

**TOWN OF HOPE MILLS
BOARD OF COMMISSIONERS REGULAR MEETING
MONDAY, JANUARY 8, 2018, 7:00 P.M.
WILLIAM F. “BILL” LUTHER, JR. AND DORIS LUTHER MEETING ROOM**

Mayor Jackie Warner called the regular meeting of the Hope Mills Board of Commissioners to order on Monday, January 8, 2018 at 7:04 p.m.

GOVERNING BOARD MEMBERS PRESENT

Mayor Jackie Warner, Mayor Pro Tem Mike Mitchell, Commissioners Jessie Bellflowers, Pat Edwards, Meg Larson and Jerry Legge.

STAFF PRESENT

Town Manager Melissa Adams, Interim Town Clerk Deborah Holland, Finance Director Drew Holland, Parks & Recreation Director Kenny Bullock, Deputy Public Works Director Don Sisko, Fire Chief Chuck Hodges, Police Chief Joel Acciardo, Stormwater Administrator Beth Brown, Planning & Development Administrator Chancer McLaughlin and Human Resources Assistant Patricia Jenkins. Also present was Town Attorney Dan Hartzog, Jr.

INVOCATION AND PLEDGE OF ALLEGIANCE

The invocation was led by Rev. Mike Wells, Hope Mills Church of God, followed by the Pledge of Allegiance led by Mayor Jackie Warner.

Mayor Warner commented on PWC’s hard work regarding the recent boil-water advisory due to pipes bursting throughout Cumberland County following frigid temperatures.

1. APPROVAL OF AGENDA – ADDITIONS OR DELETIONS.

Motion made by Mayor Pro Tem Mitchell, seconded by Commissioner Legge and carried unanimously, to approve the agenda as presented with the addition of New Business Item d. Budget Amendments #21 & #22 for \$43,450.00 for NCDEQ Dam Safety Submitted fee calculation for Dam Inspection.

2. PRESENTATIONS:

- a. Presentation of Proclamation for National School Choice Week 2018 to be observed January 21– 27, 2018.

Mayor Warner read the Proclamation for National School Choice Week 2018.

**Office of the Mayor
Town of Hope Mills, North Carolina
*Proclamation***

WHEREAS, all children in Hope Mills should have access to the highest quality education possible; and,

WHEREAS, Hope Mills recognizes the important role that an effective education plays in preparing all students in Hope Mills to be successful adults; and,

WHEREAS Hope Mills is home to a variety of high quality public and nonpublic schools from which parents can choose for their children, in addition to families who educate their children in the home; and,

WHEREAS, educational variety not only helps to diversify our economy, bur also enhances the vibrancy of our community; and,

WHEREAS Hope Mills has many high quality teaching professionals in all types of school settings who are committed to educating our children; and,

WHEREAS, School Choice Week is celebrated across the country by millions of students, parents, educators, schools and organizations to raise awareness of the need for effective educational options;

NOW, THEREFORE, I, Jackie Warner, Mayor of Hope Mills, do hereby recognize January 21-27, 2018 as Hope Mills School Choice Week and I call this observance to the attention of all of our citizens.

JACKIE WARNER, MAYOR

3. PUBLIC HEARINGS:

- a. Annexation No. 2017-03 75.85 +/- acres of land on the western side of Woodspring Drive, West Hampton Phase II (GHM Group, LLC and MILO Investments LLC) (owners)

Planning & Development Administrator Chancer McLaughlin presented Annexation No. 2017-03 commenting the annexation for West Hampton Phase II calls for the construction of 154 single family residential lots to be located within Hope Mills Municipal Influence Area.

Mayor Warner opened the public hearing at 7:13 p.m.

Mayor Warner called for comments for or against Annexation No. 2017-03. There were no comments for or against Annexation No. 2017-03.

Mayor Warner closed the public hearing at 7:14 p.m.

Commissioner Legge inquired whether the area was currently under development. Mr. McLaughlin responded the area is not under construction as the Planning Board wanted to thoroughly retrofit the area prior to any construction.

Motion made by Mayor Pro Tem Mitchell, seconded by Commissioner Bellflowers and carried unanimously, to approve Annexation No. 2017-03 75.85 +/- acres of land on the western side of Woodspring Drive, West Hampton Phase II.

b. Case No. P17-40 rezoning .46+/- ACS R6A to C(P) or more restrictive zoning-2594 Hope Mills Rd-owner Hillside Landscape (Hope Mills)

Planning & Development Administrator Chancer McLaughlin presented Case No. P17-40 commenting the developer is requesting the approval of rezoning to facilitate the expansion of an existing landscaping supply business on the adjacent parcel.

Commissioner Larson inquired if the owner was open to C2(P) zoning. Mr. McLaughlin responded the owner is not opposed to C2(P) zoning.

Mayor Warner opened the public hearing at 7:26 p.m.

Mayor Warner called for comments for or against Case No. P17-40. There were no comments for or against Case No P17-40.

Mayor Warner closed the public hearing at 7:27 p.m.

Motion made by Mayor Pro Tem Mitchell, seconded by Commissioner Bellflowers and carried unanimously, to approve Case No. P17-40 rezoning .46+/- ACS R6A to C2(P).

Motion made by Mayor Pro Tem Mitchell, seconded by Commissioner Edwards and carried unanimously, to find that approval of the C2(P) district is consistent with the adopted comprehensive plan designated as the 2030 Growth Vision Plan, which called for "urban" development at this location. This request is also consistent with the Southwest Cumberland County Land Use Plan which calls for "heavy commercial" and the subject property is sandwiched between existing heavy commercially zoned properties.

Motion made by Mayor Pro Tem Mitchell, seconded by Commissioner Edwards and carried unanimously, that the Board further finds that approval of the rezoning is reasonable and in the public interest because the district requested for the subject property generally meets or exceeds the location criteria of the adopted Land Use Policies Plan, in that PWC is available and the subject property will be recombined with adjacent property to the South.

4. PUBLIC COMMENTS:

Grilley Mitchell thanked the Town of Hope Mills for the support and donations offered to the Alms House in 2017.

5. CONSENT AGENDA:

- a. Consideration of approval of the minutes of December 18, 2017 Regular Meeting.
- b. Consideration of acceptance of (one) 2012 Outpost Lite by Idle-Time Trailer and (one) 4 stall K9 holding trailer, climate controlled received through the US Military's Law Enforcement Support (LESS) 1033 program at no cost to the Town -Resolution No. 2018-01.

A RESOLUTION OF THE TOWN OF HOPE MILLS BOARD OF COMMISSIONERS AUTHORIZING THE ACCEPTANCE OF THE DONATION OF PERSONAL PROPERTY TO THE HOPE MILLS POLICE DEPARTMENT

Resolution No. 2018-01

WHEREAS, a city may accept the donation of personal property from another governmental unit within the United States, a sister city, a nonprofit organization, or an individual, including supplies, materials and equipment.

WHEREAS, as a result the US Military's Law Enforcement Support (LESS) 1033 Program has donated certain personal property to the Town of Hope Mills Police Department. Said property is as follows:

- a. 2012 Outpost Lite by Idle-Time trailer, serial # 1A9BA02N8DA014425, model 271BH, valued at \$8,350.00.
- b. 4 stall K9 holding trailer, climate controlled, LED lighting, valued at \$15,000.00.

WHEREAS, the Hope Mills Police Department has expressed an interest in accepting this property for their own use.

WHEREAS, the Hope Mills Town Board desires to accept the donation of this property for use by the Hope Mills Police Department.

NOW, THEREFORE, BE IT RESOLVED that the Hope Mills Board of Commissioners accepts said property as a donation to the Hope Mills Police Department and authorizes the Police Department to use as they deem necessary.

ADOPTED and approved this the 8th day of January, 2018.

JACKIE WARNER, MAYOR

ATTEST:

Deborah O. Holland, NCCMC
Interim Town Clerk

- c. Consideration of acceptance of (one) DJI Phantom 3 Camera Drone from Walmart at no cost to the Town and Resolution 2018-02.

A RESOLUTION OF THE TOWN OF HOPE MILLS BOARD OF COMMISSIONERS AUTHORIZING THE ACCEPTANCE OF THE DONATION OF PERSONAL PROPERTY TO THE HOPE MILLS POLICE DEPARTMENT

Resolution No. 2018-02

WHEREAS, a city may accept the donation of personal property from another governmental unit within the United States, a sister city, a nonprofit organization, or an individual, including supplies, materials and equipment.

WHEREAS, as a result the Walmart Corporation has donated certain personal property to the Town of Hope Mills Police Department. Said property is as follows:

1-DJI Phantom 3 Camera Drone, valued at \$799.00.

WHEREAS, the Hope Mills Police Department has expressed an interest in accepting this property for their own use.

WHEREAS, the Hope Mills Town Board desires to accept the donation of this property for use by the Hope Mills Police Department.

NOW, THEREFORE, BE IT RESOLVED that the Hope Mills Board of Commissioners accepts said property as a donation to the Hope Mills Police Department and authorizes the Police Department to use as they deem necessary.

ADOPTED and approved this the 8th day of January, 2018.

JACKIE WARNER, MAYOR

ATTEST:

Deborah Holland, NCCMC
Interim Town Clerk

Motion made by Commissioner Legge, seconded by Mayor Pro Tem Mitchell and carried unanimously, to approve the consent agenda as presented.

6. OLD BUSINESS:

- a. Consideration of changing Rules of Procedure to the latest edition of UNC SOG third edition by Trey Allen *Suggested Rules of Procedure for a City Council* with Town Attorney's recommendations.

Town Attorney Hartzog presented his suggested revisions to the Suggested Rules of Procedure for a City Council and recommended the Board review the changes and report their findings at the next meeting.

Mayor Pro Tem Mitchell inquired if the selection of Mayor Pro Tem and filling a vacant Board seat had been addressed. Town Attorney Hartzog responded both the filling of a vacant seat and the selection of Mayor Pro Tem were addressed in his recommendations. The selection of Mayor Pro Tem would be by the highest vote-getter and the vacant seat would be filled by the next highest vote-getter.

Commissioner Legge remarked when filling a vacancy, it should be at the discretion of the Board to appoint someone qualified who may not have participated in the election. Town Attorney Hartzog responded the wording should state that the Board reviews the qualifications of the next highest vote-getter and it is at the discretion of the Board as to who they appoint.

Mayor Warner commented the filling of a vacant seat should be at the discretion of the Board.

Commissioner Bellflowers was in agreement that the next highest vote-getter should be considered when filling a vacancy within the Board.

Motion made by Mayor Pro Tem Mitchell, seconded by Commissioner Larson to add to new Suggested Rules of Procedure that the next highest vote-getter may fill a vacant Board seat and the motion carried with a vote of 4 ayes and 1 no by Commissioner Legge.

Discussion pursued and the consensus of the Board was to review the suggested changes to the Rules of Procedure and report their findings at the next meeting. Any further questions the Board may have until then are to be directed to the Town Manager to forward to the Town Attorney.

7. NEW BUSINESS:

- a. Consideration of Case 17-130 -C3 and C(P) Site Plan Review; Hope Mills Zoning Ordinance; Zoned: Currently C3 and R6A-Pending Rezoning R6A piece to C(P);

Acreage .85 +/- located at 2594 & 2596 Hope Mills Road (NC Hwy 59); submitted by Ted Hill (Owner). (Hope Mills)

Planning and Development Administrator Chancer McLaughlin presented Case No. 17-130 commenting the applicant is proposing to combine both 2594 and 2596 Hope Mills Road to construct two new commercial buildings and vacate the current structure at 2598 Hope Mills Road.

Motion made by Mayor Pro Tem Mitchell, seconded by Commissioner Edwards and carried unanimously, to approve Case No. 17-130 C3 and C(P) Site Plan.

- b. Consideration and approval of the Annexation Ordinance 2017-03 to extend the corporate limits to be effective January 8, 2018.

**AN ORDINANCE TO EXTEND THE CORPORATE LIMITS OF THE
TOWN OF HOPE MILLS, NORTH CAROLINA**

ANNEXATION ORDINANCE NO. 2017-03

WHEREAS, the Board of Commissioners has been petitioned under G.S. 160A-31 to annex the area described below; and

WHEREAS, the Board of Commissioners has by resolution directed the Town Clerk to investigate the sufficiency of the petition; and

WHEREAS, the Town Clerk has certified the sufficiency of the petition and a public hearing on the question of this annexation was held at Hope Mills Town Hall at 7:00 p.m. on January 8, 2018, after due notice by publication in the Fayetteville Observer on December 26, 2017; and

WHEREAS, the Board of Commissioners finds that the petition meets the requirements of G.S. 160A-31;

NOW, THEREFORE, BE IT ORDAINED, by the Board of Commissioners of the Town of Hope Mills, North Carolina that:

Section 1. By virtue of the authority granted by G. S. 160A-31, the following described territory is hereby annexed and made part of the Town of Hope Mills as of January 8, 2018:

AREA FOR ANNEXATION

The following described area of land lies on the western side of Woodspring Drive and being described by deeds duly recorded in Deed Book 7799, Page 613, a portion of Deed

Book 8020, Page 446, and a portion of Deed Book 8465, Page 180, all of the Cumberland County, North Carolina Registry, and is more fully described as follows:

BEGINNING at an existing concrete monument, said point being the northwestern corner of the GHM Group, LLC parcel as recorded in Deed Book 7799, Page 613 of the Cumberland County Registry, thence with the northern line of said GHM Group LLC parcel **S87°47'00"E 477.25** feet to an existing concrete monument; thence with the Town of Hope Mills limits the following two calls: **S19°18'44"E 500.00** feet to a point; thence **N69°42'55"E 288.29** feet to a point; thence **S51°39'01"E 74.80** feet to a point; thence **N77°51'31"E 170.81** feet to a point; with the Town of Hope Mills limits the following sixteen calls: **S11°25'09"E 35.94** feet to an existing 1/2" rebar; thence **S11°59'31"E 292.40** feet to an existing 1/2" rebar; thence **S11°59'31"E 121.20** feet to a point; thence **S54°25'43"E 347.45** feet to an existing 1/2" rebar; thence **S54°25'43"E 68.27** feet to an existing 1/2" rebar; thence **S54°25'43"E 236.48** feet to a point; thence **S35°58'06"W 195.38** feet to a point; thence **S55°43'50"E 40.27** feet to a point; thence **S34°29'48"W 152.24** feet to a point; thence **S12°13'58"E 92.81** feet to a point; thence **S17°54'56"W 103.26** feet to a point; thence **S12°56'03"E 189.22** feet to a point; thence **S82°09'57"E 210.71** feet to a point; thence **N34°23'52"E 208.85** feet to a point; thence **N00°00'00"E 87.68** feet to a point; thence **S84°02'13"E 515.26** feet to a point; thence **S50°03'13"W 1,402.01** feet to an 1/2" iron rod; thence **S49°59'41"W 243.17** feet to an existing 5/8" iron rod; thence **S72°26'48"W 134.69** feet to a point; thence **N72°51'02"W 103.53** feet to a point; thence **N36°15'32"W 217.58** feet to a point; thence **N30°54'45"E 110.09** feet to a point; thence **N15°46'34"E 85.73** feet to a point; thence **N28°39'18"W 85.37** feet to a point; thence **N58°28'58"W 89.31** feet to a point; thence **S78°11'15"W 130.00** feet to a point; thence **S36°03'03"W 150.00** feet to a point; thence **S19°27'20"W 500.00** feet to an existing concrete monument; thence **N08°17'06"W 2,964.85** feet to the **POINT OF BEGINNING** containing 3,304,227 square feet (75.85 acres).

Together with any and all other easements of record or otherwise, restrictive covenants, if any, and any other right-of-ways of record or otherwise.

Section 2. Upon and after January 8, 2018, the above described territory and its citizens and property shall be subject to all debts, laws, ordinances and regulations in force in the Town of Hope Mills and shall be entitled to the same privileges and benefits as other parts of the Town of Hope Mills. Said territory shall be subject to municipal taxes according to G.S. 160A-31.

Section 3. The Mayor of the Town of Hope Mills shall cause to be recorded in the office of the Register of Deeds of Cumberland County, and in the office of the Secretary of State at Raleigh, North Carolina, an accurate map of the annexed territory, described in Section 1 above, together with a duly certified copy of this ordinance. Such a map shall also be delivered to the Cumberland County Board of Elections, as required by G. S. 163-288.1.

ADOPTED THIS 8th DAY OF JANUARY, 2018.

Jackie Warner, Mayor

ATTEST:

**Deborah Holland, NCCMC
Interim Town Clerk**

Motion made by Mayor Pro Tem Mitchell, seconded by Commissioner Legge and carried unanimously, to approve Annexation Ordinance 2017-03.

- c. Consideration and approval of the recommendations of the Nominating Committee for voluntary committee member's appointments.
- Discussion of merging Senior Citizens Committee into the Parks & Recreation Committee

Mayor Pro Tem Mitchell remarked the Senior Citizens Advisory Committee only received one application and two applicants that applied to the Appearance Committee were unable to be appointed as they do not live within the Town limits.

Discussion pursued and the consensus of the Board was to dissolve the Senior Citizens Advisory Committee.

Motion made by Mayor Pro Tem Mitchell, seconded by Commissioner Legge and carried unanimously, to dissolve the Senior Citizens Advisory Committee and merge the duties to the Parks & Recreation Advisory Committee.

Mayor Pro Tem Mitchell inquired if future committee applications could question whether an applicant had a criminal record. Town Attorney Hartzog responded he would look into the question of committee applicants criminal backgrounds.

Motion made by Commissioner Edwards, seconded by Commissioner Bellflowers and carried unanimously to approve the recommended appointments by the Nominating Committee.

Mayor Warner requested the Town Clerk advertise any committee vacancies.

- d. Consideration and approval of Budget Amendments #21 & #22 for \$43,450.00 for NCDEQ Dam Safety submitted fee calculation for Dam Inspection.

Town of Hope Mills, North Carolina
Budget Ordinance Amendment
*Fiscal Year 2017-2018
Amendment #21*

BE IT ORDAINED by the Board of Commissioners of the Town of Hope Mills, North Carolina, that the following amendment be made to the project fund budget ordinance.

Section 1. To amend the Project Fund, the appropriations are to be changed as follows:

<u>Account</u>	<u>Decrease</u>	<u>Increase</u>
Legal & Admin 53-410-1260	-	43,450.00
	<u>\$ -</u>	<u>\$ 43,450.00</u>

This will result in a net increase of \$122,800.00 in the appropriations of the Project Fund. To provide the additional revenue for the above, the following revenues will be increased.

<u>Account</u>	<u>Decrease</u>	<u>Increase</u>
Interest Income 53-3910	-	450.00
Operating Transfer 53-3932	-	43,000.00
	<u>\$ -</u>	<u>\$ 43,450.00</u>

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Board of Commissioners, and to the Budget Officer and the Finance Officer for their direction.

Adopted this 8th day of January 2018.

Jackie Warner, Mayor

ATTEST:

Deborah Holland, Interim Town Clerk

Town of Hope Mills, North Carolina
Budget Ordinance Amendment
Fiscal Year 2017-2018
Amendment #22

BE IT ORDAINED by the Board of Commissioners of the Town of Hope Mills, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending in June 30, 2018:

Section 1. To amend the General Fund, the appropriations are to be changed as follows:

<u>Account</u>	<u>Decrease</u>	<u>Increase</u>
Operating Transfer – Out 10-440-9500	-	43,450.00
	<u>\$ -</u>	<u>\$ 43,450.00</u>

This will result in a net increase of \$113,000.00 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

<u>Account</u>	<u>Decrease</u>	<u>Increase</u>
Approp from Fund Balance 10-3991	-	43,450.00
	<u>\$ -</u>	<u>\$ 43,450.00</u>

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Board of Commissioners, and to the Budget Officer and the Finance Officer for their direction.

Adopted this 8th day of January 2018.

Jackie Warner, Mayor

ATTEST:

Deborah Holland, Interim Town Clerk

Town Manager Adams commented the Town is working on having the fee waived or lowered as they are in disagreement with the cost.

Commissioner Bellflowers commented when the Town first inquired about the fees associated with the dam inspection in April 2016, they were told the fees would be waived.

Motion made by Commissioner Legge, seconded by Mayor Pro Tem Mitchell and carried unanimously, to approve Budget Amendments #21 & #22 for \$43,450.00 for NCDEQ Dam Safety submitted fee calculation for Dam Inspection.

8. REPORTS AND INFORMATION ITEMS:

- a. Update report on Hope Mills Lake/Dam project.

Town Manager Adams reported since the last meeting, ASI completed installation of the eel ladder, Schnabel submitted the Emergency Action Plan and Final Report to Dam Safety and the Army Corp of Engineers performed a site walk through. For the next two weeks ASI plans to continue to close out the project and prepare for water impoundment. A final inspection with Dam Safety is scheduled for January 10, 2018 at 10:00 a.m.

Commissioner Bellflowers inquired if Fleming & Associates had provided any updates on Phase II of the Lake Park design. Town Manager Adams responded Public Works Director Hector Cruz reached out to Fleming & Associates and has not heard back from them.

Mayor Pro Tem Mitchell inquired whether the pier is finished. Deputy Public Works Director Don Sisko responded the estimated completion date for the pier is January 24, 2018.

b. Manager's update.

Town Manager Adams updated the Board on the following items:

1. Rockfish Road Sidewalk - Bid solicitations for construction were sent on January 3, 2018. Prebid was set for January 16, 2018 at 2:00 p.m. at Town Hall with a bid opening for February 6, 2018 at 2:00 p.m. at Town Hall.
2. Johnson Street Sidewalk Project – Still waiting on NCDOT audit of estimates for engineering.
3. FEMA Road Repairs – Bid solicitations were sent for the third time on January 3, 2018. Bid opening is scheduled for January 16, 2018.
4. Golden Leaf Grant Creek Cleanup – Rockfish Creek has been cleared of debris. Public Works Director Hector Cruz captured video recordings of the completed work on January 8, 2018. Debris cleanup of Little Rockfish Creek will begin in a few weeks.
5. Pier Project – The contractor is completing the installation of hardware and the Town requested an updated schedule on January 4, 2018.
6. Floating Docks – The floating docks have been recovered and placed by the boat ramp and a replacement floating device has been ordered.
7. Lakebed Debris – Public Works will be working to clean any debris within the lakebed prior to the impoundment of water.
8. New Firetrucks – One of the recently approved Rosenbauer Pumpers is currently in Rocky Mount, NC and the second is scheduled to arrive next week. The Town anticipates taking possession of the trucks near the end of January.
9. Televising Board Meetings – Town Manager Adams met with members of the City of Fayetteville Corporate Communications Department regarding televising future Board of Commissioners meetings. Per Fayetteville's recommendation, Town staff is scheduled to meet with a video vendor in late January.
10. Bullard Street – Paving is complete but due to inclement weather, crews have been unable to perform any necessary corrections in order to complete the project.

11. Walmart Ponds – Staff inspected the stormwater ponds during the last two rain events and they appear to be working properly. Erosion control maintenance began on January 1, 2018. Staff is continuing to hold all permits for new construction.
12. PWC – The recent boil-water advisory was lifted at 6:30 p.m. on January 8, 2018.

REMINDERS:

- Dam Safety Inspection on Wednesday, January 10, 2018.
- Town offices will be closed on Monday, January 15, 2018 in observance of Martin Luther King Day.
- BOC Meeting January 22, 2018 at 7:00 p.m.
- Board Retreat for Essentials of Municipal Government and Ethics Training on January 25-26, 2018 in Chapel Hill, NC.
- Special Meeting/Budget Work Session on January 25, 2018 at 6:00 p.m. at the Sheraton in Chapel Hill, NC.

c. Committee Liaisons Update on Committee Activities.

- Mayor Pro Tem Mitchell - Historic Preservation Commission

Mayor Pro Tem Mitchell commented the last meeting was held on December 13, 2017 in which they discussed the Plank Road markers. The next meeting is scheduled for January 10, 2018 at the new museum (Mill House).

- Commissioner Edwards – Lake Advisory Committee

Commissioner Edwards commented she was unable to attend the Lake Advisory Committee meeting due to a scheduling conflict and requested the meetings be moved to the third Tuesday of each month.

- Commissioner Legge – Appearance Committee

Commissioner Legge had no update to report as the Appearance Committee has not yet met.

- Commissioner Larson – Parks & Recreation Committee

Commissioner Larson had no update to report as the Parks & Recreation Committee has not yet met.

- Commissioner Bellflowers- Veterans Committee and RLUAC

Commissioner Bellflowers had no update to report as the Veterans Committee has not yet met and he is awaiting correspondence from RLUAC to include their quarterly meeting schedule.

9. STAFF COMMENTS.

10. OFFICIAL COMMENTS.

Mayor Pro Tem Mitchell and Commissioner Bellflowers requested the Board be briefed on the Johnson Street and Rockfish Road Sidewalk Projects and for the items to be placed on the next agenda.

Mayor Warner commented we need to contact Joel Strickland and NCDOT to determine where they are at in the project process.

Commissioner Legge thanked Town staff for working through the inclement weather.

11. MOTION TO CONDUCT A CLOSED SESSION PURSUANT TO NCGS 143-318.11 (A)(3) TO CONSULT WITH THE ATTORNEY ON MATTERS WITHIN THE ATTORNEY-CLIENT PRIVILEGE AND NCGS 143-318.11 (A)(6) TO DISCUSS PERSONNEL MATTERS.

Motion made by Mayor Pro Tem Mitchell, seconded by Commissioner Legge to conduct a closed session pursuant to NCGS 143-318.11 (A)(3) to consult with the attorney on matters within the attorney-client privilege and NCGS 143-318.11 (A)(6) to discuss personnel matters.

Mayor Warner instructed the Board to assemble in the front conference room at 8:26 p.m.

At 9:06 p.m. Mayor Warner called the meeting back to order.

Motion made by Mayor Pro Tem Mitchell, seconded by Commissioner Larson and carried unanimously, to seal the minutes of the closed session until such time as the release of the information would no longer frustrate the purpose of the closed session and further no action was taken.

Motion made by Commissioner Legge, seconded by Commissioner Larson and carried unanimously, to approve the release of credentials to retired Police Captain Tonzie Collins.

12. ADJOURNMENT.

Motion made by Mayor Pro Tem Mitchell, seconded by Commissioner Legge and carried unanimously, to adjourn the meeting.

Mayor Warner adjourned the meeting at 9:08 p.m.

Jackie Warner, Mayor

ATTEST:

Deborah Holland NCCMC
Interim Town Clerk