

**TOWN OF HOPE MILLS
BOARD OF COMMISSIONERS REGULAR MEETING MINUTES
MONDAY, JANUARY 7, 2019, 7:00 P.M.
BILL LUTHER BOARD MEETING ROOM**

Mayor Jackie Warner called the regular meeting of the Hope Mills Board of Commissioners to order on Monday, January 7, 2019 at 7:00 p.m.

GOVERNING BOARD MEMBERS PRESENT

Mayor Jackie Warner, Mayor Pro Tem Mike Mitchell, Commissioners Jessie Bellflowers, Pat Edwards, Meg Larson and Jerry Legge.

STAFF PRESENT

Town Manager Melissa Adams, Town Clerk Jane Starling, Finance Director Drew Holland, Chief Building Inspector Ray Reeves, Interim Parks & Recreation Director Maxey Dove, Public Works Director Don Sisko, Fire Chief Chuck Hodges, Police Chief Joel Acciardo, Stormwater Administrator Beth Brown, Development & Planning Administrator Chancer McLaughlin and Human Resources Director Laticia Daniels-Black. Also present was Town Attorney Dan Hartzog, Jr.

INVOCATION AND PLEDGE OF ALLEGIANCE

The invocation was led by Pastor Michael Mathis of Mission Field Ministries, followed by the Pledge of Allegiance led by Mayor Jackie Warner.

1. APPROVAL OF AGENDA – ADDITIONS OR DELETIONS.

Motion made by Commissioner Legge and carried unanimously, to approve the agenda as presented.

2. PRESENTATIONS.

- a. Proclamation recognizing January 20-26, 2019 as Hope Mills School Choice Week.

Mayor Warner read the proclamation for the 2019 Hope Mills School Choice Week.

Hope Mills School Choice Week

WHEREAS, all children in Hope Mills should have access to the highest-quality education possible; and,

WHEREAS, Hope Mills recognizes the important role that an effective education plays in preparing all students in Hope Mills to be successful adults; and,

WHEREAS, quality education is critically important to the economic vitality of Hope

Mills; and,
WHEREAS, Hope Mills is home to a multitude of high quality public and nonpublic schools from which parents can choose for their children, in addition to families who educate their children in the home; and

WHEREAS, educational variety not only helps to diversify our economy, but also enhances the vibrancy of our community; and,

WHEREAS, Hope Mills has many high-quality teaching professionals in all types of school settings who are committed to educating our children; and,

WHEREAS, School Choice Week is celebrated across the country by millions of students, parents, educators, schools and organizations to raise awareness of the need for effective educational options;

NOW, THEREFORE, I, Mayor Jackie Warner, do hereby recognize January 20-26, 2019 as Hope Mills School Choice Week, and I call this observance to the attention of all of our citizens.

Jackie Warner
Mayor

- b. Presentation by County Manager Amy Cannon of Proposed Sales Tax Distribution Agreement.
- Consideration of a Proposed Sales Tax Distribution Interlocal Agreement Commencing July 1, 2019, and Ending June 30, 2023.

County Manager Amy Cannon commented Cumberland County lost \$4 million in sales tax revenue in 2002 due to significant annexations by the City of Fayetteville. The City of Fayetteville had additional annexations planned which prompted a working group to be formed which is now the Mayor's Coalition. The group, consisting of several mayors and County staff members, worked over a fifteen-month span to develop a sales tax agreement. The agreement would allow the City of Fayetteville and surrounding municipalities to retain 50% of the sales tax gained upon an annexation. In turn, Cumberland County agreed to give up 50% of the sales tax.

Motion made by Commissioner Bellflowers and carried unanimously, to approve the Sales Tax Distribution Interlocal Agreement commencing July 1, 2019 and ending June 30, 2023.

Cumberland County Board of Commissioners Chair Jeannette Council thanked the Hope Mills Board of Commissioners and expressed the County's appreciation.

Commissioner Bellflowers called upon all the municipalities within Cumberland County to approve the proposed Sales Tax Distribution Interlocal Agreement.

- c. Presentation from Cumberland County Community Development (yearly report).

Dee Taylor with Cumberland County Community Development presented this item. Ms. Taylor commented the Department of Housing and Urban Development (HUD) awarded Cumberland County approximately \$825,000 in Community Block Development Grant funds and approximately \$399,000 in home funds. Ms. Taylor remarked Cumberland County Community Development is developing their annual Action Plan and wished to incorporate any feedback from the Town of Hope Mills. To date, Cumberland County Community Development has invested \$6.8 million of Community Block Development Grant funds and home funds for residents with Hope Mills addresses (within Town limits and county).

Ms. Taylor commented Cumberland County residents can still apply for hurricane assistance. Residents are asked to submit their requests to Cumberland County Community Development and they will forward all requests to the state.

3. PUBLIC HEARINGS. NONE.

4. PUBLIC COMMENTS.

Ms. Elizabeth Cooper, 4413 Goldenrod Ct. Parkton, NC commented the Board should be the voice of the citizens and Parks & Recreation should be subsidized.

5. CONSENT AGENDA:

- a. Consideration of Approval of the Minutes from the November 5, 2018 Regular Meeting.
- b. Consideration of Approval of the Minutes from the December 3, 2018 Regular Meeting.
- c. Consideration of Approval of the Minutes from the December 17, 2018 Regular Meeting.
- d. Consideration of Approval of the Minutes from the December 20, 2018 Special Meeting.
- e. Consideration of Approval of Executive Assistant/Deputy Clerk Tiffany Gillstedt attending the 2019 Clerks Certification Institute. The classes are split into four weeks, one per quarter and each week requires five nights in a hotel. The tuition is \$2,600. This item is included in the budget.

- f. Consideration of Acceptance of Budget Amendment No. 2 for Insurance Proceeds in the Amount of \$11,975.

“END OF CONSENT AGENDA”

Motion made by Commissioner Legge and carried unanimously, to approve the consent agenda as read.

6. OLD BUSINESS:

- a. Discussion of External Investigation Request.

Town Attorney Hartzog commented the North Carolina League of Municipalities recommended James P. Cauley III of Cauley Pridgen Lawfirm. Mr. Cauley has served as Town Attorney for two municipalities in the state of North Carolina. Mr. Cauley’s rate is \$275.00 an hour. Mr. Cauley would be tasked with interviewing each member of the Board, the Town Manager, Town Attorney and Town staff, as necessary.

Motion made by Commissioner Legge and carried unanimously, to move forward with an external investigation and the hire of James P. Cauley III to conduct the interviews and investigation.

Mayor Warner commented the Fayetteville Cumberland Economic Development Corporation would be included in the interviews and investigation due to their involvement.

Town Attorney Hartzog commented he would contact James P. Cauley III to start as soon as possible.

7. NEW BUSINESS:

- a. Consideration of Setting a Public Hearing Date of January 22, 2019 for Annexation 2018-03, Deaver Circle Apartments Phase II.

**RESOLUTION FIXING DATE OF PUBLIC HEARING ON QUESTION OF
ANNEXATION PURSUANT TO G .S. 160A-31
RESOLUTION NO. 2019-01**

WHEREAS, a petition requesting annexation of the area described herein has been received; and

WHEREAS, the Board of Commissioners has by resolution directed the Town Clerk to investigate the sufficiency of the petition; and

WHEREAS, certification by the Town Clerk as to the sufficiency of the petition has been made;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of Hope Mills, North Carolina that:

Section 1. A public hearing on the question of annexation of the area described herein will be held at Town Hall, 5770 Rockfish Road, Bill Luther Board Meeting Room #120, at 7:00 p.m., January 22, 2019

Section 2. The area proposed for annexation is described as follows:

**Deaver Circle Apartments Legal Description
Rockfish Township
Cumberland County, North Carolina**

The following described tract of land lies on the eastern side of Deaver Circle in the Rockfish Township and being the deed recorded in Deed Book 10373, Page 62 of the Cumberland County, North Carolina registry, and is more fully described as follows:

Lots 13 through 22

Beginning at an existing 1/2" iron rod on the eastern right-of-way margin of Deaver Circle Road, also being the southwestern corner of Lot 13, and running thence with said right-of-way margin **N04°16'02"E 1,000.86** feet to an existing 1 1/2" pinched iron pipe; thence leaving said right-of-way margin and running with the northern line of Lot 22 as recorded in Plat Book 22, Page 71 of the Cumberland County Registry, **S80°23'43"E 128.28** feet to an existing 1" iron pipe, also being the northeastern corner of Lot 22; thence with the eastern line of Lot 22 **S03°49'22"W 100.73** feet to an existing 1/2" rebar; thence continuing with the eastern line of Lots 21 through 13, as recorded in Plat Book 22, Page 71 **S04°16'02"W 899.58** feet to an existing 1/2" rebar, also being the southeastern corner of Lot 13; thence with the southern line of Lot 13 **N80°40'41"W 129.01** feet to the **Point of Beginning**, said tract of land containing 2.95 acres, more or less.

Section 3. Notice of the public hearing shall be published in the Fayetteville Observer, a newspaper having general circulation in the Town of Hope Mills, at least ten (10) days prior to the date of the public hearing.

ADOPTED this 7th day of January, 2019.

Jackie Warner, Mayor

ATTEST:

Jane G. Starling, CMC

Town Clerk

Motion made by Commissioner Bellflowers and carried unanimously, to set the date of the public hearing for Resolution No. 2019-01 pertaining to annexation request 2018-03 for Deaver Circle Apartments Phase II for January 22, 2019.

- b. Consideration of Commissioner’s Proposed Budget Items for Discussion at 2019 Budget Retreat and Scheduling a Date for 2019 Budget Retreat.

Town Manager Adams commented Town staff has requested the Board submit their budget items no later than January 25, 2019. Town staff has also suggested the Budget Retreat be held on Friday, March 1, 2019 in lieu of the first Saturday of March which has been the previous standard.

Commissioner Bellflowers commented in favor of the Budget Retreat remaining on a Saturday so the public may attend.

Mayor Warner inquired whether the Retreat may be video recorded. Town Manager Adams responded staff would look into the feasibility of recording the Budget Retreat.

Motion made by Commissioner Legge and carried unanimously, to set the date of the Budget Retreat for Saturday, March 16, 2018 from 8:30 a.m. to 2:30 p.m.

- c. Consideration of Purchase of New Phone System for Town Hall. Requires Approval of Budget Ordinance Amendment No. 3 in the amount of \$15,400. Cost is \$15,358.97 for purchase and installation and then \$1,075.50 per month for ongoing service.

Town of Hope Mills, North Carolina
Budget Ordinance Amendment
Fiscal Year 2018-2019
Amendment #3

BE IT ORDAINED by the Board of Commissioners of the Town of Hope Mills, North Carolina, that the following amendment be made to the general fund budget ordinance for the fiscal year ending in June 30, 2019:

Section 1. To amend the General Fund, the appropriations are to be changed as follows:

	<u>Account</u>	<u>Decrease</u>	<u>Increase</u>
C/O – Equipment	10-420-9400	-	15,400.00
		<u>\$ -</u>	<u>\$ 15,400.00</u>

This will result in a net increase of 15,400 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

<u>Account</u>	<u>Decrease</u>	<u>Increase</u>
Approp from Fund Balance	-	15,400.00
	<u>\$ -</u>	<u>\$ 15,400.00</u>

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Board of Commissioners, and to the Budget Officer and the Finance Officer for their direction.

Adopted this 7th day of January 2019.

Jackie Warner, Mayor

ATTEST:

Jane G. Starling, Town Clerk

Commissioner Bellflowers inquired whether the Capital Improvement Plan funds, at a cost of \$30,000, to replace the phone system Town-wide would cover the additional \$1,075.50 service fee per month. The service fee would be in addition to the proposed cost of \$15,358.97 to replace the phone system. Finance Director Holland commented the funds in the Capital Improvement Plan cover the “Capital Cost;” essentially covering the cost of the equipment alone.

Motion made by Commissioner Bellflowers and carried unanimously, to approve Town Manager Adams to sign a contract with VC3 for Town-wide phone service at a cost of \$15,358.97 with an ongoing cost of \$1,075.50 per month and Budget Amendment No. 3.

8. REPORTS AND INFORMATION ITEMS:

- a. Manager’s report.
 - 1. Lake Bulkhead: A non-mandatory pre-bid meeting was held at the lake with interested contractors on December 21st. The bid opening is scheduled for January 11, 2019.
 - 2. Johnson Street Sidewalk: Projected date of March 1, 2019 for environmental completion. Engineers are continuing to work with CSX on right of way issues

- with their utility and site improvement divisions. Projected contract award date is May 21, 2019.
3. Rockfish Road Sidewalk: McGill Engineering and NCDOT field changes have been approved. McGill Engineering is finalizing changes. Contractor ready to restake / resurvey and break ground.
 4. Eel ladder: Watson Electric was on site December 17th to assess. Their safety team is evaluating the creek access. This repair is FEMA reimburseable.
 5. Parks & Rec building repairs: all major repairs are completed. There are a few minor items that need to be completed such as, painting the repaired sheetrock and re-installing some of the lighting. We are tentatively working on trying to reopen the building on Monday, January 14th, but will know more after tomorrow if that is going to be feasible. If not, the target date is Tuesday, January 22nd.
 6. Dam: Schnabel Engineering to schedule next inspection in January. Lake to be lowered for resident's maintenance period. Dates TBD. Public Works Director Don Sisko has recommended lowering the lake for maintenance to coincide with the bulkhead project so that we only change the level once. The lake residents that have piers and docks will be notified.
 7. Golf Course: Public Works Director Don Sisko and I have been trying to get an appointment with Mr. Troy Baker, of NCDOT to discuss the possible requirements for a driveway permit off of Golfview into the Golf Course property. We have been in touch with Mr. Baker and he has indicated he is waiting on clarification of the proposed project on Golfview/Blackbridge Road and the impact it may have on a proposed driveway before scheduling a date to meet with us.
 8. Duneland Signs has informed me that the sign for the proposed Gary Dove Memorial Building will be completed by this Friday, January 11th. We are working to schedule a date for the unveiling with the family. Projected time-frame is early February.
 9. Staff continues picking up limb and tree piles for Hurricane Florence removal. The contractor began December 11th removing debris from the golf course. The Knuckleboom truck was scheduled to return to service tomorrow, January 8th. The last day for storm related pick up will be Tuesday, January 15th. Once we know for sure the truck is back in service, we will post the final date for storm related pick up on the website and social media.
 10. The closing on the Jernigan property that was donated to the Town was held on December 27th.
 11. Work has resumed on the T.J. Robinson Life Center. We have been informed that it appears that it is fully funded to complete the project.
 12. All inspections by Cumberland County and the Town have been completed at The Crossings Assisted Living Facility. They are currently waiting on the State Licensing Division in order to open the facility.

Commissioner Bellflowers inquired whether the goal of the Comp Plan with McAdams Group is to have it completed in time to apply for a PARTIF Grant in May. Town Manager Adams responded that had been the goal all along. After discussions with

Rachel Cotter, Town Manager Adams remarked they believe it would be more feasible for McAdams to present their recommendations to the Board and schedule two separate meetings for a public input session and a meeting with the Parks & Recreation Advisory Committee.

Mayor Pro Tem Mitchell inquired an approximate timeframe for the completion of the bulkhead. Town Manager Adams responded both she and Public Works Director Sisko are unsure of a completion date at this time. Weather; specially rain events, and awarding a bid for the contract will affect the estimated completion date.

b. Reminders.

- Wednesday, January 10, 2019 at 3:00 p.m., **Board of Commissioners Special Meeting** at the Parrish House and Museum.
- Monday, January 14, 2019 at 12:30 p.m., **Chamber of Commerce Luncheon**.
- Monday, January 14, 2019 at 6:00 p.m., **Nominating Committee** at Town Hall.
- Monday, January 14, 2019 at 7:00 p.m., **Board of Commissioners - Sign Workshop -Special Meeting** at Town Hall.
- Tuesday, January 15, 2019 at 6:00 p.m., **Lake Advisory Committee** meeting at the Parks and Recreation building.
- **Monday, January 21, 2019, MLK HOLIDAY Town Hall Closed.**
- Tuesday, January 22, 2019 at 6:00 p.m. **Appearance Committee** at Town Hall in the front conference room.
- Tuesday, January 22, 2019 at 6:00 p.m. **Mayors Youth Leadership Committee** at Town Hall, in the Luther Board Room.
- Tuesday, January 22, 2019 at 7:00 p.m. **Board of Commissioners Regular Meeting** at Town Hall in the Luther Board Room.
- Thursday, January 24, 2019 at 7:00 p.m. **Veterans Affairs Commission** at Town Hall.
- Monday, January 28, 2019 at 6:30 p.m. **Parks and Recreation Committee** at Town Hall.

c. Committee Liaisons update on Committee Activities.

- Mayor Pro Tem Mitchell - Historic Preservation Commission

Mayor Pro Tem Mitchell commented he reported the last Historic Preservation Commission update at the December 17, 2018 regular Board of Commissioners meeting.

Mayor Warner requested Mayor Pro Tem Mitchell inquire whether the Historic Preservation Commission has an inventory of the items they'd like to be included in the museum project for display.

- Commissioner Edwards – Lake Advisory Committee

Commissioner Edwards commented the Lake Advisory Committee will meet on January 15, 2019.

- Commissioner Legge – Appearance Committee & Festival Committee

Commissioner Legge commented he was unable to attend the Festival Committee meeting this evening due to the Special Meeting that took place at 5:30 p.m. and the Appearance Committee did not meet in December.

- Commissioner Larson – Parks & Recreation Committee

Commissioner Larson commented the Parks & Recreation Committee will meet on January 28, 2019.

- Commissioner Bellflowers - Veterans Committee and RLUAC

Commissioner Bellflowers commented both the Veterans Affairs Commission and RLUAC did not meet in December.

Mayor Warner commented the Mayors Coalition Committee met to review the Sales Tax Distribution Interlocal Agreement.

9. STAFF COMMENTS

10. OFFICIAL COMMENTS.

Commissioner Bellflowers congratulated the Board for improving the sales tax revenue stream and for saving the taxpayers money by approving a new phone system.

Mayor Pro Tem Mitchell wished to schedule a luncheon with County Commissioners. Mayor Warner recommended inviting the entire legislative delegation or the officials who represent Hope Mills.

Commissioner Legge commented the Town made a step in the right direction in terms of the issue of flooding at C. Wayne Collier and approving the sales tax agreement.

Commissioner Larson commented the Special Meeting concerning the flooding at C. Wayne Collier was favorable. Commissioner Larson inquired whether Attorney Cauley will conduct the investigation interviews in-house. Attorney Hartzog responded he would contact Attorney Cauley and report back.

Mayor Warner commented a Scout Troop would be in attendance at the January 22, 2019 to meet with the Mayor's Youth Leadership and attend the regular Board of Commissioners meeting.

11. ADJOURNMENT.

Motion made by Commissioner Legge and carried unanimously, to adjourn the meeting.
Mayor Warner adjourned the meeting at 8:10 p.m.