

**TOWN OF HOPE MILLS
BOARD OF COMMISSIONERS REGULAR MEETING
MONDAY, MARCH 6, 2017, 7:00 P.M.
BILL LUTHER BOARD MEETING ROOM**

Mayor Jackie Warner called the regular meeting of the Hope Mills Board of Commissioners to order on Monday, March 6, 2017 at 7:02 p.m.

GOVERNING BOARD MEMBERS PRESENT

Mayor Jackie Warner, Mayor Pro Tem Bob Gorman, Commissioners Pat Edwards, Frances Jackson, Jerry Legge and Bryan Marley.

GOVERNING BOARD MEMBERS ABSENT. None.

STAFF PRESENT

Town Manager Melissa Adams, Interim Town Clerk Deborah Holland, Finance Director Drew Holland, Inspections David Ray Reeves, Parks & Recreation Director Kenny Bullock, Deputy Public Works Director Don Sisko, Fire Chief Chuck Hodges, Deputy Fire Chief Steve Lopez, Police Chief Joel Acciaro, Stormwater Administrator Beth Brown, Planning & Development Administrator Chancer McLaughlin and Human Resources Director Laticia Black. Also in attendance was Attorney Dan Hartzog.

INVOCATION AND PLEDGE OF ALLEGIANCE

The invocation was led by Rev. Mike Wells, Hope Mills Church of God, followed by the Pledge of Allegiance led by Mayor Warner.

1. APPROVAL OF AGENDA – ADDITIONS OR DELETIONS

Motion made by Commissioner Edwards, seconded by Commissioner Legge and carried unanimously, to approve the agenda with the addition of 8. New Business Item d. Resolution No 2017-07 in support of changes to MIA.

2. OATH OF OFFICE

- Oath of Office for Newly Appointed Town Manager Melissa P. Adams. Oath was administered by the Honorable Mayor Jackie Warner.
- Oath of Office for Interim Town Clerk Deborah Holland. Oath was administered by the Honorable Mayor Jackie Warner.

3. PRESENTATIONS:

- a. Mayor Warner will present the Proclamation for Multiple Sclerosis Awareness Week – March 5-11, 2017 to Linda & Mandy Lockamy.

After Mayor Warner presented the Proclamation to Linda Lockamy & Amanda Lockamy, Mrs. Lockamy encouraged everyone to register for the MS Walk through walkms.org. The walk that is scheduled for the Fayetteville area is called the Sand Hills Walk and is set to take place at Honeycutt Park on April 2, 2017.

- b. Meagan E. Honaker, Marketing Coordinator LIFE - St. Joseph of the Pines.

Meagan Honaker's co-worker, Bradley Webster gave an overview of St. Joseph of the Pines noting that it has 17 buses that service the community. St. Joseph is a nonprofit that takes care of seniors 55 and older and has been operating since the 1960's. Mr. Webster commented that St. Josephs offers non-profit services that allow individuals to receive care in their homes. Ms. Honaker introduced LIFE, a government, nonprofit Program of All-inclusive Care for the Elderly (PACE). Ms. Honaker commented that over 70% of PACE participants pay no out of pocket expenses for the programs provided services.

- c. Jessie Bellflowers, Chairman Lake Advisory Committee.

Jessie Bellflowers presented a conceptual drawing of how the Lake Advisory Committee recommended the lake park to look. Mr. Bellflowers commented that the drawing is by no means the finished product but a starting point of what the Lake Advisory Committee would like to present to ASI. The Lake Advisory proposed the following improvements:

- Moving the park out more to extend the swimming area.
- ASI/Schnabel to install a concrete retaining wall around the park to prevent further erosion.
- A recreational addition of a floating fishing pier to the park as well as a kayak launch beside the boat launch.
- Extend the fishing pier.
- Current floating docks need to be inspected and likely replaced.
- Concrete boat trailer stop at the end of the boat ramp.
- Having the entire area graded and new sod added.

The next issue Mr. Bellflowers discussed was the Boards request and approval for the Lake Advisory Committee to research grants. Mr. Bellflowers proposed the Town pursue the NC Sea Grant, which the Lake Advisory Committee felt was the most viable and pursuable of the grants they researched. Mr. Bellflowers questioned whether the Town or the Board of Commissioners would write the grant. Mr. Bellflowers commented that this grant would be a key opportunity to work in a partnership with UNC-P. If we entered into a partnership with UNC-P, they would provide graduate and undergraduate students to assist the Town in monitoring the eel count and data collection of the eels. Mayor Warner commented that the Lake Advisory Committee may write the grant and present it to the Board.

Motion made by Commissioner Legge, seconded by Commissioner Jackson and carried unanimously, to grant the Lake Advisory Committee the authority to write the grant and present it to the Board.

Mr. Bellflowers commented that the Lake Advisory Committee was unsure if they were authorized to contact the representatives at UNC-P. Ms. Adams commented that the Board should make the initial contact and Mayor Warner agreed that they will make a recommendation of who will take the lead after the first line of contact. Mayor Pro Tem Gorman inquired of Mr. Bellflowers if the Lake Advisory Committee needed anything further. Mr. Bellflowers commented if the Board could approve the Lake Advisory Committee recommendations we could move forward.

Motion made by Mayor Pro Tem Gorman, seconded by Commissioner Jackson and carried unanimously, to submit the design to ASI/Schnabel.

- d. Certificate presentations by VFW, Jim Clark, Chairman & Grilley Mitchell, Vice-Chair.
- e. 2016 Annual Report of Crime Statistics – Police Chief Joel Acciaro.

Chief Acciaro prefaced his presentation on the annual crime statistics for 2016 by commenting that Hope Mills's overall crime rates are falling. Chief Acciaro went on to present the following statistics:

- Total calls for service dropped from 27,099 in 2015 to 26,108 in 2016.
- Reported crimes dropped from 1,105 in 2014 to 838 in 2016.
- The raw number of overall crime totals is down by 17.4%.
- There was a 19% drop in felony arrests but a 33% rise in misdemeanor arrests.

- f. Citizens Academy Program – Town Manager Melissa Adams.

Town Manager Adams presented the Hope Mills Citizens Academy Program, an eight week course set to begin on April 6, 2017 and end prior to Memorial Day. The main purpose of the Citizens Academy is to improve understanding, communication, and cooperation between local government and those it serves. The goals of the Academy are to provide individuals with a better understanding of the Town's municipal services, the council-manager form of government, and the challenges local governments face. Ms. Adams encouraged everyone to fill out an application to participate.

4. PUBLIC HEARINGS:

- a. Proposed amendments to Article II Hope Mills Lake Sec. 62-31 – 62-100.
Sec. 62-101-62-120 Reserved.

Attorney Hartzog spoke prior to the public hearing to present some of the changes he had made to the Article II Ordinance. Attorney Hartzog commented that when reviewing the ordinances, he

looked to the following questions to make the proposed changes; is it really necessary, can it be enforced, who is going to enforce it and is it worth being included?

Mayor Warner opened the public hearing at 8:10 p.m.

Rod MacLean, 5435 Fountain Lane, requested the Board allow Mr. Hartzog to meet with the Lake Advisory Committee to make additional changes to the ordinance prior to its passing by the Board of Commissioners. Commissioner Jackson inquired if the initial ordinance had any mention of alcohol at the lake. Mr. MacLean responded that there was not as that falls under Parks & Recreation.

Jeff Smith, 5301 Camden Road, commented that he needed to clarify a few points specifically regarding the use of boats and motorboats on the lake. Mr. Smith questioned if a boat of any type was not allowed on Sundays before 12:30 p.m. and Mr. Hartzog responded that they were not. Mr. Smith suggested that the Board look into changing that ordinance so that non-motor boats may be used prior to 12:30 p.m. on Sundays.

Jessie Bellflowers, 3306 Harrisburg Drive, requested the permission of the Board to allow the Lake Advisory Committee to meet with Mr. Hartzog to review the ordinance changes. Mr. Bellflowers commented that the Lake Advisory Committee wished to make additional changes to the ordinance to include community member's requests as well as their own.

Grilley Mitchell, 4056 William Bill Luther Drive, inquired about the enforceable ordinances specifically regarding swimsuits and opening hours on Sundays. Mr. Mitchell suggested that the Board think twice about enforcing swimsuits as they may not be able to catch violators during busy times. Mr. Mitchell also commented that Atheists may not agree with the hours of operation on Sundays and the Board needs to reconsider these ordinances.

Mason Steele, 3626 Lake Forest Road, commented that the Lake belongs to every citizen in the community and they should have a say in it especially as they are paying for it in taxes. Mr. Steele requested the Boards consideration for more public discussion regarding the Lake's rules and regulations.

Mayor Warner closed the public hearing at 8:25 p.m.

Motion made by Commissioner Legge, seconded by Commissioner Marley and carried unanimously, to allow the Town Attorney to meet with the Lake Advisory Committee on March 14, 2017 at 6:00 p.m. to review the details of the Lake Ordinance and report the results to the Board of Commissioners at the next regular meeting on March 20, 2017.

5. PUBLIC COMMENTS:

Judge Robert Steele, Supervisor of Magistrate, spoke in reference to Commissioner Jackson's recent appointment as Magistrate. Judge Steele commented that Commissioner Jackson has been

faced with a tough decision as she must chose to serve as either Magistrate or Town Board member as the duties are conflicting and she cannot continue serving as both.

6. CONSENT AGENDA:

- a. Consideration of the minutes of January 23, 2017 Regular Meeting.
- b. Consideration of the minutes of February 6, 2017 Special Meeting.
- c. Consideration of the Hope Mills Firefighter's Association request to have approval to conduct Fundraising Event.
- d. Consideration of the Mayor's Proclamation for Town Charter Day March 9, 2017.
- e. Consideration of the approval of using the BB&T Escrow Funds in the amount of \$32,394.60 to reimburse the Town for the purchase of Police vehicle.
- f. Consideration of Resolution No. 2017-06 Authorizing the Acceptance of Donated Personal Property to the Hope Mills Police Department from US Military's Law Enforcement Support (LESS).

Motion made by Commissioner Edwards, seconded by Commissioner Jackson and carried unanimously, to approve the consent agenda as presented.

7. OLD BUSINESS: None.

8. NEW BUSINESS:

- a. Discussion concerning the Red Light Cameras.

Chief Acciardo spoke briefly in reference to Red Light Cameras. The following steps are required to begin the process of incorporating Red Light Cameras into Hope Mills's traffic lights:

- We must first be added to a bill to be approved through State Legislature which allows for Red Light Cameras in the Town of Hope Mills.
- Once approved, we'd send out an RFP (quote) to companies that operate the Red Light Cameras.
- The Town would then select a company based on the RFP quote and decide on an arrangement for fees as there are a multitude of different contracts the Town can go by. Typically the percentages of fees collected go to the company operating the Red Light Cameras and the other percentage goes to the school systems.
- Lastly, the Town would need to decide on the location of the cameras.

In closing, Chief Acciaro commented that the system cannot be administered by the Police Department and the Town would have no involvement with the Red Light Cameras other than their locations.

Motion made by Commissioner Legge, seconded by Commissioner Edwards and carried unanimously, to be put on the list for state legislature to approve utilization of Red Light Cameras in Hope Mills.

- b. **Case No. 17-018.** Consideration of the Cathy's Barber Shop; C3 Site Plan Review; Hope Mills Zoning Ordinance; Zoned: C3; Acreage: 0.56 ac. +/-; Located at 2585 Hope Mills Road (NC HWY 59); submitted by Cathy Wolf (Developer) (Hope Mills).

Chancer McLaughlin presented the proposed site plan for Cathy's Barber Shop. Mr. McLaughlin commented that the applicant is requesting approval of a barber shop which will be moved from its current location at 2580 Hope Mills Road. The subject property was previously approved for an Ice House vending machine but was never developed.

Motion made by Commissioner Marley, seconded by Commissioner Edwards and carried unanimously, to approve Case No. 17-018 site plan for Cathy's Barber Shop.

- c. Consideration of Resolution No. 2017-05 Accepting An Offer of Dedication of Public Right-Of-Way tied to the Lowe's Development.

Chancer McLaughlin presented Lowe's offer of dedication of R.O.W. Mr. McLaughlin commented that Lowe's was required to make improvements to N. Main Street where Butler Street intersects. Part of the improvements included widening the street from 18 feet to 28 feet which triggered a need for an offer of dedication of public right-of-way. The total amount of area initially approved was 0.36 acres but after Lowe's made changes based on DOT approval, it was a final change of 0.3 acres. Although the reduction was minor, the need for an approval of R.O.W. resolution seemed necessary.

**A RESOLUTION ACCEPTING AN OFFER OF DEDICATION
OF PUBLIC RIGHT-OF-WAY**

Resolution No. 2017-05

WHEREAS, the Hope Mills Board of Commissioners has approved a site plan for a Lowe's Home Improvement Store (Case No. 15-121); and

WHEREAS, one stipulation of the site plan approval is that the applicant make an offer of dedication of public right-of-way to increase the width of Butler Street; and

WHEREAS, the applicant has made the required offer of dedication;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF HOPE MILLS:

Section 1. The Hope Mills Board of Commissioners, acting on behalf of the Town of Hope Mills, hereby accepts the offer of dedication of the public right-of-way labeled “0.33 acres or 14,374 S.F. of right-of-way easement dedicated to Town of Hope Mills” on the plan approved in Case No. 15-121.

Section 2. This resolution shall become effective upon adoption.

The foregoing resolution, having been submitted to a vote, received the following vote and was duly adopted the 6th day of March, 2017.

Dated: _____

Jackie Warner, Mayor

Attest:

Deborah Holland, Interim Town Clerk

Motion made by Commissioner Legge, seconded by Commissioner Marley and carried unanimously, to approve Resolution No 2017-05 accepting offer of dedication of public R.O.W.

- d. Consideration of Resolution No. 2017-07 in Support of Changes to the Municipal Influence Area.

Mr. McLaughlin commented that these MIA changes were previously discussed at the Budget Retreat on March 4, 2017 and this was simply the formal presentation of the Resolution to be approved by the Board. The MIA/Annexation Plan was presented for the Boards consideration to accept the proposed MIA boundaries from the county in efforts to more effectively utilize viable development opportunities.

**RESOLUTION
OF THE BOARD OF COMMISSIONERS
OF THE
TOWN OF HOPE MILLS, NORTH CAROLINA**

Resolution No. 2017-07

WHEREAS, the Town of Hope Mills has a Municipal Influence Area (MIA) agreement with Cumberland County; and

WHEREAS, Cumberland County has requested that the Town of Hope Mills re-evaluate the boundaries of the existing Municipal Influence Area; and

WHEREAS, the Town of Hope Mills is currently allocating funds for the construction of a Public Safety Facility that will facilitate an increase in emergency services personnel; and

WHEREAS, the Town of Hope Mills is currently working on a Municipal Influence Area plan in an effort to identify viable avenues of the expansion of the Town of Hope Mills limits; and

WHEREAS, Cumberland County has provided recommendations on new Municipal Influence Area boundaries while requesting that the Town of Hope Mills determine which areas to remain inside of the MIA; and

WHEREAS, the Town of Hope Mills is requesting to keep all areas of the current MIA to the south of the town limits identified by the county on the attached map (Exhibit A) as “*Planning and Hope Mills recommends removal from the MIA*”, and would like to remove the remaining areas of the MIA on the attached Exhibit A to the north of the town limits identified as “*Planning and Hope Mills recommends removal from the MIA*”; and

WHEREAS, the Town of Hope Mills agrees with the Cumberland County recommendation on Exhibit A identified as “*Planning recommends addition to the Hope Mills MIA*”;

NOW THEREFORE BE IT RESOLVED that the Town of Hope Mills does hereby support the above referenced changes to the Municipal Influence Area boundaries.

Adopted this 6th day of March, 2017.

JACKIE WARNER, MAYOR

ATTEST:

Deborah Holland, Interim Town Clerk

Motion made by Commissioner Marley, seconded by Commissioner Edwards and carried unanimously, to approve Resolution No 2017-07 MIA changes.

9. REPORTS AND INFORMATION ITEMS:

- a. Manager’s update.

Town Manager Adams commented that the Lake Dam update was left off the agenda and she requested the Mayor’s approval to make it part of the Managers update.

Update report on the Hope Mills Lake/Dam project.

Town Manager Adams reported on the following ASI project progress since the last meeting:

- An approximate total of 190 cubic yards of concrete was placed.
- Installed rebar for R6 and R8 approach walls.
- Started excavation work, fill placement, and installation of the chimney drain for the right embankment.
- Completed the slab demolition at the west retaining wall.
- Placed riprap and recycled concrete at the west retaining wall.
- Started the Stage 2 concrete demolition.
- Began excavation at the left embankment.
- ECI completed the installation of the east wall tie-back anchors and demobilized.

Construction Progress for next 2 Weeks:

- Continue with Stage 2 demolition.
- Continue with backfill of right embankment.
- Formwork, rebars, and concrete placement for R5 sidewall, and R6, R7 and R8 approaching walls.
- Start earthwork for Stage 2 sub grade. Work on Stage 2 Grade beam is planned to begin on March 20, 2017.

Town Manager Adams also reported that a letter was mailed to residents who live in close proximity to the dam to notify them that night work will begin on March 13, 2017.

Town Manager Adams reviewed the decisions made at the Budget Retreat on March 4, 2017:

- The Board adopted a Replacement Plan for Police Vehicles.
- A presentation for a proposed Bus System will take place at the BOC meeting on March 20, 2017.
- Funds have been allocated from the next budget year to start on a master plan for the Golf Course property.
- Sidewalk project in Downtown/Lake Area is the next project the Town will focus on.

Town Manager Adams commented that the speed bumps on Ellison and William B. Luther Drive have been completed. Town Manager Adams updated the Board concerning a traffic survey conducted for Patterson Street and Crenshaw Drive. The survey concluded that no speed bumps were needed on Patterson Street but are recommended for Crenshaw Drive.

Motion made by Commissioner Legge, seconded by Commissioner Jackson and carried unanimously, for the Town to install speed bumps on Crenshaw Drive.

- March 8, 2017 Board of Commissioners/Historic Preservation Commission Joint Meeting with Historic District Property Owners/Businesses.

Mayor Warner commented with a reminder that the Commissioners/Historic Preservation Commission Joint Meeting will take place at Parks & Recreation on March 8, 2017.

b. Committee Liaisons Update on Committee Activities.

- Commissioner Gorman - Historic Preservation Commission & Lake Advisory Committee

Mayor Pro Tem Gorman commented that the Historic Preservation Commission did not meet last month and the next meeting will take place on March 8, 2017. Mayor Pro Tem Gorman commented that Lake Advisory Committee recently had two meetings that covered the Article II Lake Ordinances, discussion of grants and the eel ladder.

- Commissioner Edwards - Appearance Committee

Commissioner Edwards gave a brief update regarding the Appearance Committee. Commissioner Edwards noted that the Spring Fling is in April and the committee is working on plans for the 4th of July. Commissioner Edwards commented that Tanysha Battle will take Mr. Bullock's place as Staff Liaison and lastly, their next meeting is March 28, 2017.

- Commissioner Jackson – RLUAC & Action Pathways – No reports.
- Commissioner Legge - Parks & Recreation Advisory Committee

Commissioner Legge reported that the Parks & Recreation Advisory Committee met the week prior to discuss winter sports and how many children were participating. The Committee also discussed spring sports and the current number of children registered.

Commissioner Marley - Veterans Affairs Commission

Commissioner Marley attended a meeting on February 23, 2017 and presented the updates from that meeting. Commissioner Marley commented that the VFW is already planning for the Memorial Day Ceremony and recognizing Vietnam Veterans this year. Commissioner Marley commented that the Senior Center at VFW Post 10630 will be named after the late Commissioner Edwin Deaver.

10. STAFF COMMENTS. None.

11. OFFICIAL COMMENTS.

Commissioner Legge thanked the staff for the success of the Budget Retreat and congratulated Town Manager Adams and Interim Town Clerk Holland on their recent appointments.

12. MOTION TO CONDUCT A CLOSED SESSION: PURSUANT TO NCGS 143-318.11 (a) (3) TO CONSULT WITH THE ATTORNEY ON MATTERS WITHIN

THE ATTORNEY-CLIENT PRIVILEGE AND (a) (6) TO DISCUSS PERSONNEL MATTERS.

Motion made by Mayor Pro Tem Gorman, seconded by Commissioner Edwards and carried unanimously, to conduct a closed session pursuant to NCGS 143-318.11 (a) (3) to consult with the Attorney on matters within the Attorney-Client Privilege and NCGS 143-318.11 (a) (6) to discuss personnel matters.

Mayor Warner instructed the Board to assemble in the front conference room at 9:13 p.m.

At 10:03 p.m. Mayor Warner called the session back to order.

Motion made by Mayor Pro Tem Gorman, seconded by Commissioner Edwards and carried unanimously to seal the minutes of the closed session until such time as the release of the information would no longer frustrate the purpose of the closed session and further no action was taken.

Motion made by Mayor Pro Tem Gorman, seconded by Commissioner Jackson and carried unanimously, to approve the contract to appoint Melissa P. Adams as Town Manager.

13. ADJOURNMENT.

Motion made by Commissioner Edwards, seconded by Commissioner Legge and carried unanimously, to adjourn the meeting.

Mayor Warner adjourned the meeting at 10:08 p.m.

Jackie Warner, Mayor

ATTEST:

Deborah Holland
Interim Town Clerk