

**TOWN OF HOPE MILLS
BOARD OF COMMISSIONERS REGULAR MEETING
MONDAY APRIL 3, 2017, 7:00 P.M.
BILL LUTHER BOARD MEETING ROOM**

Mayor Jackie Warner called the regular meeting of the Hope Mills Board of Commissioners to order on Monday, April 3, 2017 at 6:59 p.m.

GOVERNING BOARD MEMBERS PRESENT

Mayor Jackie Warner, Mayor Pro Tem Bob Gorman, Commissioners Pat Edwards, Jerry Legge and Bryan Marley.

STAFF PRESENT

Town Manager Melissa Adams, Interim Town Clerk Deborah Holland, Finance Director Drew Holland, Chief Inspections David Ray Reeves, Parks & Recreation Director Kenny Bullock, Public Works Director Hector Cruz, Deputy Public Works Director Don Sisko, Fire Chief Chuck Hodges, Deputy Fire Chief Steve Lopez, Police Chief Joel Acciaro, Stormwater Administrator Beth Brown and Planning & Development Administrator Chancer McLaughlin. Also in attendance was Attorney Dan Hartzog.

INVOCATION AND PLEDGE OF ALLEGIANCE

The invocation was led by Dr. Ron Godbolt, Word of Truth Ministry, followed by the Pledge of Allegiance by Girl Scout Troop #1428.

1. APPROVAL OF AGENDA – ADDITIONS OR DELETIONS.

Motion made Commissioner Marley, seconded by Commissioner Edwards and carried unanimously, to approve the agenda with the addition of addendum New Business Item E. Resolution No. 2017-11 in support of Local Legislation pertaining to “donut hole” properties.

2. PRESENTATIONS:

- a. Certificates of recognition for Girl Scout Troop #1428.
- b. Proclamation for Earth Day, April 22, 2017.

**Office of the Mayor
Town of Hope Mills, North Carolina**

Proclamation

WHEREAS, Earth Day, April 22, 2017 is a time to celebrate the goal of inspiring environmental awareness and encouraging the conservation, protection, and appreciation of our natural resources; and

WHEREAS, it is the responsibility of each of us to safeguard the environment, by recognizing that all human life depends upon the Earth and one another for our mutual existence, well-being, and development; and

WHEREAS, the Town of Hope Mills is committed to balancing the economic, environmental, and social systems to create and sustain a positive quality of life for future generations; and

WHEREAS, the concerned citizens of the Town of Hope Mills are dedicated to the protection and preservation of our environment and on March 25, 2017 participated in Household Hazardous Waste Collection, Spring Litter Sweep Clean Up, Shred Event and Medicine Drop;

NOW, THEREFORE, I, JACKIE WARNER, MAYOR of the Town of Hope Mills, North Carolina, do hereby proclaim on April 20-21, 2017, the Town will celebrate and observe;

Earth Day Educational Event

in the Town of Hope Mills and urge all our residents, businesses and institutions to use this time to celebrate the Earth and commit to building a sustainable and green economy and to encourage others to undertake similar actions.

PROCLAIMED this day 3rd day of April, 2017.

JACKIE WARNER, MAYOR

3. PUBLIC HEARINGS: None.

4. PUBLIC COMMENTS:

Carla Welsh, 3626 Lake Forest Rd, requested an update from the town attorney regarding the status of the museum project.

5. CONSENT AGENDA:

- a. Consideration of the minutes of March 6, 2017 Special Meeting.
- b. Consideration of the minutes of March 6, 2017 Regular Meeting.
- c. Consideration of the minutes of March 8, 2017 Special Joint Meeting.
- d. Consideration of the minutes of March 20, 2017 Special Meeting.

- e. Consideration of the minutes of March 20, 2017 Regular Meeting.
- f. Consideration of five firefighters travel and training at a cost of \$2,783.00 to Rock and Rescue, Inc. in Butler, PA to become trainers for CMC Firefighter Bail Out System previously purchased by the Fire Department. Funds are currently budgeted for the training and travel items.
- g. Consideration of annual various fire equipment purchases such as turn-out gear, firefighting boots, gloves, hoods, helmets and automatic nozzles from the lowest bid vendor currently budgeted.

Motion made by Commissioner Edwards, seconded by Commissioner Marley and carried unanimously, to approve the consent agenda as presented.

6. OLD BUSINESS: None.

7. NEW BUSINESS:

- a. Consideration and approval of Bid Proposal from Diamond Constructors, Inc. and BA#18 for \$146,000.00 for the Bullard Street Parking Lot (includes contingency) and authorize Town Manager to execute the contract.

Motion made by Commissioner Marley, seconded by Mayor Pro Tem Gorman and carried unanimously, to approve Diamond Constructors bid and BA #18 for \$146,000.00 and authorize the Town Manager to execute the contract.

- b. Consideration and approval of proposal from McGill Associates for engineering design and the Mini-Brooks Resolution 2017-10 exempting from requirements under G.S. Chpt. 143 Art. 3D for construction of Bullard Street #2 Parking Lot for total of \$37,000.00 and authorize the Town Manager to execute the contract.

Motion made by Commissioner Marley, seconded by Commissioner Edwards and carried unanimously, to approve the engineering proposal and authorize the Town Manager to execute the contract and adopt the Mini-Brooks Resolution 2017-10.

- c. Approval and Mayor's signature for the easements for the Fox Meadow stormwater repairs.

Motion made by Commissioner Marley, seconded by Commissioner Edwards and carried unanimously, to approve the easements for the Fox Meadow stormwater repairs.

- d. Consideration and approval of the Cellular Tower Lease Extension with Crown Castle for new 15 year lease and authorize Town Manager to execute the contract.

Motion made by Commissioner Legge, seconded by Mayor Pro Tem Gorman and carried

unanimously, to accept and approve the cellular tower lease extension with Crown Castle for a 15 year lease renewal and authorize Town Manager to execute the contract.

e. Resolution No. 2017-11; Resolution in support of Local Legislation pertaining to “donut hole” properties.

**A RESOLUTION IN SUPPORT OF LOCAL LEGISLATION PERTAINING TO
“DONUT HOLE” PROPERTIES
RESOLUTION NO. 2017-11**

WHEREAS, The Town of Hope Mills has numerous properties that are not currently located in the Town limits but are generally surrounded by Town properties; and

WHEREAS, involuntary annexations have been prohibited by legislation, the Town is seeking legislation to allow the Town to annex these “donut hole” properties into the Town limits to have a more consistent and uniform Town limit and to aid in the provision of services to its citizens;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF HOPE MILLS:

Section 1. The Town of Hope Mills requests and supports local legislation that will assist the Town in its efforts to annex the “donut hole” properties.

The foregoing resolution, having been submitted to a vote, received the following vote and was duly adopted this 3rd day of April, 2017.

Ayes: _____

Noes: _____

Absent or Excused: _____

Jackie Warner, Mayor

Attest:

Deborah Holland, Interim Town Clerk

Mayor Warner discussed the reason for Resolution No. 2017-11 to approve acceptance of “donut holes” by annexation.

Motion made by Commissioner Legge, seconded by Commissioner Marley and carried unanimously, to approve Resolution 2017-11 in support of annexation of donut hole properties.

8. REPORTS AND INFORMATION ITEMS

- a. Update report on the Hope Mills Lake/Dam project.

Town Manager Adams reported on the following ASI project process since the last meeting:

- An approximate total of 202 cubic yards of concrete was placed.
- ASI has placed approximately 2,676 cubic yards of dam structure concrete and is approximately 55% complete with all dam concrete.
- Started rebar installation for right crest cut off wall.
- Continued the Stage 2 concrete demolition including:
 - Completing the demolition of the existing spillway slab at the Stage 2 Grade Beam area.
 - Completing demolition of the last of the remaining east concrete labyrinth walls.
 - Continued demolition of the existing east labyrinth wall concrete foundations.
- Completed excavation and removal of material for sub grade L1 slab and started placing fill material.

ASI Construction Progress for next 2 weeks:

- Continue Stage 2 demolition. Demolition is anticipated to be completed the first week in April.
- Continue earthwork of the right embankment.
- Install formwork and rebar and place concrete for the right crest cut off wall.
- Construction of Stage 2 seepage cut off wall (planned for April 10).
- Install formwork, rebar and place concrete for L1 slab.
- Start formwork and rebar installation for L2 and S2B slabs.

Carl Sims of the Lake Advisory Committee spoke in reference to an email he sent to the landscaping architect.

Motion made by Mayor Pro Tem Gorman, seconded by Commissioner Legge and carried unanimously, to authorize the Town Manager to negotiate architect contract consistent with Mini-Brooks limit.

Rod MacLean commented that the Lake Advisory Committee is working on drafting an update for the Lake Park plans.

Mason Steele commented the Board should reconsider the allowance of combustible engine boats and private docks on the lake as they may cause a liability issue for the Town.

- b. Manager's update.

Town Manager Adams reported on the following updates:

- ✓ Spring Clean Up Event on March 25, 2017 was a huge success. Cumberland County Sheriff's Department, who oversaw the Medicine Drop-off, reported this was the most medicine they have collected to date.
 - ✓ Easter Events - Breakfast with the Bunny had 150 participants and the Easter Egg Hunt brought in 2,000 participants.
 - ✓ Dog Park Opening – There will be a “leash cutting” ceremony on Saturday, April 22, 2017 at 10:00 a.m. as well as a dog costume contest. Town Manager Adams requested the Board of Commissioners judge the contest.
 - ✓ Town Manager Adams and Finance Manager Holland will be meeting with the department heads to review their budget requests. A date for a future Budget Workshop is anticipated to be set after the first of May.
 - ✓ The front and back lobbies in Town Hall are receiving a makeover. Anticipated completion is set for the end of April.
 - ✓ Citizens Academy begins on Thursday, April 6, 2017 at 6:30 p.m.
 - ✓ Rockfish Road Sidewalk Project - McGill and Associates updated traffic control plans and the revised plans have been sent to Public Works Director Cruz for review.
- Reminder of Spring Sports Opening Day Ceremonies April 8, 2017 at Brower Park at 9:00 a.m.
 - Reminder of Easter Sunrise Services at 7:00 a.m. April 16, 2017 at the Gazebo between Town Hall and Parks and Recreation Center.
 - Earth Day Event on April 20-21, 2017 from 8 – 1 p.m.

c. Committee Liaisons Update on Committee Activities.

- Commissioner Gorman - Historic Preservation Commission & Lake Advisory Committee

Commissioner Gorman reported on the following updates:

- ✓ Historic Preservation Commission met with the Board of Commissioners to review the museum project.
 - ✓ Carl Sims and Rod MacLean of the Lake Advisory Committee met with the town attorney on March 14 to review revisions to the Article II Lake Ordinance.
 - ✓ Commissioner Gorman attended a joint Lake Advisory, Appearance and Parks & Recreation Committee meeting on March 28, 2017.
- Commissioner Edwards - Appearance Committee

Commissioner Edwards commented that she attended the Appearance Committee Gazebo meeting on March 28, 2017. Commissioner Edwards reported on the project discussed for the back walkway to the gazebo and the cost of materials; pavers and sand.

- Commissioner Legge - Parks & Recreation Advisory Committee
Commissioner Legge reported on the following updates discussed at the recent Parks & Recreation Committee meeting on March 27, 2017:
 - ✓ Report on the recent Budget Retreat.
 - ✓ Opening day for Spring Sports is Saturday, April 8, 2017.
 - ✓ Dog parks – One of two dog parks is now open.
 - ✓ New directional signage for the ball fields has been installed.
 - ✓ Master plan for the golf course property and finding different means of funding.

- Commissioner Marley - Veterans Affairs Commission & RLUAC

Commissioner Marley reported that the Veterans Affairs Commission meeting had been cancelled and there were no scheduled RLUAC meetings.

Mayor Warner commented that she attended a Hero's Homecoming meeting and the League of Municipalities meeting in Raleigh along with Town Manager Adams.

9. STAFF COMMENTS.

Town Manager Adams commented that the closing of the Senior Center is scheduled for Wednesday, April 5, 2017.

Attorney Hartzog spoke in reference to the status of the museum project as there have been many inquiries regarding the delay. Mr. Hartzog commented that they are in the process of tracking down all the heirs and once they are finished with that issue they will report back with an update.

10. OFFICIAL COMMENTS.

Mayor Warner commented that the road work taking place on Main Street will primarily be done at night to help in easing the traffic congestion.

Mayor Pro Tem Gorman recognized the three committees and all their efforts; specifically during the joint meeting, and acknowledged the staff for their hard work.

11. ADJOURNMENT.

Motion made Commissioner Legge, seconded by Mayor Pro Tem Gorman and carried unanimously, to adjourn the meeting.

Mayor Warner adjourned the meeting at 8:00 p.m.

Jackie Warner, Mayor

ATTEST:

Deborah Holland
Interim Town Clerk