

**TOWN OF HOPE MILLS
BOARD OF ADJUSTMENT TRAINING MEETING
JANUARY 23, 2017, 6:00 P.M.
BILL LUTHER BOARD MEETING ROOM**

GOVERNING BOARD MEMBERS PRESENT

Commissioners Bryan Marley, Pat Edwards and Jerry Legge were in attendance. Mayor Pro Tem Bob Gorman was in attendance.

STAFF MEMBERS PRESENT

Interim Town Manager Melissa P. Adams, Deputy Town Clerk Deborah Holland, Town Attorney Dan Hartzog and Planning and Development Administrator Chancer McLaughlin. Also in attendance was Mayor Warner.

Deputy Town Clerk Deborah Holland called the meeting to order at 6:05 p.m. Deputy Clerk Holland commented she would now administer the oaths of office to the members of the Board of Adjustment. After administering the oaths, Town Attorney Dan Hartzog instructed the Board on the duties and responsibilities of a Board of Adjustment member and reviewed the rules as mandated in the Ordinance, Article XVII-Board of Adjustment. Attorney Hartzog reviewed the process of a quasi-judicial hearing and the limitations put on a member of the Board for ex parte communications. Attorney Hartzog reviewed the entire Article XVII for the Board.

Chancer McLaughlin, Planning and Development Administrator, requested the Board hear Case No. P16-01 HM on February 20, 2017 at 6:00 p.m. The Board had scheduled a workshop for the sign ordinance but will move that to another date.

Motion made by Commissioner Legge, seconded by Mayor Pro Tem Gorman and carried unanimously, to adjourn the meeting.

Mayor Pro Tem Gorman adjourned the meeting at 6:48 p.m.

Bob Gorman, Mayor Pro Tem

ATTEST:

Deborah Holland, Deputy Town Clerk