

**TOWN OF HOPE MILLS
BOARD OF COMMISSIONERS REGULAR MEETING
MONDAY, MAY 7, 2018, 7:00 P.M.
WILLIAM F. "BILL" LUTHER, JR. AND DORIS LUTHER MEETING ROOM**

Mayor Jackie Warner called the regular meeting of the Hope Mills Board of Commissioners to order on Monday, May 7, 2018 at 7:00 p.m.

GOVERNING BOARD MEMBERS PRESENT

Mayor Jackie Warner, Mayor Pro Tem Mike Mitchell, Commissioners Jessie Bellflowers, Pat Edwards, Jerry Legge and Meg Larson.

GOVERNING BOARD MEMBERS ABSENT

None.

STAFF PRESENT

Town Manager Melissa Adams, Administrative Assistant/Acting Deputy Town Clerk Tiffany Gillstedt, Finance Director Drew Holland, Parks & Recreation Director Kenny Bullock, Public Works Director Hector Cruz, Inspections Ray Reeves, Police Chief Joel Acciaro, Fire Chief Chuck Hodges, Deputy Fire Chief Steve Lopez, Stormwater Administrator Beth Brown and Planning & Development Administrator Chancer McLaughlin. Also present was Town Attorney Dan Hartzog, Jr.

INVOCATION AND PLEDGE OF ALLEGIANCE

The invocation was led by Dr. Ron Goldbolt, Word of Truth Ministry, Inc., followed by the Pledge of Allegiance led by Mayor Jackie Warner.

1. APPROVAL OF AGENDA – ADDITIONS OR DELETIONS.

Motion made by Commissioner Legge, seconded by Mayor Pro Tem Mitchell and carried unanimously, to approve the agenda as presented with the removal of Consent Agenda item d. Consideration of approval of Street Improvement Project Change Order No. 1 with Highland Paving in the amount of \$126,100.00 and BA #31 and e. Consideration of approval of Road Repairs Project (FEMA Reimbursable) Change Order No. 1 with Charles Hughes Construction in the amount of \$10,820.00 and BA #32 moved to New Business with the addition of item f. discussion of street closures for the July 4th Festivities to New Business.

2. PRESENTATIONS:

- a. Proclamation for Law Enforcement Officers Week, May 13-19, 2018.

**OFFICE OF THE MAYOR
Proclamation
LAW ENFORCEMENT OFFICERS WEEK**

2018 BY THE MAYOR OF HOPE MILLS, NORTH CAROLINA

WHEREAS, the Congress and the President of the United States have designated that there be a national Law Enforcement Officers Week; and

WHEREAS, the members of the law enforcement agencies of North Carolina play an essential role in safeguarding the rights and freedom of the citizens of the State; and **WHEREAS**, it is important that all citizens know and understand the problems, duties and responsibilities of their law enforcement officers and agencies, and that members of those agencies recognize their duty to serve the people by safeguarding life and property, by protecting them against violence or disorder, and by protecting the innocent against deception and the weak against oppression or intimidation; and

WHEREAS, the citizens of Hope Mills recognize and appreciate the contributions made by law enforcement officers at all levels of government;

NOW, THEREFORE, I, Jackie Warner, Mayor of the Town of Hope Mills, North Carolina, call upon all citizens to observe the week of May 13 – 19, 2018, as “**LAW ENFORCEMENT OFFICERS WEEK**” in Hope Mills, North Carolina, and that all of our people join in commemorating law enforcement officers, past and present, who by their faithful and loyal devotion to their responsibilities have rendered a dedicated service to their communities. In so doing, they have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

Proclaimed this 7th day of May, 2018.

Jackie Warner, Mayor

b. Proclamation for National Public Works Week, May 20-26, 2018.

Office of the Mayor
National Public Works Week
Proclamation

WHEREAS, public works services provided in our community are an integral part of our citizens’ everyday lives; and

WHEREAS, the support of an understanding and informed citizenry is vital to the efficient operation of public works systems and programs such as water, sewers, streets and highways, public buildings, and solid waste collection; and

WHEREAS, the health, safety and comfort of this community greatly depends on these facilities and services; and

WHEREAS, the quality and effectiveness of these facilities, as well as their planning, design, and construction is vitally dependent upon the efforts and skill of public works officials; and

WHEREAS, the efficiency of the qualified and dedicated personnel who staff public works departments is materially influenced by the people’s attitude and understanding of the importance of the work they perform,

NOW, THEREFORE, I, JACKIE WARNER, MAYOR of the Town of Hope Mills, do hereby proclaim the week of May 20 through May 26, 2018 as

“National Public Works Week”

in the Town of Hope Mills, and I call upon all citizens and civic organizations to acquaint themselves with the issues involved in providing our public works and to recognize the contributions which public works employees make every day to our health, safety, comfort, and quality of life.

Given under my hand and Seal of the Town of Hope Mills this 7th day of May, 2018.

Jackie Warner, Mayor

c. Proclamation for Building Business Rally, May 22, 2018.

**OFFICE OF THE MAYOR
BUILDING BUSINESS RALLY
PROCLAMATION**

WHEREAS, the Town of Hope Mills, Cumberland County, Hoke County, Cumberland County Schools, the Town of Spring Lake, PWC, FSU, FTCC, Cape Fear Valley Health and City of Fayetteville FAST have teamed up together to increase business opportunities with local vendors; and

WHEREAS, Millions of dollars will be spent annually by these local organizations and their efforts to increase business with local vendors promote a diverse and viable economy and raise awareness of the need for local contractors.; and

WHEREAS, A Building Business Rally is taking place May 22, 2018 to educate and engage local businesses on how to do business with their organizations and the types of goods and services each organization needs; and

WHEREAS, the Building Business Rally will also provide valuable information from a variety of local and state resources that support business growth, as well as present classes to local vendors to increase knowledge and business opportunities; and

WHEREAS, the Town of Hope Mills is proud to show support for local businesses, and contractors of Cumberland county and surrounding areas.

NOW, THEREFORE, I, Jackie Warner, Mayor of the Town of Hope Mills, North Carolina, do hereby honorably proclaim May 22, 2018 in honor of the

BUILDING BUSINESS RALLY

And encourage residents to spread the word and local business, suppliers, professional service providers, and prime and sub-contractors of all sizes to participate.

IN WITNESS WHEREOF, I have hereunto set my hand and caused this the 7th day of May 2018.

Jackie Warner, Mayor

d. Proclamation for Memorial Day, May 28, 2018.

**Office of the Mayor
Town of Hope Mills, NC
Proclamation**

**MEMORIAL DAY
May 28, 2018**

WHEREAS, Memorial Day was first widely observed on May 30, 1868 to commemorate the sacrifices of Civil War soldiers; and

WHEREAS, Memorial Day was previously called Decoration Day because it was a time set aside to honor the nation's Civil War dead by decorating their graves; and

WHEREAS, in 1971, Congress declared Memorial Day a National Holiday to be celebrated the last Monday in May as a time set aside to honor all veterans, living and dead; and

WHEREAS, every Memorial Day Americans remember the debt of gratitude we owe to our veterans who gave their lives for our country; and

WHEREAS, thousands of American men and women have given their lives for their country and many thousands more still bear severe disabilities and the scars of war, and by remembering these, we are reminded that the cost of war and peace is great; and

WHEREAS, we continue to rely on our brave and steadfast men and women in uniform to defend our freedoms, and as we commemorate this noble American holiday, we honor those who fell in defense of our freedoms and we honor them in our memory; and

NOW, THEREFORE, BE IT RESOLVED, that I, JACKIE WARNER, MAYOR of the Town of Hope Mills, North Carolina, do hereby urge all citizens to observe this day in honor and in memory of the thousands of American men and women who have answered the call to duty in defending the hard-won freedoms we enjoy today and who have sacrificed their lives in defense of their country.

PROCLAIMED this 7th day of May, 2018.

JACKIE WARNER, MAYOR

- e. Presentation of Manager's recommended proposed FY 2018-2019 Budget.
Budget Books will be handed out at the meeting.

Finance Director Drew Holland presented an overview of the fiscal year 2018-2019 budget.

Town Manager Adams read the Town Manager's Budget Message.

- Consideration to hold a Budget Workshop(s) in May and/or set date for Public Hearing on proposed FY 2018-2019 Budget for Monday, June 4, 2018 at 7:00 p.m.

Discussion pursued regarding setting a date for the budget workshop and public hearing.

Motion made by Commissioner Bellflowers, seconded by Mayor Pro Tem Mitchell and carried unanimously, to conduct a budget workshop on Monday May 14, 2018 at 6:00 p.m. and set the date for the public hearing on the proposed FY 2018-2019 Budget for Monday, June 4, 2018 at 7:00 p.m.

Finance Director Holland requested the Board email any budget related questions prior to the Budget Workshop.

- f. Brief update on the Public Safety Facility by Finance Director Drew Holland.

Finance Director Drew Holland commented as reported at the Budget Retreat in March, the Public Safety Facility will be built on the existing land that houses the current Police and Fire Department buildings. Town staff will be meeting with the architect on Monday, May 14, 2018 to review the current schematics that include tearing down the existing facilities.

Mayor Pro Tem Mitchell inquired whether one of the current buildings could be repurposed. Finance Director Holland responded no major maintenance had been put into the buildings as the Town knew they would eventually be tearing them down.

Commissioner Bellflowers inquired how many entrances and exits will be included in the design of the Public Safety Facility and the estimated cost. Finance Director Holland responded he did not have any information regarding the entrances and exits but he wished to keep the budget at eight million.

Commissioner Bellflowers inquired what the \$71,000 budgeted for the Public Safety Facility covers. Finance Director Holland responded the \$71,000 was what we budgeted for the architect in last fiscal year's funds. The Town has not yet paid the architect so the preliminary funds have been re-appropriated.

3. **PUBLIC HEARINGS:** None.
4. **PUBLIC COMMENTS:** None.
5. **CONSENT AGENDA:**
 - a. Consideration of approval the minutes of the April 16, 2018 Regular meeting.
 - b. Consideration of approval the disposition of surplus items from the Finance Department and from the Police Department due to the condition or replacement of the fixed asset and any amounts received from the sale of these assets will be recorded in Sale of Assets and approve Resolution No. 2018-11.

**RESOLUTION AUTHORIZING THE DISPOSITION OF CERTAIN PERSONAL
PROPERTY BY PRIVATE SALE**

RESOLUTION NO. 2018-11

WHEREAS, the Board of Commissioners of the Town of Hope Mills, North Carolina desires to dispose of certain surplus property of the Town;

NOW, THEREFORE, BE IT RESOLVED by the Hope Mills Board of Commissioners that;

- (1) The following described property is hereby declared to be surplus to the needs of the Town;
 - (1) ICS Software – Finance Department (replaced/scrap)
 - (1) 2005 Ford Crown Vic (#126) - Police Department (to be sold)
- (2) The Town Clerk shall publish notice summarizing this Resolution in accordance with G. S. 160A-267.
- (3) **NOW, THEREFORE, BE IT RESOLVED** by the Hope Mills Board of Commissioners that the previously described property is hereby declared to be surplus to the needs of the Town and authorizes the use of electronic

advertising for electronic auction of surplus property: and disposition of surplus property as scrap and/or returned to donor.

- (4) The sale may be consummated not earlier than ten (10) days from the date of publication.

ADOPTED and effective this 7th day of May, 2018.

JACKIE WARNER, MAYOR

ATTEST:

Tiffany Gillstedt
Administrative Assistant/Acting Deputy Town Clerk

- c. Consideration of approval 3rd Party Agreement between DOT, Village Company LLC and the Town of Hope Mills, placing the responsibility of maintenance of sidewalks with the Town of Hope Mills.
- d. Moved to New Business.
- e. Moved to New Business.

“END OF CONSENT AGENDA”

Motion made by Commissioner Edwards, seconded by Mayor Pro Tem Mitchell and carried unanimously, to approve the consent agenda as read.

6. OLD BUSINESS:

- a. Consideration of approval of the Town Parade Guidelines for our annual July 4th Parade.

Commissioner Legge inquired if staff will patrol the parade route. Parks & Recreation Director Kenny Bullock responded Parks & Recreation staff as well as the Police Department will patrol the parade route.

Mayor Pro Tem Mitchell commented the Town may need to limit the number of parade entries in each division to lessen the amount of time exhumed with street closures and citizens losing interest with lengthy parades.

Motion made by Mayor Pro Tem Mitchell seconded by Commissioner Edwards and carried unanimously, to approve the Town Parade Guidelines for our annual July 4th Parade.

- b. Discussion/Consideration of Resolution 2018-10 Amending the Town of Hope Mills Town Charter to alter the terms served by the Mayor and Board of Commissioners to four-year staggered terms as permitted by N.C. Gen. Stat. § 160A-101(4) to be placed on the 2018 election ballot and setting a date for a public hearing.

**RESOLUTION OF INTENT
RESOLUTION 2018-10**

The Board of Commissioners of the Town of Hope Mills hereby resolves to consider amending the Town of Hope Mills Town Charter to alter the terms served by Board members to four-year staggered terms, as permitted by N.C. Gen. Stat. § 160A-101(4) and N.C. Gen. Stat § 160A-101(8). The Board will consider an ordinance to amend the Article III of the Town’s Charter, pursuant to N.C. Gen. Stat. § 160A-102, to read as follows:

Article III - Elections

Sec. 3.1 – Regular Municipal Elections

Regular municipal elections shall be held in each odd numbered year, and shall be conducted in accordance with the uniform municipal election laws of North Carolina.

Sec. 3.2 – Conduct and Method of Elections

The Mayor and members of the Town Board shall be elected according to the nonpartisan plurality method of elections.

Sec. 3.2 – Election of the Mayor

Beginning with the regular municipal election in 2019, a Mayor shall be elected every four years. The Mayor shall serve a four year term.

Sec. 3.3 – Election of the Town Board

At the regular municipal election in 2019, there shall be elected five members of the Town Board to fill the seats of those officers whose terms are then expiring. The two members who receive the highest number of votes shall serve a four year term, while the remaining three members elected shall serve a two year term. Thereafter, in the 2021 election, there shall be elected three members of the Town Board to fill the seats of those officers whose terms are then expiring. The three commissioners elected in the 2021 election shall serve four year terms. In each election after 2021, Board members shall be elected to fill the seats of those officers whose terms are then expiring, and shall serve four year terms in staggered biennial elections.

ADOPTED this 7th day of May, 2018.

JACKIE WARNER, MAYOR

ATTEST:

Tiffany Gillstedt, Admin. Assist. /Acting Deputy Town Clerk

Attorney Hartzog commented the Cumberland County Board of Elections verified the Town is able to place the four-year staggered terms for the Mayor and Board of Commissioners on the November 2018 election ballot so long as we give them seventy days notice.

Motion made by Mayor Pro Tem Mitchell, seconded by Commissioner Bellflowers and carried unanimously, to approve Resolution 2018-10 Amending the Town of Hope Mills Town Charter to alter the terms served by the Mayor and Board of Commissioners to four-year staggered terms as permitted by N.C. Gen. Stat. § 160A-101(4) to be placed on the 2018 election ballot.

Discussion pursued regarding setting a date for the public hearing.

Motion made by Commissioner Bellflowers, seconded by Mayor Pro Tem Mitchell and carried unanimously, to set the date of the public hearing for 7:00 p.m. on June 18, 2018.

7. NEW BUSINESS:

- a. Discussion of the Hope Mills Lake Ordinance Lake Park Rules specifically regarding dogs on leashes, as requested by Mayor Pro Tem Mitchell.

Mayor Pro Tem Mitchell commented citizens have brought this issue to his attention as the rules for dogs at the Lake Park differ from other Hope Mills parks.

Mayor Warner commented the Lake Advisory Committee reviewed the Hope Mills Lake Ordinance which was presented to the Board and approved it in 2017. The rules for dogs in the lake park have remained the same for many years. A concern for dog waste in the grassy area where children play was a key factor.

Commissioner Bellflowers recommended the Board allow the Parks & Recreation Advisory Committee to review the issue of dogs in all Hope Mills Parks.

Commissioner Edwards commented the walking trail is better suited for walking dogs as it is larger than the lake park and has dog waste stations.

Motion made by Commissioner Bellflowers, seconded by Mayor Pro Tem Mitchell and carried unanimously, to allow the Parks & Recreation Advisory Committee to review the Lake Park Rules specifically regarding dogs in the Lake Park and in all Hope Mills Parks.

- b. Discussion of Water Testing at the Lake, as requested by Mayor Pro Tem Mitchell.

Town Manager Adams commented the Town issued a press release closing the swimming area at Hope Mills Lake effective May 4, 2018. A water sample has been taken by and it staff tested over the limit for fecal coliform. The state was contacted and the Town was directed to the County Health Department which is responsible for Class B, Recreational waters. The state has requested we give them time to determine proper methods and offered assistance to the Town in moving forward. We are currently awaiting a response. Five samples will need to be taken within a thirty day period.

Town Manager Adams commented the amount of geese at the lake are contributing to the issue.

Discussion pursued regarding controlling the feeding of the geese present at the lake.

Commissioner Bellflowers commented when he served as Chair of the Lake Advisory Committee and presented the Lake Ordinance, swimming in the lake was contingent on water quality.

Town Manager Adams commented Mark Landis of Schnabel forewarned the Town that testing could take up to a year after impoundment as many factors affect water quality.

Mayor Warner commented recreational opportunities such as kayaking and canoeing are still available.

- c. Discussion of Honoring and Recognizing Dedicated Service to the Town by those that have passed, as requested by Commissioner Bellflowers.

Commissioner Bellflowers commented he requested this item be added to the agenda prior to his knowledge that we had an ordinance specifically pertaining to the naming of public facilities owned by the Town. Commissioner Bellflowers had nothing more to comment.

- d. Consideration of approval of Street Improvement Project Change Order No. 1 with Highland Paving in the amount of \$126,100.00 and BA #31.

Town of Hope Mills, North Carolina
 Budget Ordinance Amendment
Fiscal Year 2017-2018
Amendment #31

BE IT ORDAINED by the Board of Commissioners of the Town of Hope Mills, North Carolina, that the following amendment be made to the Powell Bill ordinance for the fiscal year ending in June 30, 2018:

Section 1. To amend the Powell Bill Fund, the appropriations are to be changed as follows:

<u>Account</u>	<u>Decrease</u>	<u>Increase</u>
Capital Outlay – 20-570-9300	-	126,100.00
	\$ -	\$ 126,100.00

This will result in a net increase of \$273,900 in the appropriations of the Powell Bill Fund. To provide the additional revenue for the above, the following revenues will be increased.

<u>Account</u>	<u>Decrease</u>	<u>Increase</u>
Appropriation from Fund Balanace 20-3990	-	126,100.00
	\$ -	\$ 126,100.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Board of Commissioners, and to the Budget Officer and the Finance Officer for their direction.

Adopted this 7th day of May 2018.

 Jackie Warner, Mayor

ATTEST:

 Tiffany Gillstedt
 Administrative Assistant/Acting Deputy Town Clerk

Commissioner Legge commented he is against the Town paying the additional amount for the change order which is a nearly 29% increase.

Public Works Director Hector Cruz commented crack sealing was left pending on six sections of streets that are milled but cannot be paved until the Town accepts the change order.

Commissioner Bellflowers inquired whether the scope of work changed. Public Works Director Cruz responded the scope of work did not change, at the time of the initial contract bid in 2017, the Town included all items for paving then excluded the abovementioned from the base list to negotiate a lower bid for the project.

Attorney Hartzog commented the contract price of \$435,154.66 was what the Town negotiated Highland Paving down to which was significantly lower than other bids.

Mayor Warner commented with the addition of the change order, the Town will still be saving money on the entire project as other contractors bids were much higher.

Commissioner Bellflowers commented had the Board been provided with more information such as a breakdown of the numbers, it would justify the additional cost for the change order.

Mayor Warner inquired the date when the Highland Paving Company contract was approved.

Mayor Warner called for a brief recess at 8:41 p.m.

At 9:06 p.m. Mayor Warner called the meeting back to order.

Finance Director Holland commented the prior Board approved the bid for contract with Highland Paving Company in April 2017 and the contract was executed in August of 2017.

Discussion pursued regarded the bid tabulation from the Highland Paving contract.

Mayor Warner remarked in the future, if the Board wishes to request items from the agenda be moved to new business, to notify staff to allow for sufficient time to research and collect the proper information to present during a Board meeting.

Commissioner Bellflowers recommended change orders not be placed on the consent agenda.

Motion made by Mayor Pro Tem Mitchell, seconded by Commissioner Edwards and carried unanimously, to approve the Street Improvement Project Change Order No. 1 with Highland Paving in the amount of \$126,100.00 and BA #31.

- e. Consideration of approval of Road Repairs Project (FEMA Reimbursable) Change Order No. 1 with Charles Hughes Construction in the amount of \$10,820.00 and BA #32.

Town of Hope Mills, North Carolina
 Budget Ordinance Amendment
Fiscal Year 2017-2018
Amendment #32

BE IT ORDAINED by the Board of Commissioners of the Town of Hope Mills, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending in June 30, 2018:

Section 1. To amend the General Fund, the appropriations are to be changed as follows:

<u>Account</u>	<u>Decrease</u>	<u>Increase</u>
Contract Services – Hurricane Matthew 10-501-1271	-	10,825.00
	\$ -	\$ 10,825.00

This will result in a net increase of \$10,825.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

<u>Account</u>	<u>Decrease</u>	<u>Increase</u>
FEMA Reimbursement 10-3325	-	10,825.00
	\$ -	\$ 10,825.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Board of Commissioners, and to the Budget Officer and the Finance Officer for their direction.

Adopted this 7th day of May 2018.

 Jackie Warner, Mayor

ATTEST:

 Tiffany Gillstedt
 Administrative Assistant/Acting Deputy Town Clerk

Commissioner Legge inquired if the Town is guaranteed a reimbursement from FEMA. Finance Director Holland confirmed the Town can be reimbursed by FEMA.

Motion made by Mayor Pro Tem Mitchell to approve Road Repairs Project (FEMA Reimbursable) Change Order No. 1 with Charles Hughes Construction in the amount of \$10,820.00 and BA #32 and the motion carried with a vote of 4 ayes and 1 no by Commissioner Legge.

- f. Discussion of road closures for the July 4th celebrations beginning June 30.

Mayor Warner commented the Lake Celebration Committee is requesting the following street closures for the July 4th Celebrations:

1. Lakeview Road by the bridge area from June 29 – July 5, 2018.
2. Trade Street at 4:30 p.m. on June 30, 2018.
3. Lake Parking lot for the entirety of the celebrations from June 29 – July 5, 2018.

Motion made by Mayor Pro Tem Mitchell, seconded by Commissioner Bellflowers and carried unanimously, to approve Lakeview Road, Trade Street and the Lake Parking lot closures beginning on June 29, 2018 and ending on July 5, 2018.

8. REPORTS AND INFORMATION ITEMS:

- a. Manager's update
 1. The design of three options for Phase II of the Lake Park
 - a. Mr. Stephen Fleming has contacted the surveying team and work has begun with topographic survey of the site.
 2. Johnson Street sidewalk –
 - a. McGill Associates presented PW staff with 75% drawings for preliminary review. Review has been conducted and the firm will continue with the design process. Utilities portion of the project has not yet been done; this portion's expenses will be covered directly by PWC.
 3. Rockfish Road sidewalk
 - a. Concurrence documents were sent on April 20th to the DOT division office.
 4. Damaged areas from Hurricane Matthew
 - a. Work Completed to Date on E. Patterson St. – completed but not open for traffic as the area is still utilized for stockpiling of materials.
 - b. Davis St. - completed
 - c. Thoroughbred Dr. – completed
 - d. River Rd. – contractor working on relocation of PWC water lines before existing culvert is replaced.
 5. Downstream monitoring system (Mogensen Mitigation INC)
 - a. Mr. Gerald Pottern made a visit today to inspect the eel ladder (his design) and also to install monitoring system to collect water samples on the downstream portion by sewer crossing area in the water.
 6. Eel migratory season (3/15 – 6/15)

- a. We are continuing with basket inspections twice a week through June 15th. Total count as of today's date is 11.
 7. USACE visit for Dam site and eel monitoring system inspection
 - a. A visit has been scheduled for May 10th at 11:00 a.m. Ms. Emily Greer will be visiting from the Wilmington USACE office.
 8. Items for corrections at Dam
 - a. ASI and landscape subcontractor visited the site on April 20th. Fill dirt was placed on low spots on the top of the dam left and right and on the downstream low drainage areas left and right. Re-seeding took place immediately after and was completed on April 21st. Town staff is maintaining irrigation of re-seeded areas.
 9. Speed limit change request for N Main St.
 - a. In response to some complaints an email has been sent to Mr. Frank D. West Jr. – Division Traffic Engineer inquiring about changing the speed limit from 45mph to 35mph on the NB lane before the N. Main St. and the Camden Rd. intersection. It is 35mph on the SB lane in that location.
 10. Benchmark Planning Services – a meeting is scheduled tentatively for Thursday, May 10, 2018 from 2:00 p.m. to 5:00 p.m.
 11. Building Business Rally – Tuesday, May 22, 2018 from 3:00 – 7:00 p.m. the Town of Hope Mills is partnering with PWC for this event.
 12. T.J. Robinson Life Center – Fallon Procter has requested a follow—up meeting and possible onsite visit for next week with the Board, Town Manager Adams, Finance Director Drew Holland and Stormwater Administrator Beth Brown.
- b. Reminders of Upcoming events:
- **Friday, May 11, 2018 10:00 a.m. – 11:30 a.m.** Parks & Recreation Senior Programs Mothers Day Tea & Pastries, Parks & Recreation Center Community Room.
 - **Tuesday, May 15, 2018 6:00 p.m.** Lake Advisory Committee Meeting, Parks & Recreation Center.
 - **Monday, May 21, 2018 5:00 p.m.** Lake Celebration Committee Meeting, Town Hall
 - **Monday, May 21, 2018 6:00 p.m.** Board of Adjustment Meeting, Town Hall
 - **Monday, May 21, 2018 6:30 p.m.** Mayor's Youth Committee Meeting, Town Hall
 - **Monday, May 21, 2018 7:00 p.m.** Board of Commissioners Regular Meeting
 - **Tuesday, May 22, 2018 6:30 p.m.** Appearance Committee Meeting, Parks & Recreation Center
 - **Thursday, May 24, 2018 7:00 p.m.** Veterans Affairs Commissioner Meeting, Parks & Recreation Center

c. Committee Liaisons Update on Committee Activities.

- Mayor Pro Tem Mitchell - Historic Preservation Commission

Mayor Pro Tem Mitchell commented the Historic Preservation Commission's next meeting is June 13, 2018 at 5:00 p.m.

- Commissioner Edwards – Lake Advisory Committee

Commissioner Edwards commented the Lake Advisory Committee did not have a meeting because a quorum was not present.

- Commissioner Legge – Appearance Committee

Commissioner Legge commented the Appearance Committee did not meet last month.

- Commissioner Larson – Parks & Recreation Committee

Commissioner Larson commented she was unable to attend the last Parks & Recreation Advisory Committee meeting.

- Commissioner Bellflowers- Veterans Committee and RLUAC

Commissioner Bellflowers commented the Veterans Affairs Commission met on April 26, 2018 to discuss Memorial Day celebration events and Heroes Homecoming 6 events. Commissioner Bellflowers commented the next RLUAC meeting is Thursday, May 17, 2018 at 11:30 a.m. in Spring Lake but he will be unable to attend. Mayor Pro Tem Mitchell volunteered to attend the RLUAC meeting in Commissioner Bellflowers place.

Commissioner Bellflowers commented the next Heroes Homecoming meeting is Friday, May 18, 2018.

Mayor Warner commented the next FAMPO meeting is May 23, 2018. FAMPO is currently working on the prioritization of roads through a point system. During the FAMPO meeting they reviewed the plans for Rockfish and Camden.

Mayor Warner attended the Mayors Coalition meeting in which they discussed the Agreement on Sales Tax Distribution. The next Mayor's Coalition meeting is hosted by Fayetteville at the Crown Coliseum on August 3, 2018 at 8:00 a.m. and they are requesting all Commissioners attend.

9. STAFF COMMENTS. None.

10. OFFICIAL COMMENTS.

Commissioner Bellflowers commented the VFW ordered an eight-foot bench to be placed within the Town that they are currently storing as they have not been directed where to place it.

Discussion pursued regarding placement of the bench. The consensus of the Board was to request the Parks & Recreation Advisory Committee make a recommendation of when and where to place the bench.

Commissioner Larson requested discussion of food trucks and signs be placed on the May 21, 2018 agenda.

Mayor Pro Tem Mitchell thanked Town Manager Adams and staff for their prompt responses to citizen issues he has forwarded to them.

Commissioner Legge commented Dixie Youth Baseball is coming to Brower Park on June 16, 17 and 18.

Mayor Warner acknowledged Law Enforcement Officers Week and National Public Works Week.

11. ADJOURNMENT.

Motion made by Mayor Pro Tem Mitchell, seconded by Commissioner Bellflowers and carried unanimously, to adjourn the meeting.

Mayor Warner adjourned the meeting at 9:42 p.m.

Jackie Warner, Mayor

ATTEST:

Tiffany Gillstedt
Administrative Assistant/Acting Deputy Town Clerk