11. OFFICIAL COMMENTS.

Commissioner Bellflowers inquired the date of the next Bench Mark Planning Services meeting. Town Manager Adams responded she has not heard from Bench Mark Planning Services since the last meeting on May 10th. Commissioner Bellflowers congratulated all those who received recognition this evening as well as Executive Assistant/Deputy Town Clerk Gillstedt.

Mayor Warner commented Senator Wesley Meredith and Representative John Szoka requested Hope Mills schedule a joint Town Hall meeting with our legislators in December. The purpose of the joint meeting would be to discuss areas of concern for the Town and to receive citizen input. Mayor Warner commented Representative Richardson was invited as well.

Town Manager Adams commented she would contact Senator Meredith and Representative Szoka's assistants.

Commissioner Edwards commented Hope Mills was the only representation present for Cumberland County at the NC League of Municipalities Town and State Dinner on May 29, 2018 in Raleigh.

Commissioner Legge congratulated Deputy Town Clerk Gillstedt, Jack Britt High School, and the Mayor's Leadership Youth Committee. Commissioner Legge remarked the District Baseball Tournament will be held at Brower Park from June 16-18th.

12. MOTION TO CONDUCT A CLOSED SESSION PURSUANT TO NCGS 143-318.11 (A) (3) TO CONSULT WITH THE ATTORNEY ON MATTERS WITHIN THE ATTORNEY-CLIENT PRIVILEGE (INTERSTATE OUTDOOR, et. al. v. TOWN OF HOPE MILLS).

Motion made by Mayor Pro Tem Mitchell, seconded by Commissioner Bellflowers to conduct a closed session pursuant to NCGS 143-318.11 (A) (3) to consult with the attorney on matters within the attorney-client privilege (Interstate Outdoor, et. al v. Town of Hope Mills).

Mayor Warner instructed the Board to assemble in the front conference room at 9:57 p.m.

At 10:41 p.m. Mayor Warner called the meeting back to order.

Motion made by Mayor Pro Tem Mitchell, seconded by Commissioner Legge and carried unanimously, to seal the minutes of the closed session until such time as the release of the information would no longer frustrate the purpose of the closed session and further no action was taken.

13. ADJOURNMENT.

Motion made by Commissioner Legge, seconded by Commissioner Edwards and carried unanimously, to adjourn the meeting.

Mayor Warner adjourned the meeting at 10:42 p.m.

Jackie Warner, Mayor

ATTEST:

Tiffany Gillstedt
Executive Assistant/Deputy Town Clerk