

**TOWN OF HOPE MILLS
BOARD OF COMMISSIONERS REGULAR MEETING MINUTES
MONDAY, APRIL 15, 2019 7:00 P.M.
BILL LUTHER BOARD MEETING ROOM**

Mayor Pro Tem Mike Mitchell called the regular meeting of the Hope Mills Board of Commissioners to order on Monday, April 15, 2019 at 7:02 p.m.

GOVERNING BOARD MEMBERS PRESENT

Mayor Pro Tem Mike Mitchell, Commissioners Jessie Bellflowers, Pat Edwards and Meg Larson.

GOVERNING BOARD MEMBERS ABSENT

Mayor Jackie Warner and Commissioner Jerry Legge.

STAFF PRESENT

Town Manager Melissa Adams, Town Clerk Jane Starling, Finance Director Drew Holland, Chief Building Inspector Ray Reeves, Fire Chief Chuck Hodges, Deputy Fire Chief Steve Lopez, Public Works Director Don Sisko, Parks & Recreation Director Lamarco Morrison and Development & Planning Administrator Chancer McLaughlin. Also present was Town Attorney Dan Hartzog, Jr.

INVOCATION AND PLEDGE OF ALLEGIANCE

The invocation was led by Rev. Dr. J. Robert (Bob) Kretzu, Hope Mills United Methodist Church, followed by the Pledge of Allegiance led by Mayor Pro Tem Mike Mitchell.

Prior to the invocation, Mayor Pro Tem Mitchell requested a moment of silence for the Warner and Legge families.

1. APPROVAL OF AGENDA – ADDITIONS OR DELETIONS.

Motion made by Commissioner Edwards and carried unanimously, to approve the agenda as presented.

2. PRESENTATIONS.

- a. Presentation by Joy Jones, Community and Municipal Relations Manager with Waste Management.

Joy Jones, Community and Municipal Relations Manager with Waste Management provided an overview of her organizations recycling program as well as the recycling climate throughout the United States by aid of PowerPoint.

Town Manager Adams commented she and Finance Director Drew Holland will be presenting budgetary information and recommendations regarding recycling during the Budget Workshop as the cost has gone up.

- b. Presentation by Mason Steele of the Historic Preservation Commission.

Historic Preservation Commission member Mason Steele spoke in reference to the visit from Jeff Adolphsen, Senior Restoration Specialist of the North Carolina State Historic Preservation office on April 9, 2019 to tour the Episcopal Parish House. Mr. Steele reviewed the history of the Episcopal Church/Parish House and the importance of preserving it.

- c. Presentation of Certificate of Appreciation to Donna Maury by the Veterans Affairs Committee.

Commissioner Bellflowers, Veterans Affairs Committee liaison, presented a Certificate of Appreciation to Donna Maury for her years of service to the Veterans Affairs Committee.

- d. Presentation of Certificate of Appreciation to Jean Clark by the Veterans Affairs Committee.

Commissioner Bellflowers, Veterans Affairs Committee liaison, presented a Certificate of Appreciation to Jean Clark for her years of service to the Veterans Affairs Committee.

- e. Air Quality Awareness Day Proclamation.

Proclamation
Air Quality Awareness Week
April 29, 2019 – May 3, 2019
Hope Mills, North Carolina

WHEREAS, the National Weather Service, the Centers for Disease Control and Prevention, the U.S. Forest Service, and the U.S. Department of State – the EPA has announced that Air Quality Awareness Week (AQAW) 2019 will be held April 29 – May 3, 2019.

WHEREAS, the theme for this year is “Check the AQI and Get Outside”; and

WHEREAS, continued action to improve air quality is of major concern to the Town of Hope Mills Board of Commissioners and all Municipal Governments; and

WHEREAS, we need clean air to sustain tourism, agriculture and other aspects of the economy;

NOW, THEREFORE, I, JACKIE WARNER, Mayor of the Town of Hope Mills proclaim the week of April 29, 2019 through May 3, 2019, as “AIR QUALITY AWARENESS WEEK” and encourage all to take part in making our community a cleaner, healthier place to live, work, and play.

Proclaimed this 15th day of April, 2019.

JACKIE WARNER, MAYOR

f. Administrative Professionals Day Proclamation.

PROCLAMATION

Administrative Professionals Day

April 24, 2019

WHEREAS, there are millions of administrative assistants, secretaries, executive assistants and office managers working in our nation today; and,

WHEREAS, in 1952 U.S. Secretary of Commerce Charles W. Sawyer initiated the celebration of administrative professionals; and,

WHEREAS, on this day, we join with employers throughout the Tar Heel State to recognize the contributions of Hope Mills administrative professionals, thanking them for their outstanding service to business, government, educational institutions and other organizations;

NOW, THEREFORE, I, Jackie Warner, Mayor of the Town of Hope Mills, do hereby proclaim April 24, 2019 as Administrative Professionals Day in Hope Mills, NC.

Proclaimed this 15th day of April, 2019.

JACKIE WARNER, MAYOR

g. Healthcare Decisions Day Proclamation.

Healthcare Decisions Day Proclamation

WHEREAS, Healthcare Decisions Day is designed to raise public awareness of the need to plan ahead for health care decisions, related to end of life care and medical decision-making; and

WHEREAS, it is estimated that only about 20 percent of people in North Carolina have executed an advance directive. Moreover, it is estimated that less than 50 percent of severely or terminally ill patients have an advance directive; and

WHEREAS, it is likely that a significant reason for these low percentages is that there is both a lack of knowledge and considerable confusion in the public about Advance Directives; and

WHEREAS, the Town of Hope Mills and other organizations throughout North Carolina are committed to educating the public about the importance of discussing health care choices and executing advance directives; and

WHEREAS, as a result of April 16, 2019, being recognized as Healthcare Decisions Day in North Carolina, more citizens will have conversations about their health care decisions; more citizens will execute Advance Directives to make their wishes known; and fewer families and health care providers will have to struggle with making difficult health care decisions in the absence of guidance from the patient;

NOW, THEREFORE, I, Mayor Jackie Warner, do hereby recognize April 16, 2019 as HEALTHCARE DECISIONS DAY in the Town of Hope Mills, and I call this observance to the attention of all our citizens.

JACKIE WARNER, MAYOR

h. National Day of Prayer Proclamation.

NATIONAL DAY OF PRAYER
“LOVE ONE ANOTHER”
May 2, 2019

WHEREAS, the National Day of Prayer was created in 1952 by a joint resolution of Congress, and signed into law by President Harry S. Truman. In 1988, the law was unanimously amended, designating the first Thursday of May as a day of national prayer; and

WHEREAS, the National Day of Prayer has great significance for us as a nation and enables us to recall the way in which our founding fathers sought the wisdom of God when faced with critical decisions; and

WHEREAS, the National Day of Prayer has become a national annual observance which belongs to all Americans as a day that transcends different cultures and brings together all citizens from all backgrounds; and

WHEREAS, our hope is that individuals, churches, and spiritual leaders in America, will humble ourselves and unify in prevailing prayer for the next great move of God in America.

NOW, THEREFORE, I, MAYOR JACKIE WARNER, hereby proclaim May 2, 2019 as the National Day of Prayer in the Town of Hope Mills, and urge all citizens to observe this day by joining members of all faiths and creeds in seeking divine guidance for ourselves, our leaders, and our country.

PROCLAIMED this 15th day of April, 2019.

- i. Older Americans Month Proclamation.

OLDER AMERICANS MONTH
May, 2019

Whereas, Hope Mills includes a growing number of older Americans who enrich our community through their diverse life experiences; and

Whereas, Hope Mills is committed to strengthening our community by connecting with and supporting older adults, their families, and caregivers and acknowledging their many valuable contributions to society; and

Whereas, Hope Mills recognizes the importance of bringing together all generations and engaging in activities that promote physical, mental, and emotional well-being for the benefit of all; and

Whereas, Hope Mills can enhance the lives of older Americans in our community by:

- promoting home- and community-based services that support independent living;
- involving older adults in community events and other activities; and
- providing opportunities for older adults to work, volunteer, learn, lead, and mentor.

NOW, THEREFORE, I, JACKIE WARNER, MAYOR do hereby proclaim May 2019 to be Older Americans Month. I urge every resident to take time during this month to recognize older adults and the people who serve them as essential and valuable members of our community.

PROCLAIMED this 15th day of April, 2019

JACKIE WARNER, MAYOR

j. Lyme Disease Awareness Month Proclamation.

Proclamation
May 2019 Lyme Disease Awareness Month

WHEREAS, In the United States over the last few years, there has been a steady increase in the number of reported cases of Lyme disease. Lyme Disease Awareness Month educates both the young and old about Lyme Disease and how they can take steps to prevent it.; and

WHEREAS, In the eastern parts of the United States the main species of tick which carries and spreads Lyme disease is the deer tick or black legged tick; and

WHEREAS, first symptoms are usually flu-like and include fatigue, tiredness, joint and muscle pain, and also a characteristic rash. Late symptoms can take much longer to develop: weeks, months or even years. Late symptoms may include fatigue, mental health issues, the condition arthritis and chronic encephalomyelitis.; and

WHEREAS, white or light clothing is recommended to make it easier to spot ticks. Shirts and T-shirts should be tucked into your pants, and socks pulled up over the bottom of the pants. Using an insect repellent can also help prevent the ticks from getting on to you. Pets should also be checked. Before returning inside it is recommended to do a tick check first; and

WHEREAS, during the warm summer months, it is important our residents are aware of the potential for acquiring Lyme disease and preventive measures they can take to minimize risk of infection.

THEREFORE, I JACKIE WARNER, Mayor, of the Town of Hope Mills, NC, hereby proclaim May as Lyme Disease Awareness Month for 2019.

Proclaimed, this 1st day of April, 2019

JACKIE WARNER, MAYOR

3. PUBLIC HEARINGS.

- a. **Case P18-40:** Revision and Amendment to the Hope Mills Zoning Ordinance amending Article XIV Signs, Section 102A-1404. Signs Permitted in any district, sub-section A. Temporary real estate sales sign, sub-section H. Temporary political signs & sub-section L. Sandwich board signs; Section 102A-1405. General site and sign specifications; sub-section C. Freestanding sign location – all districts

(excluding billboards), sub-section D. Maintenance and appearance & sub-section G. Unsafe and unlawful signs; Section 102A-1406. Signs permitted by district, sub-section A. Residential and conservancy districts & sub-section B. Professional, commercial and industrial districts; Section 102A-1407. Billboards (off-premises signs), sub-section A. General provisions; and Section 102A-1408. Signs prohibited. (Hope Mills).

Development & Planning Administrator Chancer McLaughlin presented this item. Mr. McLaughlin commented Town staff and the County Planning Board recommend approval of the proposed Sign Ordinance.

Commissioner Edwards commented she is in favor of the proposed Sign Ordinance but wished to state on record she is against the omission of pole signs.

Mayor Pro Tem Mitchell opened the public hearing for Case P18-40 at 7:51 p.m.

Mayor Pro Tem Mitchell called for comments for or against the proposed Sign Ordinance.

Tonzie Collins, 5816 Wallace Drive, Hope Mills, NC. Mr. Collins spoke in favor of the proposed Sign Ordinance commenting the Town now has the ordinance in place and he wishes to see it enforced.

Rod MacLean, 5435 Fountain Lane, Hope Mills, NC. Mr. MacLean was in agreement with Mr. Collins in that the Town needs to enforce the newly proposed ordinance and strive to make Hope Mills the best it can be.

Motion made by Commissioner Bellflowers and carried unanimously, to close the public hearing for Case P18-40 Sign Ordinance.

Mayor Pro Tem Mitchell closed the public hearing for Case P18-40 Sign Ordinance at 7:53 p.m.

Motion made by Commissioner Bellflowers and carried unanimously, to approve Case P18-40 text amendment to the Hope Mills Zoning Ordinance finding it is consistent with the adopted Comprehensive Plan designated as the 2030 Growth Vision Plan, specifically including: Policy Area 9; Compatible Commercial Development & Services and Policy Area 10; Attractive Community Appearance & Image. The proposed amendment is also generally consistent with the Southwest Cumberland Land Use Plan in that one of the adopted goals and objectives of the plan strives to enhance community appearance and reduce sign clutter along major thoroughfares; and further find that approval of the amendment would enable the Town to enforce sign regulations that are consistent with the image the Town is seeking to project in their commercial areas. Additionally, this amendment was prepared and submitted by the Town of Hope Mills.

4. PUBLIC COMMENTS.

Tonzie Collins, 5816 Wallace Drive, Hope Mills, NC. Mr. Collins spoke in reference to moving forward with the Episcopal Parish House, Spring Sports Opening Day, the golf course property, and enforcing activities on the lake.

5. CONSENT AGENDA:

- a. Consideration of Approval of the March 9, 2019, Special Meeting Minutes.
- b. Consideration of Approval of the April 1, 2019, Regular Meeting Minutes.
- c. Consideration of Approval of Budget Amendment #11 for \$483,946. Board Approved Contract with M&E Construction on Jan 22, 2019 And Funding for The Bulkhead from Fund Balance on Feb 4, 2019.

Town of Hope Mills, North Carolina
 Budget Ordinance Amendment
 Fiscal Year 2018-2019
 Amendment #11

BE IT ORDAINED by the Board of Commissioners of the Town of Hope Mills, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending in June 30, 2019:

Section 1. To amend the General Fund, the appropriations are to be changed as follows:

Account		Decrease	Increase
C/O - Improvements	10-500-9100	-	483,950.00
		<u> </u>	<u> </u>
		\$ -	\$ 483,950.00

This will result in a net increase of \$483,950 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

Account		Decrease	Increase
Approp from Fund Balance	10-3940	-	483,950.00
		<u> </u>	<u> </u>
		\$ -	\$ 483,950.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Board of Commissioners, and to the Budget Officer and the Finance Officer for their direction.

Adopted this 15th day of April 2019.

Jackie Warner, Mayor

ATTEST:

Jane G. Starling, Town Clerk

- d. Consideration of Approval of Resolution 2019-09 Accepting a Donation of the Art Sculpture “A Ride Through Time” from the Warner Family.

THE TOWN OF HOPE MILLS RESOLUTION ACCEPTING
THE DONATION OF PERSONAL PROPERTY

RESOLUTION NO. 2019-09

WHEREAS, “A Ride Through Time” represents a penny-farthing which was the first machine to be called “bicycle”. It was the first art sculpture to be placed in our municipal park, it overlooks the walking trail, the Veterans Memorial and is across from a school; and

WHEREAS, all important in time for Mayor Pro Tem Pete Warner who was on the board when the walking trail was approved, served in the Navy during World War II and both of his children became educators; and

WHEREAS, in honor of Mayor Pro Tem Pete Warner who served as a commissioner for seven terms and to recognize his legacy for his grandchildren and great grandchildren the Warner family donates “A Ride Through Time Ride” to the Town of Hope Mills.; and

NOW, THEREFORE, BE IT RESOLVED that the Town of Hope Mills does hereby accept the donation of “A Ride Through Time”.

THE ABOVE RESOLUTION was introduced and read and passed at the regular meeting of the Board of Commissioners of the Town of Hope Mills, North Carolina held on this 15th day of April, 2019 and is to become effective immediately upon adoption.

APPROVED this 15th day of April, 2019.

Jackie Warner, Mayor

ATTEST:

Jane G. Starling, CMC, NCCMC
Town Clerk

- e. Consideration of Approval of Resolution 2019-10 Accepting a Donation of the Art Sculpture “Rebirth” from the Michael D Mitchell, CPA accounting firm.

THE TOWN OF HOPE MILLS RESOLUTION ACCEPTING
THE DONATION OF PERSONAL PROPERTY

RESOLUTION NO. 2019-10

WHEREAS, the Town of Hope Mills has enjoyed a year-long exhibition of sculptures fabricated by UNC Pembroke students in its parks; and

WHEREAS, the accounting firm “Michael D Mitchell, CPA” wishes to donate a favorite sculpture “Rebirth” by the artist Zachary Ward rather than see it removed; and

WHEREAS, the donor feels this sculpture is a representation of the restoration of Hope Mills Lake and if the Town ever decides to remove it would like to have the first option to re-purchase it; and

NOW, THEREFORE, BE IT RESOLVED that the Town of Hope Mills does hereby accept the donation of the sculpture “Rebirth”, from the Michael D Mitchell, CPA firm.

THE ABOVE RESOLUTION was introduced and read and passed at the regular meeting of the Board of Commissioners of the Town of Hope Mills, North Carolina held on this 15th day of April, 2019 and is to become effective immediately upon adoption.

APPROVED this 15th day of April 2019.

Jackie Warner, Mayor

ATTEST:

Jane G. Starling, CMC, NCCMC
Town Clerk

- f. Consideration of Approval of Fee Schedule Amendment for Farmers Market, the fee for vendors would be \$50 for a full season (May – October), and \$25 for a single Saturday.
- g. Acceptance of the March, 2019 Financial Statements.

“END OF CONSENT AGENDA”

Motion made by Commissioner Edwards and carried unanimously, to approve the consent agenda as read.

6. OLD BUSINESS:

- a. Update on the State Restoration Inspection of the Episcopal Parrish House.

Town Manager Adams provided the following update on the State Restoration Inspection of the Episcopal Parish House after a visit from Jeff Adolphsen, Senior Restoration Specialist of the North Carolina State Historic Preservation office:

- Mr. Jeff Adolphsen, the NCDNCR- State Historic Preservation Office, Restoration Specialist for Cumberland County was here on Tuesday, April 9, 2019 at 5:30 p.m. to conduct his inspection of the Episcopal Parrish House. In attendance for the inspection were Town Manager Melissa Adams, Public Works Director Don Sisko, Chief Building Inspector Ray Reeves, Historic Preservation Commission Members Mason Steele and Rod MacLean; Grilley Mitchell, and Commissioner Larson was present for an introduction and left shortly afterwards. When asked if he was going to prepare a written report, Mr. Adolphsen replied no, he does not compile the information into a written report. Based on our conversation with Mr. Adolphsen, here are his findings and recommendations:
 1. Mr. Adolphsen looked under the crawl spaces from the openings under the building and saw termite damage, but no moisture.
 2. He identified roofing deficiencies; and deficiencies around the chimney, as it needs flashing and counter flashing.
 3. He recommended removing the aluminum siding on the exterior of the building in order to evaluate the wooden siding.
 4. He identified the wooden deck as being built independently from the main structure.
 5. Recommended that the gutters needed to be evaluated.
 6. Recommended removing the bottom pieces of wood siding to evaluate the sill plates.
 7. Recommended the structure be under pinned and some form of circulation be added underneath.
 8. Identified interior termite damage that was exposed during the probative termite inspection.
 9. Appears to him that the walls are structurally sound.
 10. Upstairs he identified areas around the chimney that were open to the exterior.
 11. He noted that structural work would need to be conducted in order to make the bathrooms and building ADA compliant.
 12. He noted the damage from the recent car accident resulting in damage to the front porch area and steps.

13. He remarked that a hazardous materials evaluation would need to be conducted for asbestos and lead paint, followed by remediation based on the findings.
14. He noted that the paneling, ceiling materials, and sheet rock could all be removed by volunteers, once a determination was made regarding the hazardous materials.
15. Finally, before moving forward - he recommended that a structural engineer conduct an assessment of the building in order to determine the amount of work required to make the building structurally sound.
16. Once that has been done and a determination is made whether or not to make the repairs to the building, moving forward with repairs; a new roof and flashing would need to be installed and the mechanical systems evaluated and either replaced or repaired in order to have the building climate controlled. Then an assessment would need to be done in order to determine the scope of work to make the building ADA compliant.
17. Mr. Adolphsen did remark that of course the building could be saved and or/restored. He did mention that there were a number of ways that funds could be raised to assist with the funding of the project; grants, fundraising, sponsorships and services in kind.

Commissioner Bellflowers commented regarding the restricted “X” signs on the exterior of the Parish House and its lack of structural soundness. Fire Chief Chuck Hodges responded the signs are used to indicate that is unsafe for first responders to enter the building per fire code regulations.

Discussion pursued regarding engaging a structural engineer to determine the structural soundness of the Parish House and the Historic Preservation Commissions request to preserve the building.

Mayor Pro Tem Mitchell inquired the Town’s liability in opening the building if we opted not to use an engineer. Attorney Hartzog responded the Town would face liability issues as it was recommended we engage an engineer and allowing individuals to enter the building and the possibility of an injury occurring should be taken into consideration.

Commissioner Larson commented the Town needs to be proactive in the preservation of historic buildings to avoid the future costs to restoring them.

Motion made by Commissioner Bellflowers and carried unanimously, to allow the Town Manager to contact Senior Restoration Specialist Jeff Adolphsen with the North Carolina State Historic Preservation office to determine whether it is his recommendation that a structural engineer be engaged and if so, to receive a list of recommended firms and gather the cost estimate.

7. NEW BUSINESS:

- a. Consideration of Approval of allowing the Town Manager to enter into a Memorandum of Understanding related to the Parking Lot at the Former Golf Course Property and discussion of ADA compliancy.

Attorney Hartzog commented the Memorandum of Understanding he drafted between the Town and JNM of NC, Inc. clarifies that the owner will authorize the Town to utilize the parking lot for general access by the public and the Town will pay JNM of NC, Inc. a consideration of \$100 to make the agreement binding. A consideration of any nominal amount is necessary as the Town needs the rights to bring the parking lot into ADA compliance.

Commissioner Edwards inquired the estimated cost to extend the parking lot to the walking trail and bring it into ADA compliance. Public Works Director Don Sisko responded the cost would be minimal to connect the parking lot to the walking trail as well as the addition of two handicapped parking spaces but a site survey would need to be completed.

Motion made by Commissioner Bellflowers and carried unanimously, to approve the Memorandum of Understanding related to the golf course parking lot owned by JNM of NC, Inc.

Motion made by Commissioner Bellflowers and carried unanimously, to authorize the Town Manager to proceed with the site survey contingent upon approval of the Memorandum of Understanding by JNM of NC, Inc.

- b. Discussion and Update on Tree Preservation Ordinance by Town Attorney Hartzog.

Attorney Hartzog commented he is in the process of drafting the Tree Preservation Ordinance but wished to bring to the Boards attention a bill that is currently making its way through North Carolina legislature that would prohibit the Town from adopting a Tree Preservation Ordinance. Attorney Hartzog commented the Town could pursue the option of special legislation in order to move forward with the ordinance.

Commissioner Larson inquired whether it would be appropriate to request the Town Attorney draft a letter to legislature.

Motion made by Commissioner Larson and carried unanimously, to authorize the Town Attorney to draft a letter to the legislature in opposition of the state Tree Ordinance Bill.

- c. Consideration of Approval of Amendment to the Board of Adjustments Ordinance Disbanding Current BOA and Creating Appointed BOA and Request to County to Process Through the Planning Board. To be provided by Town Attorney Hartzog.

Attorney Hartzog commented in order to have a citizen Board of Adjustment, the Town's current ordinance must be amended to allow the Board of Commissioners to step down from dually serving on the Board of Adjustment. The current ordinance notes the Commissioners serve as Board of Adjustment members. The ordinance must be amended to allow citizens to be appointed. Furthermore, the required changes would call for a text amendment as the Board of Adjustments Ordinance is part of the Town's Zoning Ordinance that would need to be brought before the County Planning Board. Procedurally, the Board must vote to disband the current Board of Adjustments, then readopt the ordinance.

Motion made by Commissioner Larson and carried unanimously, to disband the current Board of Adjustments.

Motion made by Commissioner Larson and carried unanimously, to adopt the proposed amended Board of Adjustments Ordinance and request the County process through the Planning Board.

8. REPORTS AND INFORMATION ITEMS:

a. Manager's report.

1. Lake Bulkhead: First 3 loads of wall materials and conex were delivered on April 9th & 10th. The contractors are waiting on piles to be delivered.
2. Brower and Herring parks roofing: The roofing has been completed.
3. Town Hall HVAC system: The new system has been installed and is working properly.
4. Adcock Cemetery: PWC has completed installation of a water line and meter box. Connection projected week of April 29th.
5. The new telephone system for all Town offices was previously scheduled to be installed this week; the week of April 15th. A new date has not yet been determined.
6. Tentative projected date to begin Mosquito spraying is the last week of April – first week of May.
7. Parks & Recreation has asked if the Board would like to ride a float again this year for July 4th.
8. The 2019 State of the Community Luncheon is scheduled for this Wednesday, April 17th from 11:00 a.m. to 1:00 p.m. at the Crown Coliseum.
9. Reminder: The Town of Hope Mills Offices will be closed this Friday, April 19th for the Good Friday Holiday.
10. Easter Sunrise Service is this Sunday, April 21st at 7:00 a.m. at the Town Hall Municipal Complex Gazebo.
11. The Crossings at Hope Mills Assisted Living Center located at 7051 Rockfish Road is rebranding and renaming the facility "Harmony of Hope Mills". They have scheduled a grand re-opening and ribbon cutting on Thursday, April 25th at 2:00 p.m.

12. Reminder: The Board of Commissioner's Special Meeting for Citizen Engagement is scheduled for Monday, April 29th at 6:00 p.m.
13. The Agenda has May 4th listed for the first "Good 2 Grow" Farmers Market. That is also the day for the Household Hazardous Waste, Shred Event and Spring Clean Up Event.

b. Reminders.

- April 16, 2019 at 6:00 p.m., **Citizens Academy Program** Week 3 at the Parks and Recreation Center.
- April 17, 2019 at 11:00 a.m., **State of the Community Luncheon** at the Crown Complex.
- April 19, 2019 **GOOD FRIDAY HOLIDAY, TOWN HALL CLOSED.**
- April 22, 2019 at 6:30 p.m. **Parks and Recreation Committee** at the Parks and Recreation Center.
- April 23, 2019 at 6:00 p.m., **Citizens Academy Program** Week 4 at Town Hall.
- April 23, 2019 at 6:30 p.m., **Appearance Commission** at the Parks and Recreation Center.
- April 25, 2019 at 6:00 p.m., **Veterans Affairs Committee** at the Parks and Recreation Center.
- April 29, 2019 at 6:30 p.m., **Board of Commissioners Special Meeting "Citizen Engagement"** at Town Hall in the Luther Board room.
- April 30, 2019 at 6:00 p.m., **Citizens Academy Program** Week 5 in the Public Works Building.
- May 2, 2019 at 5:00 p.m., **Hope Meals Food Truck Rodeo.**
- May 4, 2019 at 9:00 a.m. **Hope Mills "Good2Grow" Farmers Market.**
- May 6, 2019 at 6:00 p.m. **Festival Committee/Mayor's Youth Leadership Committee** at Town Hall in Front Meeting Room.
- May 6, 2019 at 7:00 p.m., **Board of Commissioner's Regular Meeting** in the Luther Board Room.

c. Department Monthly Reports.

9. STAFF COMMENTS.

10. OFFICIAL COMMENTS.

Commissioner Bellflowers commented Heroes Homecoming kicked off their first meeting on Friday, April 12, 2019. The theme for this year is a tribute to the 75th Anniversary of Normandy.

Commissioner Larson inquired the estimated date of completion of the internal investigation. Attorney Hartzog responded he has not been provided a date but is aware that Attorney Cauley is in the process of drafting his final report to be presented to the Board which should be within weeks. Commissioner Larson responded the report should

be presented during a Board meeting as the public is paying for the investigation and has a right to hear the findings.

Mayor Pro Tem Mitchell thanked everyone for attending.

11. ADJOURNMENT.

Motion made by Commissioner Edwards and carried unanimously, to adjourn the meeting.

Mayor Pro Tem Mitchell adjourned the meeting at 8:55 p.m.

Jackie Warner, Mayor

ATTEST:

Jane G. Starling, CMC
Town Clerk